Administrative Services (Business)

1.0 Use by Students

- 1.1 Only Los Rios Community College District students, employees, and approved volunteers are authorized to ride in District vehicles unless a waiver is approved by authorized administrative personnel.
- 1.2 If a student goes on any College-sponsored trip in a District vehicle, the student must return in the District vehicle unless a prior waiver has been approved by authorized administrative personnel.
- 1.3 Driving vehicles between 12:00 midnight and 6:00 a.m. is prohibited without prior approval of the Vice President of Administration.
- 1.4 For off-campus club activities, the College advisor is expected to supervise the entire activity, to include traveling with the students to and from the activity destination. An exception to this policy is for off-campus location(s) within a twenty-five (25) mile radius of the college sponsoring the activity and the District/College is not providing transportation. (Personal vehicle(s) of the college advisor cannot be used to transport students.)

LRCCD

Adm. Regulation Adopted: Adm. Regulation Revised: Adm. Regulation Reviewed: Board Policy: 6/30/65 4/23/69; 11/19/80; 2/10/82; 4/27/09; 11/26/18 12/18/14; 11/26/18 <u>P-2322</u>