# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA

**Wednesday, January 11, 2017**

**5:30 pm**

### MEETING LOCATION:
Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

<table>
<thead>
<tr>
<th>1. CALL TO ORDER</th>
<th>Board President</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>2. ORAL COMMUNICATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>The public may comment on any items within the Board’s jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow “Speaker’s Card” must be submitted to the clerk of the board and comments are limited to three (3) minutes.</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. <strong>Representation to Education Associations</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. CONSENT CONSIDERATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>A member of the Board may request that an item be removed for further discussion and separate action.</em></td>
</tr>
<tr>
<td>A. <strong>Board Meeting Minutes: December 14, 2016</strong></td>
</tr>
<tr>
<td>B. <strong>Resolution No. 2017-01: Board of Trustees Absences</strong></td>
</tr>
<tr>
<td>C. <strong>Resolution No. 2017-02: Deferred Action for Childhood Arrivals (DACA) Program Students and Employees</strong></td>
</tr>
<tr>
<td>D. <strong>Board Policy Revision: P-8611 Conflict of Interest Code</strong></td>
</tr>
<tr>
<td>E. <strong>Board Policy Revision: P-8122 Budget Planning</strong></td>
</tr>
<tr>
<td>F. <strong>Board Policy Creation: P-2218 Dual Enrollment</strong></td>
</tr>
<tr>
<td>G. <strong>Ratify: Grants and Contracts Awarded</strong></td>
</tr>
<tr>
<td>H. <strong>Ratify: Affiliation and Other Agreements</strong></td>
</tr>
<tr>
<td>I. <strong>Ratify: Bid Transactions</strong></td>
</tr>
<tr>
<td>J. <strong>Disposition of Surplus Equipment</strong></td>
</tr>
<tr>
<td>K. <strong>Purchase Orders, Warrants, Checks and Electronic Transfers</strong></td>
</tr>
<tr>
<td>L. <strong>Regular Human Resources Transactions</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. FIRST READING</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. <strong>Statement of Legislative Principles</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. COLLECTIVE BARGAINING</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. <strong>Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD</strong></td>
</tr>
<tr>
<td>B. <strong>Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for SEIU and LRCCD</strong></td>
</tr>
<tr>
<td>C. <strong>2017-2020 Initial Collective Bargaining Proposals for LRCEA and LRCCD</strong></td>
</tr>
</tbody>
</table>
7. ACTION
A. CCCT Board of Directors Election - 2017  
   Brian King
B. 2017-18 Non-Resident Tuition & Student Capital Outlay Fees  
   Theresa Matista

8. INFORMATION
A. Align Capital Region Update  
   Brian King
B. 2016-17 Program Development Funds  
   Theresa Matista

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS

11. REPORTS and COMMENTS
- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

12. CLOSED SESSION
Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

A. Pursuant to Government Code section 54957: Complaint Against Public Employee

13. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

14. ADJOURNMENT

**LOS RIOS BOARD OF TRUSTEES**

<table>
<thead>
<tr>
<th>Ruth Scribner</th>
<th>Pamela Haynes</th>
<th>Dustin Johnson • Area 1</th>
<th>Deborah Ortiz • Area 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>President • Area 4</td>
<td>Vice President • Area 5</td>
<td>Robert Jones • Area 2</td>
<td>Tami Nelson • Area 7</td>
</tr>
<tr>
<td>John Knight • Area 3</td>
<td>Marianna Sousa • Student Trustee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm • Note: Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

Next Meeting: February 8, 2017 • Regular Board Meeting • Location: Folsom Lake College

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: [www.losrios.edu](http://www.losrios.edu)

**Help Us Help You**
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).
BACKGROUND:
In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION
The Board President may wish to appoint or have the Board elect representatives to various offices, associations or committees listed below. Current representatives are listed.

<table>
<thead>
<tr>
<th>ACTIVITY/ASSOCIATION</th>
<th>CURRENT REPRESENTATIVES</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Association of Community Colleges (AACC)</td>
<td>Dustin Johnson</td>
</tr>
<tr>
<td>Association of Community College Trustees (ACCT)</td>
<td>Deborah Ortiz</td>
</tr>
<tr>
<td>California Community College Trustees (CCCT)</td>
<td>Pam Haynes</td>
</tr>
<tr>
<td>Los Rios Foundation</td>
<td>Pam Haynes</td>
</tr>
<tr>
<td>Yolo County School Boards Association (YCSBA)</td>
<td>Ruth Scribner</td>
</tr>
<tr>
<td></td>
<td>Alternate: Dustin Johnson</td>
</tr>
</tbody>
</table>
LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT: Board Meeting Minutes: December 14, 2016

AGENDA ITEM: Consent Item A

RECOMMENDED BY: Brian King, Chancellor

APPROVED FOR CONSIDERATION: Brian King, Chancellor

ATTACHMENT: Yes

ENCLOSURE: None

TYPE OF BOARD CONSIDERATION:

CONSENT/ROUTINE X

FIRST READING

ACTION

INFORMATION

STATUS:
The minutes of the Board of Trustees meeting held on December 14, 2016 are attached for Board review and consideration.

RECOMMENDATION:
It is recommended that the Board of Trustees approve the minutes of the meeting held on December 14, 2016.
1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:
Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Marianna Sousa, Student Trustee
Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

The Oaths of Office were administered to Ms. Haynes, Ms. Scribner, Mr. Knight and Ms. Nelson by Chancellor King.

President Ortiz and the Board of Trustees presented a Crystal Apple Award for outstanding contributions to education to Rachel Rosenthal, President of Folsom Lake College.

Sacramento City College faculty members Gayle Pitman, Irma Rodriguez, and Connie Zuercher each addressed the Board of Trustees regarding concerns about the District’s financial aid policies.

3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING

A. Election Results and Seating of Elected Officials

The Registrar of Voters for the County of Sacramento and State of California has certified the election results as follows:
A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees declare the results of the November 8, 2016 election as certified by the Sacramento County Registrar of Voters, which includes the votes cast in El Dorado, Yolo, and Solano Counties.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

B. Election of Officers

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees elect Ruth Scribner as Board President.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

A motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees elect Pamela Haynes as Board Vice President.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees elect the Chancellor as Board Secretary.
C. 2017 Dates of Regular Board Meetings

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2017 board meeting calendar.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

D. Authorization to Attend Meetings

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

E. Reaffirm District Policies

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0
F. **Representatives to Education Associations**

This item was postponed to the January 11, 2017 board meeting.

4. **CONSENT CONSIDERATIONS**

Item 4.T was removed from the consent agenda to be considered as a separate action item.

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees approve Consent Consideration items A through W, with the exception of T.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

A. **Board Meeting Minutes: November 9, 2016**

That the Board of Trustees approve the minutes of the meeting held on November 9, 2016.

B. **2018-19 Academic Calendar**

That the Board of Trustees approve the academic calendar for 2018-2019 as proposed.

C. **Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges**

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. **Board Policy Creation: P-8911, Safety and Security (Clery Act)**

That the Board of Trustees approve and adopt Safety and Security (Clery Act) Policy P-8911.

E. **Board Policy Revision: P-2332, Academic Advising Program**

That the Board of Trustees approve the proposed revisions to Academic Advising Program Policy P-2332.

F. **Board Policy Revisions: P-1413 Use of Outdoor Areas; P-3213 Meeting Procedures**

That the Board of Trustees approve the proposed revisions to Use of Outdoor Areas Policy P-1413 and Meeting Procedures Policy P-3213.
G. **Board Policy Revisions: P-4111 Administrative; P-8431 Naming of Facilities and Areas**

That the Board of Trustees approve the proposed revisions to Administrative Policy P-4111 and Naming of Facilities and Areas Policy P-8431.

H. **Claim: Danine Henry**

That the Board of Trustees reject the claim of Claimant and refer the matter to the District’s insurance administrators.

