LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 10, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Training Room at Los Rios Community College District Facilities Management, 3753 Bradview Drive, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Deborah Ortiz

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

President Scribner and other members of the Board recognized Marianna Sousa for her outstanding service as the Student Trustee for the past year.

3. CONSENT CONSIDERATIONS

Item 3.S was removed from the consent agenda to be considered as a separate action item.

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through U.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Motion carried; 7:0
Student Advisory Vote: Aye

A. Board Meeting Minutes: April 5, 2017

That the Board of Trustees approve the minutes of the meeting held on April 5, 2017.
B. **Curriculum Proposals: ARC/CRC/FLC/SCC**

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

C. **Board Policy Revisions: Intent and Accountability for Equal Opportunity, Service Animals (P-2113, P-5111, P-6111, P-9111)**

That the Board of Trustees approve the proposed revisions to Intent and Accountability for Equal Opportunity, Service Animals policies P-2113, P-5111, P-6111 and P-9111.

D. **Board Policy Revisions: Graduation Requirements P-7241**

That the Board of Trustees approve the proposed revisions to Graduation Requirements policy P-7241.

E. **Board Policy Revisions: Medical Clearance Procedures (P-5121, P-5122, P-5125, P6122, P-6123, P-9121, P-9123)**

That Board of Trustees approve the changes to Medical Clearance Procedures policies P-5121, P-5122, P-5125, P-6122, P-6123, P-9121 and P-9123.

F. **Claim: Felicitas Deanda**

That the Board of Trustees reject the claim of Claimant and refer the matter to the District’s insurance administrators.

G. **Claim: Christina Kumar**

That the Board of Trustees reject the claim of Claimant and refer the matter to the District’s insurance administrators.

H. **Resolution 2017-06: Intent to Execute a Quitclaim Deed: Arcade Creek Recreation and Park District**

That the Board of Trustees approve Resolution 2017-06 quitclaiming the property described to the Arcade Creek Recreation and Park District and authorize the Chancellor or designee to execute the quitclaim deed and a right of entry for the construction work after the requisite notice is published.

I. **District Quarterly Financial Status Report (311Q)**

That the Board of Trustees receive the March 31, 2017 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.
J. **Los Rios Foundation – Quarterly Investment Report**

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2017.

K. **Special Event Authorization**

That the Board of Trustees approve the applications for special events as listed in the May board agenda packet.

L. **Ratify: Grants and Contracts Awarded**

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to board policy 8315.

<table>
<thead>
<tr>
<th>Title, Description, Term, Project Administrator</th>
<th>College/Unit</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
</table>
| CAERC Consortium-Wide Professional Development  
- Funding to supplement professional development plans supporting adult education offerings, alignment and pathways, and increased student services.  
- N/A – 6/30/2017  
- Administrator: Jamey Nye / Associate Vice Chancellor, Instruction | WED | $19,000 | Sacramento County Office of Education |
| IEPI Innovation & Effectiveness  
- Funding to establish the infrastructure and develop and implement a student-centered and efficient academic scheduling process.  
- 4/01/2017 through 4/30/2018  
- Administrator: Monica Pactol / Vice President, Instruction | FLC | $200,000 | Santa Clarita Community College District |

M. **Ratify: New Contracts and Renewals**

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

<table>
<thead>
<tr>
<th>CONTRACTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td>FLC Server room expansion - Design service services</td>
</tr>
<tr>
<td>ARC Storm drain extension - Architect &amp; engineering and fees</td>
</tr>
</tbody>
</table>
N. **Bid Award: Charter Bus**

That Board of Trustees ratify and/or approve the bid award #17004 to Silverado Stages, Sterling Transportation, Charter America, Neumann, and Amador Stage Lines.

O. **Ratify Bid Transactions**

That Board of Trustees ratify and/or approve the bid transactions listed herein.

<table>
<thead>
<tr>
<th><strong>BID AWARDS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bid No.</strong></td>
</tr>
<tr>
<td>17014</td>
</tr>
<tr>
<td>17018</td>
</tr>
<tr>
<td>17015</td>
</tr>
<tr>
<td>17019</td>
</tr>
</tbody>
</table>

**Bidders for 17014 SCC Cafeteria Subway**

<table>
<thead>
<tr>
<th><strong>Contractor Name</strong></th>
<th><strong>Total Bid</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Norwood Construction</td>
<td>$287,775.00</td>
</tr>
<tr>
<td>TNT Industrial Contractors</td>
<td>$388,804.00</td>
</tr>
</tbody>
</table>

