## Duties and Responsibilities

## 1.0 Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees that the Los Rios Community College District play an active and central role in influencing legislation that will have a significant impact on the District, its students and its staff.
- 1.2 The Board of Trustees shall adopt and annually review a Statement of Legislative Principles that shall provide the basic parameters to guide the Board of Trustees and the Chancellor in taking positions on matters pending before the Legislature, the Governor, the Congress, and the President.
- 1.3 The Board of Trustees delegates to the Chancellor the responsibility to lead the District governmental relations program in alignment with the Board of Trustees' Statement of Legislative Principles.
- 1.4 The Chancellor, and staff under the Chancellor's direction, shall have discretion in determining how best to influence such legislation.

## 2.0 Implementation

- 2.1 The Board of Trustees may adopt official positions on specific legislative issues only when the outcome will have a significant impact on the District.
- 2.2 The Chancellor, in carrying out the Board of Trustees' intent, shall operate under the following general parameters:
  - 2.2.1 The Chancellor shall adopt positions consistent with the Board of Trustees' Statement of Legislative Principles and shall generally adopt positions consistent with the legislative programs and recommendations of the California Community Colleges.
  - 2.2.2 For matters outside the parameters of 2.3.1, the Chancellor shall seek the Board of Trustees' input prior to adopting positions on major legislative issues. Where timely action is required, the Chancellor shall consult with the Board President and take action in accordance with that consultation. In such cases, the Chancellor shall also seek input from relevant District constituent groups. The Chancellor may take a position on a legislative matter without prior approval when:
    - 2.2.2.1 The Chancellor determines the matter is similar to a prior issue on which the District has taken a position; or

	2.2.2.2 Time restraints make consultation infeasible; or
	2.2.2.3 The legislative matter is consistent with existing District Policies, Regulations or procedures.
2.2.3	The Chancellor shall regularly report to the Board of Trustees on the Chancellor's activities in this area.
2.2.4	Any position taken by the Board of Trustees, Chancellor or staff, under the Chancellor's direction, shall be the official position of the District and does not necessarily reflect the personal opinion of any member of the Board of Trustees, the Chancellor or any staff member.
2.2.5	The Board of Trustees may approve any legislation sponsored by the District before it is formally introduced into legislation.

Policy Adopted:1/17/01Policy Revised:12/15/10; 4/9/14Policy Reviewed:4/9/14Adm. Regulation:None

LRCCD