I. **Claim: Angela Ramos**

That the Board of Trustees reject the claim of Claimant as to those claims that accrued less than six months prior to the date the claim was submitted and refer those matters to the District’s insurance administrators. It is recommended that the Board take no action as to those claims that arose more than six months prior to the date the claim was submitted.

J. **District Bank and Merchant Services**

That the Board of Trustees authorize entering into an agreement with JP Morgan Chase Bank for the providing of District banking and merchant services for a period of not less than five years.

K. **Disposition of Surplus Equipment – Salvage Value Greater than $5,000**

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81450-81450.5.

L. **Disposition of Stale Dated Records**

That the Board of Trustees approve the destruction of the documents referenced in the December board agenda packet.

M. **Special Event Authorization**

That the Board of Trustees approve the applications as listed in the December board agenda packet.

N. **Ratify: Grants and Contracts Awarded**

That the Board of Trustees ratify and/or approve the grant and contract awards as listed herein pursuant to board policy 8315.

<table>
<thead>
<tr>
<th>Title, Description, Term, Project Administrator</th>
<th>College/Unit</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern California STREAM Pathways Consortium (NCSPC) • Enable Yolo County Office Education and LRCCD to implement the Northern California STREAM Pathways</td>
<td>SCC</td>
<td>$51,000</td>
<td>Yolo County Office of Education</td>
</tr>
</tbody>
</table>
Consortium.
- 7/1/2016 through 6/30/2017
- Administrator: Gabriel Meehan/ AVP, Economic and Workforce Development

CTE Data Unlocked Initiative
- Funding to provide technical assistance and support college planning.
- 7/1/2016 through 10/31/2017
- Administrator: Jerome Countee/ Associate Vice President, Instruction and Workforce Development

21st Century Skills Curriculum Integration
- Funds to incorporate “21st Century Skills Curriculum” into BUS330 courses at FLC.
- 11/11/2016 through 6/30/2017
- Administrator: Brian Robinson / Dean, Rancho Cordova Center

Leadership Development Funding Award
- Funding to provide training to better coordinate planning, implementation and outcomes of statewide initiatives.
- 11/11/2016 through 6/30/2017
- Administrator: Kathleen Kirklin / Vice President of Administration

O. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to board policy 8315.

<table>
<thead>
<tr>
<th>Description</th>
<th>Agreement Amount</th>
<th>Initial (I) Renewal (R)</th>
<th>Valid Dates</th>
<th>Consultant/Contractor</th>
<th>Department Sponsor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARC Liberal Arts Modernization architectural and engineering services for</td>
<td>$102,225.00</td>
<td>I</td>
<td>10/26/16 – 10/26/20</td>
<td>Dean F. Unger Architects, Inc.</td>
<td>FM</td>
</tr>
<tr>
<td>the design and construction of swing space</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consulting services &amp; technical assistance for Asian American and Native</td>
<td>$35,000.00</td>
<td>I</td>
<td>07/01/16 - 06/30/17</td>
<td>Lighthouse Consulting, Inc.</td>
<td>ARC</td>
</tr>
<tr>
<td>American Pacific Islander-Serving Institutions Program (AANAPISI)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DOC DW ancillary cooling – investigative &amp; design services Project 283</td>
<td>$25,600.00</td>
<td>I</td>
<td>10/26/16 - 10/26/20</td>
<td>Glumac International</td>
<td>FM</td>
</tr>
<tr>
<td>Learning Management System (LMS) administration and integration</td>
<td>$29,900.00</td>
<td>I</td>
<td>11/21/16 – 06-30-17</td>
<td>Dynamic Campus Solutions, Inc.</td>
<td>DO</td>
</tr>
</tbody>
</table>
CRC Security Improvement Project Inspector of Record Project 258 $30,000.00 I 11/8/16 - 11/8/18 Mark A Robertson FM

SCC Union Stadium accessibility & code feasibility review $10,650.00 I 11/21/16 - 11/21/17 Gary Roberts Architect Inc. FM

DW service for building automation system $146,778.40 R 7/1/16 – 6/30/17 Honeywell FM

P. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the December board agenda packet.

Q. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

<table>
<thead>
<tr>
<th>Bid No</th>
<th>Description</th>
<th>Change Amount</th>
<th>Change Number</th>
<th>Vendor</th>
<th>New Contract Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>16003</td>
<td>ARC Athletic Fields</td>
<td>$25,786</td>
<td>3 (final)</td>
<td>Diede Construction Inc.</td>
<td>$5,967,506</td>
</tr>
<tr>
<td>15007</td>
<td>CRC Infrastructure Hydronic Modifications</td>
<td>$56,758</td>
<td>2</td>
<td>Diede Construction, Inc.</td>
<td>$2,221,064</td>
</tr>
<tr>
<td>16013</td>
<td>CRC EGC Monument Sign Construction</td>
<td>($5,000)</td>
<td>1</td>
<td>Abide Builders, Inc.</td>
<td>$67,000</td>
</tr>
<tr>
<td>14021</td>
<td>DW Elevator Service</td>
<td>$903</td>
<td>1</td>
<td>Thyssenkrupp Elevator</td>
<td>$92,023</td>
</tr>
<tr>
<td>15031</td>
<td>ARC Chiller Replacement (Boiler PLT)</td>
<td>$3,992</td>
<td>1</td>
<td>ACCO Engineered Systems, Inc.</td>
<td>$368,942</td>
</tr>
</tbody>
</table>

R. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81452.

S. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of October 16, 2016 through November 15, 2016.

<table>
<thead>
<tr>
<th>PURCHASE ORDERS</th>
<th>General Fund</th>
<th>Capital Outlay Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0001089498-0001090026</td>
<td>00003016999-0003017043</td>
</tr>
<tr>
<td></td>
<td>8117690-8117726</td>
<td>.</td>
</tr>
<tr>
<td></td>
<td>$ 3,526,473.08</td>
<td></td>
</tr>
<tr>
<td>Fund</td>
<td>Number Range</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>----------------------------------</td>
<td></td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>0006000780-0006000781</td>
<td></td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td>0009000369-0009000369</td>
<td></td>
</tr>
</tbody>
</table>

**WARRANTS**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Number Range</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>738481-739622,739624-739720</td>
<td>$10,442,787.50</td>
</tr>
<tr>
<td>General Fund–ARC Instructional Related</td>
<td>006818-006938</td>
<td></td>
</tr>
<tr>
<td>General Fund–CRC Instructional Related</td>
<td>022426-022467</td>
<td></td>
</tr>
<tr>
<td>General Fund–FLC Instructional Related</td>
<td>030951-030967</td>
<td></td>
</tr>
<tr>
<td>General Fund–SCC Instructional Related</td>
<td>045594-045715</td>
<td></td>
</tr>
<tr>
<td>Capital Outlay Fund</td>
<td>831332-831417</td>
<td></td>
</tr>
<tr>
<td>Student Financial Aid Fund</td>
<td>900012-900031</td>
<td></td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>954278-954289</td>
<td></td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td>976342-976347</td>
<td></td>
</tr>
<tr>
<td>Payroll Warrants</td>
<td>328073-329942</td>
<td>$8,634,349.13</td>
</tr>
<tr>
<td>Payroll Vendor Warrants</td>
<td>61178-61327</td>
<td></td>
</tr>
<tr>
<td>November Leave Process</td>
<td>329943-331572</td>
<td></td>
</tr>
</tbody>
</table>