**Bidders for 17018 CRC Pool Heater Upgrades**

<table>
<thead>
<tr>
<th><strong>Contractor Name</strong></th>
<th><strong>Total Bid</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Division 5-15</td>
<td>$312,000.00</td>
</tr>
<tr>
<td>Tricon Construction</td>
<td>$319,950.00</td>
</tr>
<tr>
<td>TNT Industrial Contractors</td>
<td>$363,213.00</td>
</tr>
<tr>
<td>Diede Construction</td>
<td>$489,000.00</td>
</tr>
</tbody>
</table>
Bidders for 17015 District Wide Elevator Maintenance

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elevator Industries</td>
<td>$99,480.00</td>
</tr>
<tr>
<td>Thyssenkrupp Elevator</td>
<td>$122,928.00</td>
</tr>
<tr>
<td>Kone</td>
<td>$147,708.00</td>
</tr>
<tr>
<td>Capitol Elevator</td>
<td>$166,800.00</td>
</tr>
</tbody>
</table>

Bidders for 17019 District Wide Parking Citations and Collection Services

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Ticket</td>
<td>$28,306.09</td>
</tr>
<tr>
<td>iParq</td>
<td>$75,341.93</td>
</tr>
</tbody>
</table>

P. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the May board agenda packet pursuant to board policy 8315.

Q. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the May board agenda packet, which are valued at $5,000 or less, pursuant to Education Code section 81452.

R. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of March 16, 2017 through April 15, 2017.

<table>
<thead>
<tr>
<th>PURCHASE ORDERS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$4,206,277.20</td>
</tr>
<tr>
<td>Capital Outlay Fund</td>
<td></td>
</tr>
<tr>
<td>Child Development Fund</td>
<td></td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WARRANTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$14,170,092.71</td>
</tr>
<tr>
<td>General Fund-ARC Instructional Related</td>
<td></td>
</tr>
<tr>
<td>General Fund-CRC Instructional Related</td>
<td></td>
</tr>
<tr>
<td>General Fund-FLC Instructional Related</td>
<td></td>
</tr>
<tr>
<td>General Fund-SCC Instructional Related</td>
<td></td>
</tr>
<tr>
<td>Capital Outlay Fund</td>
<td></td>
</tr>
<tr>
<td>Student Financial Aid Fund</td>
<td></td>
</tr>
<tr>
<td>Child Development Fund</td>
<td></td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td></td>
</tr>
<tr>
<td>Payroll Warrants</td>
<td>$8,672,220.37</td>
</tr>
<tr>
<td>Payroll Vendor Warrants</td>
<td></td>
</tr>
<tr>
<td>April Leave Process</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CHECKS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Aid Disbursements (E-trans)</td>
<td>$18,456,818.72</td>
</tr>
</tbody>
</table>
S. **Warrants – Opening Doors**

This item was removed from the consent agenda to be considered as a separate action item.

T. **Equal Employment Opportunity Fund Multiple Method Allocation Model Certification form, fiscal Year 2016-17**

That the Board of Trustees approve and certify the 2016-17 EEO Fund Certification Form.

U. **Regular Human Resource Transactions**

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.
3. CONSENT CONSIDERATION: SEPARATE ACTION

S. **Warrants – Opening Doors**

Trustee Ortiz recused herself for the consideration of this agenda item and absented herself from the chamber during the vote.

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the warrants to Opening Doors.*

Roll Call Vote:
- Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner
- No: None
- Absent: Ortiz
- Motion carried; 6:0
- Student Advisory Vote: Aye

4. FIRST READING

A. **Five Year Construction Plan and Final Project Proposals**

The Five Year Construction Plan and Final Project Proposals were presented to the Board of Trustees for a first reading review and discussion.

5. ACTION

A. **Resolution 2017-07: Recognizing Classified Employees**

President Scribner read the language of Resolution 2017-07: Recognizing Classified Employees in honor of the Los Rios Community College District classified staff districtwide.

*A motion was made by Ms. Haynes, seconded by Ms. Ortiz, that the Board of Trustees adopt Resolution Number 2017-07 recognizing classified staff contributions to the District.*

Roll Call Vote:
- Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
- No: None
- Motion carried; 7:0
- Student Advisory Vote: Aye

B. **American River College Mission, Vision, Commitment to Social Justice and Equity, and Strategic Plan**

*A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees approve the revised mission and strategic plan of American River College.*
Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Motion carried; 7:0
Student Advisory Vote: Aye

C. **Contract Award: CRC Science Complex Laboratory Controls Retrofit Buildings 200 and 400**

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees award the contract for Bid #16016R1 to ACCO Engineering Systems, Inc. for the total contract amount of $555,880.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Motion carried; 7:0
Student Advisory Vote: Aye

6. **INFORMATION**

A. **Strong Workforce Program**

In response to a request by the Board of Trustees, representatives from the District's Career Technical Education Leadership group gave an overview of the Strong Workforce Program. Faculty and students shared highlights of Strong Workforce Program funded programs at their institutions.

