LRCCD

1.0 <u>Purpose and Length of Short-Term Professional Growth Leave -</u> <u>Management and Confidential Employees</u>

- 1.1 Upon recommendation of the Chancellor, the Los Rios Community College District Board of Trustees may grant a paid leave of up to fifty (50) working days to management and confidential employees, for purposes which will benefit the District and enhance the management abilities of the employee.
- 1.2 The Chancellor may grant paid leave to management and confidential employees who are approved doctoral candidate of up to ten (10) days per year for a maximum of three (3) years. The Chancellor may grant an additional two (2) days per year for orientation attendance and dissertation defense.

2.0 Compensation During Leave

2.1 Compensation during the leave shall be at the employee's regular rate of pay. Appropriate coverage during such leaves usually will be at no extra cost to the District.

3.0 Reinstatement After Leave

- 3.1 At the expiration of the leave, the employee shall, unless the employee otherwise agrees in writing, be reinstated in the position held at the time of granting of the leave.
- 3.2 A Short-Term Professional Growth Leave shall not be deemed a break in continuity of service.

 Policy Adopted:
 1/4/78

 Policy Revised:
 2/18/81; 6/16/82; 7/5/89; 10/19/94; 12/9/98; 2/5/03; 6/18/03; 12/14/11

 Policy Reviewed:
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