**CHECKS**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Number Range</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Aid Disbursements (E-trans)</td>
<td>-</td>
<td>$19,117,768.54</td>
</tr>
<tr>
<td>Clearing Checks</td>
<td>2628-2630</td>
<td>$6,600.00</td>
</tr>
<tr>
<td>Parking Checks</td>
<td>2939-2942</td>
<td>$109.00</td>
</tr>
<tr>
<td>Bookstore Fund – ARC</td>
<td>30938-31025</td>
<td>$448,489.27</td>
</tr>
<tr>
<td>Bookstore Fund – CRC</td>
<td>026962-026987</td>
<td></td>
</tr>
<tr>
<td>Bookstore Fund – FLC</td>
<td>9555-9601</td>
<td></td>
</tr>
<tr>
<td>Bookstore Fund – SCC</td>
<td>048630-048672</td>
<td></td>
</tr>
<tr>
<td>Student Clubs Agency Fund – ARC</td>
<td>5087-5111</td>
<td>$101,616.80</td>
</tr>
<tr>
<td>Student Clubs Agency Fund – CRC</td>
<td>4147-4175</td>
<td></td>
</tr>
<tr>
<td>Student Clubs Agency Fund – FLC</td>
<td>2170-2185</td>
<td></td>
</tr>
<tr>
<td>Student Clubs Agency Fund – SCC</td>
<td>3501-3529</td>
<td></td>
</tr>
<tr>
<td>Foundation – ARC</td>
<td>5108-5155</td>
<td>$108,185.31</td>
</tr>
<tr>
<td>Foundation – CRC</td>
<td>2200-2217</td>
<td></td>
</tr>
<tr>
<td>Foundation – FLC</td>
<td>1229-1241</td>
<td></td>
</tr>
<tr>
<td>Foundation – SCC</td>
<td>3905-3935</td>
<td></td>
</tr>
<tr>
<td>Foundation – DO</td>
<td>0818-0823</td>
<td></td>
</tr>
<tr>
<td>Associated Students Trust Fund – ARC</td>
<td>0814-0828</td>
<td>$12,510.60</td>
</tr>
<tr>
<td>Associated Students Trust Fund – CRC</td>
<td>0675-0679</td>
<td></td>
</tr>
<tr>
<td>Associated Students Trust Fund – FLC</td>
<td>0594-0598</td>
<td></td>
</tr>
<tr>
<td>Associated Students Trust Fund – SCC</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Regional Performing Arts Center Fund</td>
<td>USI Check System 4231-4295</td>
<td>$393,869.28</td>
</tr>
</tbody>
</table>

**ELECTRONIC TRANSFERS**

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Equalization</td>
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</tr>
<tr>
<td>PARS</td>
<td>$-</td>
</tr>
<tr>
<td>Vendors</td>
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</tr>
<tr>
<td>Backup Withholding</td>
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<tr>
<td>Retiree Health Trust</td>
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<td>Self-Insurance</td>
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<tr>
<td>Payroll Direct Deposit Advices</td>
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<tr>
<td>Other Payroll Transactions</td>
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</tr>
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</table>

**STALE DATED WARRANT**

<table>
<thead>
<tr>
<th>Payee</th>
<th>Date Requested</th>
<th>Original Date</th>
<th>Original №</th>
<th>Reissued №</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td></td>
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</tr>
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</table>
Los Rios Community College District • Board of Trustees Meeting Minutes
December 14, 2016

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Start Date</th>
<th>End Date</th>
<th>D.O.</th>
<th>T.C.</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>11/26/12</td>
<td>657829</td>
<td>739642</td>
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<tr>
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<td>10/31/12</td>
<td>656176</td>
<td>739646</td>
<td>$132.46</td>
</tr>
</tbody>
</table>

**T. Warrant: Opening Doors**

This item was removed from the consent agenda to be considered as a separate action item.

**UI. Short-Term Temporary Employee Projections**

That the Board of Trustees approve the district-wide anticipated short-term temporary employee classifications as listed in the December board agenda packet, authorizing employment of short-term employees for the period January 1, 2017 through June 30, 2017. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

**V. Special Rate Temporary Classified Salary Schedules**

That the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees maintenance services, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective January 1, 2017.

**W. Regular Human Resources Transactions**

That the Board of Trustees approve the human resources transactions as listed in the December board agenda packet.

### 4. CONSENT CONSIDERATIONS: SEPARATE ACTION

**T. Warrant: Opening Doors**

Trustee Ortiz recused herself for the consideration of this agenda item.

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the warrant to Opening Doors.

*Roll Call Vote:*

Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner
No: None
Absent: Ortiz
Student Trustee: Aye
Motion carried; 6:0
5. FIRST READING

A. **Board Policy Revision: P-8611 Conflict of Interest Code**

Revisions to Conflict of Interest Code Policy P-8611 were presented to the Board of Trustees for first reading and discussion.

B. **Board Policy Revision: P-8122 Budget Planning**

Revisions to Budget Planning Policy P-8122 were presented to the Board of Trustees for first reading and discussion.

C. **Board Policy Creation: P-2218 Dual Enrollment**

A new board policy, P-2218 Dual Enrollment was presented to the Board of Trustees for first reading and discussion.

6. COLLECTIVE BARGAINING

A. **2017–2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD**

A motion was made by Mr. Jones, seconded by Mr. Johnson, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Los Rios College Federation of Teachers.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

B. **2017–2020 Initial Collective Bargaining Proposals for SEIU and LRCCD**

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Service Employees International Union.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0
7. ACTION

A. Folsom Lake College Vision and Mission Statements

A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees approve the vision and mission statements of Folsom Lake College.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

B. 2015-16 District Audit Report

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees receive the audited financial statements for the 2015-16 fiscal year.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0

8. BOARD MEMBER REPORTS

Trustee Jones attended a day of sessions at the California Community College League Convention.

Trustee Ortiz provided an update on the recent activities of Align Capital Region. She also participated, along with the Mexican Consulate and the California Rural Legal Assistance Foundation, in a community meeting held at Sierra College to reaffirm support for DACA students and their parents.

Trustee Knight attended American River College’s Nursing Program Pinning Ceremony.

Trustee Sousa reported that the students’ proposal regarding AB2017 – College Mental Health Services – for Lobby Day has been approved and will be moving forward.

Trustee Scribner attended the NAACP dinner at which Trustee Haynes was honored for her extraordinary level of involvement in and commitment to the greater Sacramento community. She also shared some of her visions for the coming year in her role as Board President.
9. FUTURE AGENDA ITEMS

Trustee Ortiz requested that a Board resolution to affirm the District’s commitment to DACA students be placed on the January agenda.

Update reports on the following topics were requested by board members:
- Align Capital Region efforts
- Dual Enrollment

10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:
- Valencia Scott, Student President, American River College ASB
- Mary Goodall, President, American River College Classified President
- Ginni May, President, Districtwide Academic Senate
- Dean Murakami, President, LRCFT

Chancellor’s Report:

**ARC:** ARC’s football team won the northern California title for the first time in decades, then fell just short in the state championship game, losing 29-27 to Fullerton College on Saturday. The Beavers finished the season 10-3 and were ranked nationally for much of the year—at one point #8 in the nation. While the Beavers did not bring back the state crown, ARC is very proud of the team’s NorCal championship and successful season.

**CRC:** Congressman Ami Bera stopped by CRC recently to sit in on a welding class led by professor Jason Roberts. During the class, Congressman Bera learned about the valuable skills and opportunities students gain that can translate into jobs with employers like Siemens and PG&E and add to the local economy. Congressman Bera met with a graduate of Pleasant Grove High School, who is hoping to increase his skills and his paycheck with the certification from the welding class. President Ed Bush and Dean of Careers and Technology Kim Harrell also met with the Congressman to discuss the many ways CRC is contributing to the economy and the community.

**FLC:** Folsom Lake College was honored by the Sacramento County Tobacco Control Coalition at their 19th Annual Recognition Meeting on November 9 for the college’s implementation of a smoke-, tobacco-, and vape-free learning and work environment on all its campuses as of August 1, 2016. Each year, the Coalition formally recognizes individuals and organizations exhibiting outstanding tobacco control efforts in the community.