7. **BOARD MEMBER REPORTS**

Trustee Sousa expressed her appreciation for the opportunity to serve as the Student Trustee for the past year.

Trustee Knight participated in the American Association of Community Colleges conference in New Orleans and the Sacramento Metro Chamber Cap to Cap trip to Washington, D.C.

Trustee Haynes attended the Honrando a Nuestros Estudiantes (Honoring Our Students) Celebration and the Veterans Resource Center opening – both at American River College.

Trustees Knight, Haynes, Jones, and Nelson participated in the Community College League of California conference.

Trustees also participated in the recent executive management position impressions group sessions.
8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board of Trustees:

Ginni May, President, District Academic Senate

Chancellor’s Report:

**ARC:** The ARC Vocal Jazz Ensemble was recognized by the prestigious jazz magazine Downbeat as the top community college small jazz vocal ensemble in the nation! This is the program’s 16th Downbeat award and 8th national championship.

**CRC:** CRC’s Model UN brought home a first place in the 67th Far West Conference of the Model UN with the Slanczka Award for Diplomacy. The team represented Canada at the conference and won based on demonstrated mastery in writing resolutions and debating Canada’s positions. Two team members were invited to participate in closing ceremonies where their roles were to summarize and explain resolutions arrived at over the course of the conference. The invitation is considered an honor and based on achievement and proficiency in UN protocol. Approximately 50 new high school students who will be attending the Rex & Margaret Fortune Early College High School in the fall, as well as taking some of CRC’s curriculum, participated in a visit to the college recently. The emphasis of our partnership with Fortune is STEAM education and the purpose of the half-day visit was to provide students with an introduction to CRC, hear from current students, experience a mini-lecture and lab practicum and tour the campus.

**FLC:** Folsom Lake College capped off Social Justice Spring: 100 Days of Social Change with "FLC OUT LOUD!" on Thursday, April 27 at the Folsom campus. The evening event, held in the Falcon’s Roost, included a poetry slam, art exhibit, display of the college’s "Jeans for Justice" art statement activity denouncing sexual violence, Student Voices film screening, and the unveiling of the annual FLC literary magazine, the machine. FLC’s Multicultural and Diversity Committee and students Taylor Zenobia, Zainub Tayeb, and Lynn Berkley-Baskin are to be commended for their hard work and dedication in planning the full slate of meaningful events—including film screenings, thoughtful discussions, and student panels—that made up Social Justice Spring.

**SCC:** On May 5, in collaboration with CRANE (Capitol Region Academies for the Next Economy), Sacramento City College faculty in Aeronautics programs offered young women in high school and their CTE teachers a rare opportunity to participate in an interactive field trip to Sacramento City College’s McClellan campus. During the event, called “Keep ‘em Flying,” which also honored Rosie the Riveter, students received hands-on training in: Flight Simulators, Mechanics, Electronics, Engines, and Airplane Transport. Students also had a chance to interact with college professors and industry professionals.
Chancellor King shared that Trustee Scribner was recognized for her twenty years of community college board service at the CCLC annual conference, and that Trustee Haynes was reelected to the CCCT with the highest number of votes in the state.

**Chancellor King announced the following retirements:**

<table>
<thead>
<tr>
<th>Retirement</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anne Danenberg</td>
<td>SCC 8+</td>
</tr>
<tr>
<td>Michael Kennedy</td>
<td>FM 17</td>
</tr>
<tr>
<td>Donald Dillon</td>
<td>ARC 18+</td>
</tr>
<tr>
<td>Gertrude O'Brien</td>
<td>ARC 34</td>
</tr>
</tbody>
</table>

**10. CLOSED SESSION**

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:40 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

A. Pursuant to Government Code section 54957: Complaint Against Public Employee

Closed Session Adjourned: 8:40 pm  
Open Session: 8:41 pm

**11. OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

In the closed session matter identified as Item 10.A, the Board of Trustees voted to reject the appeal by a vote of 7 to 0.

**12. ADJOURNMENT**

A motion was made by Mr. Knight, seconded by Ms. Nelson, that the meeting be adjourned.

Motion carried; 5:0

President Scribner adjourned the meeting at 8:42 p.m.

_BRIAN KING_  
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: June 14, 2017  
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