Notification and Absence Reporting

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## 1.0 Required Court Appearance

- 1.1 A copy of the subpoena must be attached to the report of absence form submitted by the employee.
- 1.2 The employee is expected to return to work whenever it is not necessary to be absent the entire day.

Adm. Regulation Adopted: Adm. Regulation Revised:	7/65 10/29/75; 10/15/80; 10/20/82
Adm. Regulation Reviewed:	
Board Policy:	None

LRCCD