**SCC:** SCC has received the Centennial Business Hall of Fame award from the Sacramento Metro Chamber. Award recipients will be honored at the January 27 Annual Dinner & Business Awards event, first hosted in 1895. American Red Cross also received the Centennial award this year. Other recipients include Mayor Kevin Johnson for Sacramentan of the Year, Fleet Feet
Sacramento for Small Business of the Year, Jim Alves from SMUD and Holly Harper from Sutter Health for Volunteers of the Year, and more.

Chancellor King announced the following retirements:

<table>
<thead>
<tr>
<th>Retirement</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Douglas Meline, Associate Vice Chancellor, Information Technology</td>
<td>DO 3</td>
</tr>
<tr>
<td>Gerald Tryhane, Accounting/Business Professor</td>
<td>FLC 12</td>
</tr>
<tr>
<td>Daniel Smith, HVAC Mechanic</td>
<td>FM 14+</td>
</tr>
<tr>
<td>Ron Friend, Lead Facilities Planning and Engineering Specialist</td>
<td>FM 14+</td>
</tr>
<tr>
<td>Ann Bachtold-Silva, Administrative Assistant I</td>
<td>ARC 17+</td>
</tr>
<tr>
<td>Marsha Dillon, Administrative Assistant II</td>
<td>ARC 17+</td>
</tr>
<tr>
<td>Bao Nguyen, Cook/Baker</td>
<td>CRC 17+</td>
</tr>
<tr>
<td>Timothy Taylor, Computer Information Science Professor</td>
<td>SCC 28</td>
</tr>
<tr>
<td>Andrea Salmi, Biology Professor</td>
<td>CRC 29</td>
</tr>
<tr>
<td>Kenneth Snell, Psychology Professor</td>
<td>FLC 30</td>
</tr>
<tr>
<td>Rick Boeck, Film and Media Studies Professor</td>
<td>CRC 31</td>
</tr>
</tbody>
</table>

11. CLOSED SESSION

General Counsel Sherry announced closed session. The following Board members went into closed session at 7:00 pm to consider the matters listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Scribner.

   A. Pursuant to Government Code section 54956.9, subd. (a): Conference with Legal Counsel- Existing Litigation; WCAB Nos. ADJ 8187662, 6852692, 6925410

Closed Session Adjourned: 7:08 pm
Open Session: 7:09 pm

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In the closed session matter identified as Item 11.A, the Board of Trustees authorized the settlement of the Workers’ Compensation claim identified in the agenda with a payment of $75,000. The Board voted to settle this matter by a vote of 7 to 0.

13. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner
No: None
Absent: None
Student Trustee: Aye
Motion carried; 7:0
President Scribner adjourned the meeting at 7:10 p.m.

BRIAN KING
Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: January 11, 2017.

jd
<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>Resolution № 2017-01: Board of Trustees Absences</th>
<th>ATTACHMENT: Yes</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>ENCLOSURE: None</td>
</tr>
<tr>
<td>AGENDA ITEM:</td>
<td>Consent Item B</td>
<td>TYPE OF BOARD CONSIDERATION:</td>
</tr>
<tr>
<td>RECOMMENDED BY:</td>
<td></td>
<td>CONSENT/ROUTINE X</td>
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<tr>
<td>ACTION</td>
<td></td>
<td>FIRST READING</td>
</tr>
<tr>
<td>INFORMATION</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**STATUS:**
Pursuant to the Education Code section 72024, district policy provides that a board member will be paid for any meeting when absent if the Board adopts a resolution that at the time of the meeting the Board member was performing other services for the Los Rios Community College District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.

**RECOMMENDATION:**
It is recommended that the Board of Trustees adopt the attached Resolution № 2017-01 which specifies that trustees be compensated for absences as indicated.
RESOLUTION  
№ 2017-01

BOARD OF TRUSTEES ABSENCES

WHEREAS, Education Code § 72024 governs payments of compensation to trustees, and

WHEREAS, that section provides that trustees shall be compensated for board meetings not attended when excused for one of the specified reasons by formal resolution of the board, and

WHEREAS, the Board desires to excuse certain absences: Now, therefore,

BE IT RESOLVED that the trustee(s) listed below shall be compensated for absence(s) as indicated:

<table>
<thead>
<tr>
<th>DATE</th>
<th>NAME</th>
<th>REASON FOR ABSENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 13, 2016</td>
<td>Robert Jones</td>
<td>A hardship deemed acceptable by the Board</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2017-01 this eleventh day of January, 2017, by the following called vote:

<table>
<thead>
<tr>
<th>AYES</th>
<th>NOES</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ruth Scribner, Board President

Attest:

Brian King  
Chancellor and Secretary to the Board
**Los Rios Community College District**

**Presented to Board of Trustees**

**Date:** January 11, 2017

<table>
<thead>
<tr>
<th><strong>Subject:</strong></th>
<th>Resolution 2017-02 Deferred Action for Childhood Arrivals (DACA) Program Students and Employees</th>
<th><strong>Attachment:</strong> Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agenda Item:</strong></td>
<td>Consent Item C</td>
<td><strong>Enclosure:</strong> None</td>
</tr>
<tr>
<td><strong>Recommended By:</strong></td>
<td>JP Sherry, General Counsel</td>
<td><strong>Type of Board Consideration:</strong></td>
</tr>
<tr>
<td><strong>Approved For Consideration:</strong></td>
<td>Brian King, Chancellor</td>
<td><strong>Consent/Routine</strong></td>
</tr>
</tbody>
</table>

**Background:**

Since the November 2016 Presidential election, students and staff in the Los Rios Community College District community have expressed concern about the future of the Deferred Action for Childhood Arrivals (DACA) Program and the impact that any changes to national immigration policy would have on students’ ability to complete their education. In light of national discussions, community college districts and other institutions of higher education around the state of California are passing resolutions to reaffirm their organizational values and make commitments to stand by their students.

**Status:**

The Los Rios Community College District is known throughout the state of California as a leading voice on behalf of under-represented communities. The proposed resolution reaffirms the core organizational values set forth in the district’s 2016-2021 Strategic Plan and provides a clear message for the Los Rios community about the Board’s interest in taking every possible measure to protect the safety of all Los Rios students, particularly those in targeted populations.

**Recommendation:**

It is recommended that the Board of Trustees approve the attached Resolution Number 2017-02 in support of students and employees covered by the Deferred Action for Childhood Arrivals (DACA) Program.
RESOLUTION

№ 2017-02

The Los Rios Community College District Board of Trustees Stands in Support of Students and Employees Covered by the Deferred Action for Childhood Arrivals (DACA) Program

WHEREAS, the Los Rios Community College District’s mission is to “provide a vibrant learning environment that empowers all students to achieve their educational and career goals”; and

WHEREAS, the Los Rios Community College District’s Strategic Plan articulates the values that guide and inspire our work on behalf of students; and

WHEREAS, among those values is “Equity,” defined in part by our “responsibility to empower underrepresented segments of our community and to ensure that all populations have the access, support and opportunities to succeed”; and

WHEREAS, also among those values is “Diversity,” defined in part by how “diverse backgrounds and perspectives contribute to the Los Rios District’s strength as a dynamic, inclusive educational community”; and

WHEREAS, the Los Rios Community College District Board of Trustees reaffirms these values; and

WHEREAS, the Deferred Action for Childhood Arrivals (DACA) program is a federal program that provides lawful status and work authorization to certain persons;

WHEREAS, to be eligible for DACA, an individual must have been brought to this country as a minor, demonstrated lawful conduct, and continued to pursue their education; and

WHEREAS, DACA is rooted in the fundamental premise that no one should be punished for the actions of others; and

WHEREAS, DACA students represent some of the finest young individuals on whom our region’s successful future depends; and

WHEREAS, the future of the DACA program is in doubt given the rhetoric of the recent national election; and

WHEREAS, the DACA program is consistent with the District’s aforementioned values; and wherefore

BE IT RESOLVED, the Los Rios Community College District Board of Trustees stands firmly in support of our students with DACA status and will take every action
allowable by law to protect the rights and civil liberties of our students, particularly those in targeted populations; and

BE IT FURTHER RESOLVED that the faculty, staff, students and administrators of the Los Rios Community College District will take every possible measure to ensure the safety of all students, particularly those in targeted populations, so that they may successfully achieve their educational and career goals; and

BE IT FURTHER RESOLVED that the Los Rios Police Department should not detain, question or arrest any individual solely on the basis of (suspected or actual) undocumented immigration status; and

BE IT FURTHER RESOLVED that the District will not cooperate with any federal effort to create a registry of individuals based on any protected characteristics such as religion, national origin, race or sexual orientation unless required by law; and

BE IT FURTHER RESOLVED that the District will not disclose confidential student records without a judicial warrant, subpoena or court order, unless authorized by the student or required by law.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2017-02 this eleventh day of January, 2017, by the following called vote:

<table>
<thead>
<tr>
<th>AYES</th>
<th>NOES</th>
<th>ABSENT</th>
</tr>
</thead>
</table>

Attest:

Ruth Scribner, Board President

Brian King, Chancellor and Secretary to the Board
### BACKGROUND:
Every two years, the Fair Political Practices Commission (FPPC) requires the District to review its Conflict of Interest Code policy P-8611 and update it with new positions and job title changes.

### STATUS:
In compliance with our required biennial review, non-substantive revisions have been made to policy P-8611. These changes have been approved by the FPPC. Changes include: the position title “Director of Facilities Planning and Management” is changed to “Director of Facilities Planning and Construction”; the position title “Director of Facilities Management” is changed to “Director of Facilities Maintenance”; the position title “Associate Vice Chancellor, Communications and Research” is changed to “Associate Vice Chancellor, Communications and Media Relations”; the new position of “Associate Vice Chancellor, Instruction” is added; the position title “Vice Chancellor, Resource and Economic Development” is changed to “Associate Vice Chancellor, Resource Development”; and Appendix A being amended to clarify that Form 700 filers in Disclosure Category 2 or 3 must disclose investments, business positions in entities or income from sources that engage in work or services provided by the District (i.e. instruction) as well as sources that engage in the manufacture, sale, repair, rent or distribution of school supplies, books, materials, furnishings or equipment that is used by the District or engage in the same type of work or services provided by the District. The existing language was not as clear in its use of the term “contractors” and “of the type to be utilized” by the District. All other changes in the Policy are related to style and formatting.

### RECOMMENDATION:
It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.
1.0 General Provisions

1.1 The Political Reform Act (Gov. Code, § 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. [CCR], § 18730) that contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 CCR, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code for the Los Rios Community College District.

1.2 Individuals holding designated positions shall file Statements of Economic Interests (Form 700) with the District’s Office of General Counsel, which shall make the statements available for public inspection and reproduction. (Gov. Code, § 81008) All statements will be retained by the District.
### APPENDIX A

#### DESIGNATED POSITIONS

<table>
<thead>
<tr>
<th>Designated Positions</th>
<th>Disclosure Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice Chancellor/Education &amp; Technology</td>
<td>1, 2</td>
</tr>
<tr>
<td>General Counsel</td>
<td>1, 2</td>
</tr>
<tr>
<td>Director/General Services</td>
<td>1, 2</td>
</tr>
<tr>
<td>Director/Facilities Planning and Management Construction</td>
<td>1, 2</td>
</tr>
<tr>
<td>Director/Facilities Management Maintenance</td>
<td>1, 2</td>
</tr>
<tr>
<td>Associate Vice Chancellor/Human Resources</td>
<td>2</td>
</tr>
<tr>
<td>Associate Vice Chancellor/Communications and Research Media Relations</td>
<td>2</td>
</tr>
<tr>
<td>Associate Vice Chancellor/Facilities Management</td>
<td>2</td>
</tr>
<tr>
<td>Associate Vice Chancellor/Information Technology</td>
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<td>Associate Vice Chancellor/Student Services</td>
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<tr>
<td>Associate Vice Chancellor/Instruction</td>
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<tr>
<td>Vice Presidents of Student Services</td>
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<tr>
<td>Vice Presidents of Instruction</td>
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<tr>
<td>Directors (not listed above)</td>
<td>2</td>
</tr>
<tr>
<td>Chief of Police</td>
<td>2</td>
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<tr>
<td>Manager VII, Business Consultant</td>
<td>2</td>
</tr>
<tr>
<td>Supervisor, General Services</td>
<td>2</td>
</tr>
<tr>
<td>Purchasing Supervisor</td>
<td>2</td>
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<tr>
<td>Buyers (all levels)</td>
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</tr>
<tr>
<td>Bookstore Managers</td>
<td>3</td>
</tr>
<tr>
<td>Food Service Managers</td>
<td>3</td>
</tr>
<tr>
<td>Consultants/New Positions</td>
<td>*</td>
</tr>
</tbody>
</table>

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Chancellor or designee may determine in writing that a particular consultant/new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor’s or designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code, §
Officials Who Manage Public Investments

The following positions are not covered by the code because they must file under Government Code, section 87200 and, therefore, are listed for informational purposes only:

- Members of the Board of Trustees
- Chancellor
- Deputy Chancellor
- Vice Chancellor/Finance and Administration
- College Presidents
- Associate Vice Chancellor/Finance
- Vice Chancellor, Resource and Economic Development
- Associate Vice Chancellor/Resource Development
- Vice Presidents/Administration

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code, section 87200.
APPENDIX B
DISCLOSURE CATEGORIES

Category 1
Designated positions assigned to this category must report:

a. Interests in real property which are located in whole, or in part, or within two miles of the boundaries of the District, (and a two mile radius) or of any land owned or used by the District, including any leasehold, beneficial, or ownership interest or option to acquire such interest in real property.

b. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources that engage in the acquisition or disposal of real property or are engaged in building construction or design.

Category 2
Designated positions assigned to this category must report:

a. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources: that are contractors (1) engaged in the performance of work or services or sources that, or which manufacture, sell, repair, rent, or distribute school supplies, books, materials, school-furnishings, or equipment of the type to be utilized by the District; (2) engaged in the performance of the same type of work or services provided by the District.

Category 3
Designated positions assigned to this category must report:

a. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources: that are contractors (1) engaged in the performance of work or services or sources that, or which manufacture, sell, repair, rent, or distribute school supplies, books, materials, school-furnishings, or equipment of the type to be utilized by the employee’s department (this includes all Colleges); (2) engaged in the performance of the same type of work or services provided by the employee’s department (this includes all Colleges).
LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>Board Policy Revision: P-8122 Budget Planning</th>
<th>ATTACHMENT: Yes</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>ENCLOSURE: None</td>
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</table>

<table>
<thead>
<tr>
<th>AGENDA ITEM:</th>
<th>Consent Item E</th>
<th>TYPE OF BOARD CONSIDERATION:</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>CONSENT/ROUTINE X</td>
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<td></td>
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<td>FIRST READING</td>
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</table>

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<tr>
<th>RECOMMENDED BY:</th>
<th>JP Sherry, General Counsel</th>
<th>ACTION</th>
<th>INFORMATION</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>APPROVED FOR CONSIDERATION:</th>
<th>Brian King, Chancellor</th>
<th></th>
</tr>
</thead>
</table>

BACKGROUND:
Existing Board policy requires a 3% undistributed reserve for the general fund. This reserve requirement was established several years ago and was reviewed in light of increased scrutiny both internally and externally on reserve levels. Increasing this minimum reserve level would ensure that the District can maintain the CCCCO minimum prudent reserve target of five percent (5%) without reliance on committed general fund reserves which are primarily college carryover. It will also reflect positively on the District in demonstrating fiscal prudence for those external organizations that evaluate the District’s financial stability using reserves as a metric.

This change was reviewed by the District’s Budget Committee at its November meeting and the Committee recommended that this change be brought to the Board for consideration.

STATUS:
The proposed policy changes the minimum amount that the District shall maintain in an undistributed reserve or contingency reserve for the General Fund from 3% to 5%. A few additional non-substantive stylistic changes have been made, to ensure this policy matches the District’s policy style manual.

RECOMMENDATION:
It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.
1.0 The Budget

1.1 The Los Rios Community College District Chancellor is responsible for the development and preparation of an annual budget of all Los Rios District Funds, consistent with existing laws and regulations. The budget shall represent estimated resources, and planned expenditures for the new fiscal year period.

1.2 The budget shall include a uniform fund structure, revenue and expenditure classifications and other accounting procedures as prescribed by the Budget and Accounting Manual issued by the State Chancellor’s Office of the California Community Colleges and Education Code, section 70901.

1.3 The District shall maintain a 35% (minimum) undistributed reserve or contingency reserve for the General Fund in accordance with fiscal policies/guidelines recommended by the State Chancellor’s Office. The percentage calculation shall be based upon total estimated general purpose revenues of the General Fund for the given budget year.

2.0 Budget Calendar

2.1 A budget calendar shall be developed each year indicating a time schedule for compiling various portions of the budget. The calendar shall include:

2.1.1 Activities scheduled during the planning process of a budget year and estimated dates and timelines for completion;

2.1.2 Participants involved/responsible for the activity.

2.2 The budget calendar shall adhere to timelines established by California Code of Regulations, title 5, sections 58300 and following.

2.3 A tentative budget for the succeeding fiscal year shall be adopted by the Los Rios Community College District Board of Trustees on or before July 1st of each year. A budget for a given fund may be developed with different scenarios based upon various revenue estimates and planned spending assumptions. The tentative budget approved by the Board of Trustees for the General Fund is usually the budget that assumes the highest level of estimated funding if varying revenue levels are presented; and the minimum estimated funding/revenue level for the General Fund is typically the “operational budget” of the District. The tentative budget(s) are effective July 1st of each fiscal year.

2.4 A public hearing and final adoption of the budget will occur prior to September 15th or as determined by Education Code requirements. The prescribed annual financial and budget report shall be filed with the State Chancellor’s Office on or before September 30th of the budget year. An informational copy may be sent to the County Superintendent of Schools.
2.5 Budget revisions necessary during the fiscal year shall require approval by majority vote of the Board of Trustees. Budget transfers from undistributed reserves must be approved by a two-thirds (2/3) vote of the members of the Board of Trustees.
BACKGROUND:
With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue.

STATUS:
The proposed policy and regulation are modeled on the Advanced Education policy and regulation with a few variations. The policy authorizes the district to enter into these partnerships and for the district to establish administrative regulations that set the parameters for this program. The regulation allows students as young as 14 years old to participate in community college courses at the high schools as opposed to the 16-year-old requirement for advanced education students. Second, the regulation allows students to have a 2.0 GPA, instead of the 2.7 required by the Advanced Education policy. Finally, the policy also allows students in the dual enrollment programs to take up to three courses, contrasted with the two courses allowed to advanced education students. These differences are based upon the fact that community colleges will have the ability to tailor the courses to cohorts and will be in control of the courses offered for dual enrollment.

RECOMMENDATION:
It is recommended that the Board of Trustees approve and adopt Dual Enrollment Policy P-2218.
1. Dual Enrollment

1.1. The California Education Code authorizes community college districts to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

1.2. The Los Rios Community College District shall enroll high school students according to established regulations and consistent with relevant provisions of the Education Code and District Policies and Administrative Regulations. Students enrolled in and taking courses in District dual enrollment programs are subject to and responsible for following all District Board Policies and Administrative Regulations in conjunction with their attendance in the dual enrollment courses.

1.3. The District shall not apply for state apportionment for dual enrollment students unless:

1.3.1. A CCAP partnership agreement is approved by the governing boards of both districts;

1.3.2. The curriculum is college-level;

1.3.3. All required documentation has been submitted and properly maintained

1.4. The Chancellor shall adopt Administrative Regulations regarding dual enrollment.
LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>Ratify: Grants and Contracts Awarded</th>
<th>ATTACHMENT: None</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENCLOSURE:</td>
<td>None</td>
<td>TYPE OF BOARD CONSIDERATION:</td>
</tr>
<tr>
<td>AGENDA ITEM:</td>
<td>Consent Item G</td>
<td>CONSENT/ROUTINE</td>
</tr>
<tr>
<td>RECOMMENDED BY:</td>
<td>Brian King, Chancellor</td>
<td>X</td>
</tr>
<tr>
<td>APPROVED FOR CONSIDERATION:</td>
<td>Brian King, Chancellor</td>
<td>FIRST READING</td>
</tr>
</tbody>
</table>

BACKGROUND:
Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

<table>
<thead>
<tr>
<th>Title, Description, Term, Project Administrator</th>
<th>College/Unit</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
</table>
| CA Early Childhood Mentor Program Supplemental Grant –  
  • Funds to support the Mentor program.  
  • 7/14/2015 through 6/15/2016  
  • Administrator: Marjorie Duffy / Interim Dean, Business and Family Science | CRC | $1,000 | Chabot-Los Positas CCD |
| CDTC - Instructional & Campus Coordinator  
  Funding to provide technical assistance and support college planning.  
  • Funds to support coordination of and instruction in the Child Development Training Program  
  • 9/01/2016 through 6/30/2017  
  • Administrator: Dale Van Dam / Dean of Instruction | FLC | $10,200 | Yosemite CCD/State of CA |
| CDTC Instructional Agreement  
  • Funds to support coordination of and instruction in the Child Development Training Program  
  • 9/01/2016 through 6/30/2017  
  • Administrator: Marjorie Duffy / Interim Dean, Business and Family Science | CRC | $16,150 | Yosemite CCD/State of CA |
| FLC Outdoor Lab and Student Garden  
  • Funding to support the FLC outdoor lab and garden.  
  • 12/2016 through 11/2017  
  • Administrator: Gary Hartley / Dean of Instruction | FLC | $1,500 | Folsom Garden Club |

RECOMMENDATION:
It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.
BACKGROUND:
Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:
Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

<table>
<thead>
<tr>
<th>Agency</th>
<th>Clinical Program</th>
<th>Campus</th>
<th>Contract Date</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emanuel Medical Center</td>
<td>MLT</td>
<td>FLC</td>
<td>12/8/2016</td>
<td>EXP: 12/8/2018</td>
</tr>
<tr>
<td>Eskaton Care Center Fair Oaks</td>
<td>PTA/OTA</td>
<td>SCC</td>
<td>12/9/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Veterans Affairs (VA)</td>
<td>PTA/OTA</td>
<td>SCC</td>
<td>12/12/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Brighton Rehabilitation</td>
<td>PTA/OTA</td>
<td>SCC</td>
<td>12/8/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Sacramento Hand Rehabilitation</td>
<td>PTA/OTA</td>
<td>SCC</td>
<td>12/8/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>All Inclusive Medical Services</td>
<td>HIT</td>
<td>CRC</td>
<td>12/8/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Smile Designs of Roseville</td>
<td>Dental Asst.</td>
<td>SCC</td>
<td>12/14/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Promanade Dental Group</td>
<td>Dental Asst.</td>
<td>SCC</td>
<td>12/14/2016</td>
<td>Evergreen</td>
</tr>
<tr>
<td>Vacaville Dental Group</td>
<td>Dental Asst.</td>
<td>SCC</td>
<td>12/14/2016</td>
<td>Evergreen</td>
</tr>
</tbody>
</table>

*PTA – Physical Therapy Assistant, OTA – Occupational Therapy Assistant
* HIT – Health Information Technology
* MLT – Medical Lab Technician
2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**FACILITY USE AGREEMENTS FOR ON-CAMPUS**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Type of Agreement</th>
<th>Permit Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDC</td>
<td>Facility Use</td>
<td>EDC-2017-008</td>
</tr>
<tr>
<td>FLC</td>
<td>Facility Use</td>
<td>FLC-16-180</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10889</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10911</td>
</tr>
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<td>Harris Center</td>
<td>Facility Use</td>
<td>10822</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10822</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10921</td>
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<td>Harris Center</td>
<td>Facility Use</td>
<td>10886</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10838</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10846</td>
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<tr>
<td>Harris Center</td>
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<td>10852</td>
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<td>Harris Center</td>
<td>Facility Use</td>
<td>10854</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10306</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10367</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10318</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10600</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10887</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10866</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10855</td>
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<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10280</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10494</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10851</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10319</td>
</tr>
<tr>
<td>Harris Center</td>
<td>Facility Use</td>
<td>10351</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.
Subject: Ratify: Bid Transactions

Agenda Item: Consent Item I

Recommended By: Theresa Matista, Vice Chancellor Finance & Administration

Approved For Consideration: Brian King, Chancellor

Background:
Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

Bid Awards:

<table>
<thead>
<tr>
<th>Bid No</th>
<th>Description</th>
<th>No of Responses</th>
<th>Award Date</th>
<th>Successful Vendor</th>
<th>Contract Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Multiple Award Schedule (CMAS) * State bid contract # -12-78-0063A</td>
<td>ARC track. Supply and install new 7MM embedded overlay over existing oval, chutes and event areas</td>
<td>N/A</td>
<td>N/A</td>
<td>Beynon Sports Surfaces, Inc.</td>
<td>$372,000</td>
</tr>
<tr>
<td>17007</td>
<td>Lighting Controls Upgrade ARC &amp; DO</td>
<td>4</td>
<td>12/9/16</td>
<td>Rosendin Electric, Inc.</td>
<td>$242,700</td>
</tr>
</tbody>
</table>

Bid Awards- Bidders for 17007 ARC & DO Lighting Controls:

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alessandro Electric Inc.</td>
<td>$275,650.00</td>
</tr>
<tr>
<td>Big Valley Electric</td>
<td>$338,000.00</td>
</tr>
<tr>
<td>Wulff Electric Inc.</td>
<td>$276,000.00</td>
</tr>
</tbody>
</table>

Recommendation:
It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.
BACKGROUND:
The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at $5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:
The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 amplifier; 1 cabinet; 1 box of cables; 1 card reader box; 1 case; 1 box of cases; 2 cash registers; 1 chair; 21 computers; 1 controller; 1 corrector; 1 desk; 1 desktop computer; 1 dish mat; 3 docking stations; 1 drive; 1 fax machine; 1 hard drive; 6 keyboards; 4 laptops; 1 microphone receiver; 1 mix-down panel; 55 monitors; 1 mount; 2 phones; 14 printers; 12 processors; 10 projectors; 9 racks; 2 radios; 1 remote; 1 server; 1 stereo mixer; 6 switches; 10 trays; 3 video players and 2 workstations. These items have a value of less than $5,000.

RECOMMENDATION:
It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.
**BACKGROUND:**
A listing of purchase orders, warrants, checks and wires issued during the period of November 16, 2016 through December 15, 2016 is on file in the District Business Services Office for review.

**RECOMMENDATION:**
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.
## PURCHASE ORDERS

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purchase Order Numbers</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>0001090027-0001090509 B117727-B117738</td>
<td>$3,856,700.29</td>
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<tr>
<td>Capital Outlay Fund</td>
<td>0003017044-0003017085</td>
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<tr>
<td>Child Development Fund</td>
<td>0006000782-0006000784</td>
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<tr>
<td>Self-Insurance Fund</td>
<td>00090000370-00090000372</td>
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## WARRANTS

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<tr>
<th>Fund</th>
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<tr>
<td>General Fund</td>
<td>739721-741372</td>
<td>$13,877,072.88</td>
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<tr>
<td>General Fund-ARC Instructional Related</td>
<td>006939-007071</td>
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<tr>
<td>General Fund-CRC Instructional Related</td>
<td>022468-022506</td>
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<tr>
<td>General Fund-FLC Instructional Related</td>
<td>030968-030977</td>
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<tr>
<td>General Fund-SCC Instructional Related</td>
<td>045716-045782</td>
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<tr>
<td>Capital Outlay Fund</td>
<td>831418-831492</td>
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<tr>
<td>Student Financial Aid Fund</td>
<td>900032-900044</td>
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<td>Child Development Fund</td>
<td>954290-954309</td>
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<tr>
<td>Self-Insurance Fund</td>
<td>976348-976354</td>
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<td>Payroll Warrants</td>
<td>331573-333430</td>
<td>$8,533,079.72</td>
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<td>Payroll Vendor Warrants</td>
<td>61328-61484</td>
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<td>December Leave Process</td>
<td>333431-334937</td>
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## CHECKS

<table>
<thead>
<tr>
<th>Fund</th>
<th>Check Numbers</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Financial Aid Disbursements (E-trans)</td>
<td>-</td>
<td>$3,553,936.90</td>
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<tr>
<td>Clearing Checks</td>
<td>2631-2634</td>
<td>$1,346,335.81</td>
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<tr>
<td>Parking Checks</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Bookstore Fund – ARC</td>
<td>31026-31098</td>
<td>$503,323.76</td>
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<tr>
<td>Bookstore Fund – CRC</td>
<td>026988-027001</td>
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<tr>
<td>Bookstore Fund – FLC</td>
<td>9602-9635</td>
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<tr>
<td>Bookstore Fund – SCC</td>
<td>048673-048735</td>
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<tr>
<td>Student Clubs Agency Fund – ARC</td>
<td>5112-5130</td>
<td>$60,733.62</td>
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<tr>
<td>Student Clubs Agency Fund – CRC</td>
<td>4176-4201</td>
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<td>Student Clubs Agency Fund – FLC</td>
<td>2186-2199</td>
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<td>Student Clubs Agency Fund – SCC</td>
<td>3530-3542</td>
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<td>Foundation – ARC</td>
<td>5156-5182</td>
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<td>Foundation – CRC</td>
<td>2218-2223</td>
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<td>Foundation – FLC</td>
<td>1242-1257</td>
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<tr>
<td>Foundation – SCC</td>
<td>3936-3947</td>
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<tr>
<td>Foundation – DO</td>
<td>0824-0828</td>
<td></td>
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<tr>
<td>Associated Students Trust Fund – ARC</td>
<td>0829-0833</td>
<td>$4,875.18</td>
</tr>
<tr>
<td>Associated Students Trust Fund – CRC</td>
<td>0680-0681</td>
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<td>Associated Students Trust Fund – FLC</td>
<td>0599-0602</td>
<td></td>
</tr>
<tr>
<td>Associated Students Trust Fund – SCC</td>
<td>-</td>
<td></td>
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<tr>
<td>Regional Performing Arts Center Fund</td>
<td>USI Check System 4296-4359</td>
<td>$497,323.58</td>
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## ELECTRONIC TRANSFERS

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Board of Equalization</td>
<td>-</td>
</tr>
<tr>
<td>PARS</td>
<td>$63,902.97</td>
</tr>
<tr>
<td>Vendors</td>
<td>$19,612.00</td>
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<tr>
<td>Backup Withholding</td>
<td>$1,577.40</td>
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<tr>
<td>Retiree Health Trust</td>
<td>-</td>
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<tr>
<td>Self-Insurance</td>
<td>$46,795.05</td>
</tr>
<tr>
<td>Bookstore</td>
<td>$82,386.87</td>
</tr>
<tr>
<td>Payroll Direct Deposit Advices</td>
<td>$12,340,486.85</td>
</tr>
<tr>
<td>Other Payroll Transactions</td>
<td>$11,191.26</td>
</tr>
</tbody>
</table>
**RECOMMENDATION:**
It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.
### APPOINTMENT(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject/Position</th>
<th>Effective Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>American River College</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geary, Parrish J.</td>
<td>Dean of Student Services, Admissions and Transition Services (M. A., California State University, Sacramento)</td>
<td>01/12/17</td>
</tr>
<tr>
<td>Reske, Marsha H.</td>
<td>Dean of Distance Education, Virtual Education Center (M. S., Nova Southeastern University)</td>
<td>01/12/17</td>
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<tr>
<td><strong>Cosumnes River College</strong></td>
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<tr>
<td>Tilson, Heather L.</td>
<td>Dean of Institutional Effectiveness (Ph. D., Drexel University)</td>
<td>02/01/17</td>
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<tr>
<td><strong>Facilities Management</strong></td>
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<td></td>
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<tr>
<td>McKechnie, Daniel L.</td>
<td>Director of Facilities Planning and Construction (B. S., California State University, Sacramento)</td>
<td>01/17/17</td>
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<tr>
<td><strong>Folsom Lake College</strong></td>
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<tr>
<td>Dorn, Paul</td>
<td>Director of Marketing and Communications, Harris Center for the Arts (B.A, University of Massachusetts, Boston)</td>
<td>01/17/17</td>
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<tr>
<td>Maryatt, Victoria A.</td>
<td>Dean, Career Technical Education (M.A., University of California, San Francisco)</td>
<td>01/16/17</td>
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<tr>
<td>Wright, Matthew L.</td>
<td>Dean of Kinesiology, Health, and Athletics (M. A., California State University, Chico) (Revised)</td>
<td>01/03/17</td>
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<tr>
<td><strong>Sacramento City College</strong></td>
<td></td>
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<tr>
<td>Boyd, Steven L.</td>
<td>Vice President of Instruction (Ed. D., University of Southern California)</td>
<td>02/01/17</td>
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### APPOINTMENT TO CATEGORICALLY FUNDED POSITION(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject/Position</th>
<th>Effective Date(s)</th>
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<tbody>
<tr>
<td><strong>American River College</strong></td>
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<tr>
<td>Anderson, Tanya</td>
<td>Project Director for TRIO, Student Support Services STEM and Veterans Programs (M. A., California State University, Sacramento)</td>
<td>01/12/17 – 08/31/17</td>
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</table>
# APPOINTMENT TO TEMPORARY POSITION(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject/Position</th>
<th>Effective Date(s)</th>
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<tbody>
<tr>
<td><strong>American River College</strong></td>
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<tr>
<td>Anderson, Tanya</td>
<td>Interim Project Director for TRIO, Student Support Services</td>
<td>04/01/16 – 01/11/17 (Revised)</td>
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<tr>
<td></td>
<td>STEM and Veterans Programs</td>
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<tr>
<td></td>
<td>(M. A., California State University, Sacramento)</td>
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<tr>
<td>Arata, Eliza R.</td>
<td>Interim Dean of Business and Computer Science</td>
<td>08/11/16 – 06/30/17 (Revised)</td>
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<tr>
<td></td>
<td>(M. A., Syracuse University)</td>
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<tr>
<td>Geary, Parrish J.</td>
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<td>02/29/16 – 01/11/17 (Revised)</td>
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<tr>
<td>Jaques, Kathleen F.</td>
<td>Interim Associate Vice President of Instruction</td>
<td>01/01/17 – 06/30/17</td>
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<td>(M. A., California State University, Sacramento)</td>
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<tr>
<td>Reske, Marsha H.</td>
<td>Interim Dean of Distance Education, Virtual Education Center</td>
<td>08/11/16 – 01/11/17 (Revised)</td>
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<td></td>
<td>(M. S., Nova Southeastern University)</td>
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<tr>
<td>Sears, Cheryl A.</td>
<td>Interim Director of Administrative Services</td>
<td>01/09/17 – 06/30/17</td>
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<td><strong>District Office</strong></td>
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<tr>
<td>Wilcher, Aaron M.</td>
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<td>01/17/17 – 06/30/17</td>
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<tr>
<td>Joan Harman</td>
<td>Interim Vice President of Administration</td>
<td>01/17/17 – 06/30/17</td>
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<td></td>
<td>(B. A., Colorado State University, Fort Collins)</td>
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<td>McKechnie, Daniel L.</td>
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<td>01/01/17 – 01/16/17 (Revised)</td>
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<tr>
<td>Siwabessy, Genevieve</td>
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<td>01/16/17 – 06/30/17</td>
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<td></td>
<td>(Ed.D., University of California, Davis)</td>
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<tr>
<td>Malaret, Jesus F.</td>
<td>Interim Dean, Davis Center</td>
<td>08/15/16 – 01/31/17 (Revised)</td>
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<tr>
<td>Yamamura, Whitney I.</td>
<td>Interim President</td>
<td>02/01/17 – 06/30/17</td>
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<td>(M. A. California State University, Sacramento)</td>
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## RESIGNATION(S)

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<tr>
<td>Bostic, Peter F.</td>
<td>Director of College Advancement</td>
<td>02/18/17</td>
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## RETIREMENT(S)

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<tbody>
<tr>
<td>Lorimer, Susan L.</td>
<td>Deputy Chancellor</td>
<td>07/04/17</td>
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**Whitney I. Yamamura, Interim President**

**Significant Contract Terms:**

**Salary:** $204,445.13 – Step 1, Level B, includes longevity 2 of the 2016-17 Interim Management Salary Schedule

**Health/Welfare Benefits:** The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses, the Officer’s out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (i.e. excluding Deductible Health Maintenance Organization or other nontraditional plans).

**Auto Expenses:** $550.00/month for In-District Travel
<table>
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<tr>
<th>Name</th>
<th>Subject/Position</th>
<th>Effective Date(s)</th>
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<tbody>
<tr>
<td><strong>American River College</strong></td>
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<tr>
<td>Burke, John P.</td>
<td>Mathematics Assistant Professor</td>
<td>01/12/17</td>
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<tr>
<td></td>
<td>(M. A., University of Colorado)</td>
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<tr>
<td>Leibrock, Rachel D.</td>
<td>Journalism Assistant Professor</td>
<td>01/12/17</td>
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<tr>
<td>Lopez, Yeny A.</td>
<td>Healthcare Interpreting Assistant Professor</td>
<td>01/12/17</td>
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<td>Lysinger, Diana</td>
<td>Foreign Languages Assistant Professor</td>
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<tr>
<td>Nehrebecki, Helene R.</td>
<td>Mathematics Assistant Professor</td>
<td>01/12/17</td>
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<tr>
<td>Wilkerson, Asha</td>
<td>Legal Assisting Assistant Professor</td>
<td>01/12/17</td>
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<td>(J. D., University of California, Hastings College of the Law)</td>
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<tr>
<td>Wood, Patricia E.</td>
<td>Art Assistant Professor</td>
<td>01/12/17</td>
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<td><strong>Cosumnes River College</strong></td>
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<tr>
<td>Martinez-Alire, Crystal D.</td>
<td>Counselor</td>
<td>01/12/17</td>
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<td>(Ed. D., California State University, Sacramento)</td>
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<tr>
<td>Soriano, Paolo J.</td>
<td>Counselor</td>
<td>01/12/17</td>
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<tr>
<td></td>
<td>(M. S., California State University, Sacramento)</td>
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<tr>
<td>Torres, Christopher P.</td>
<td>Counselor</td>
<td>01/12/17</td>
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<td><strong>Sacramento City College</strong></td>
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<tr>
<td>Stevenson, Elizabeth C.</td>
<td>Learning Skills and Tutorial Services Coordinator</td>
<td>01/12/17</td>
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<th>Name</th>
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<tbody>
<tr>
<td><strong>Sacramento City College</strong></td>
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<tr>
<td>Zitelli, Miela C.</td>
<td>Career Technical Education (CTE) Transitions Coordinator</td>
<td>01/12/17 – 06/30/17</td>
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## APPOINTMENT TO TEMPORARY POSITION(S)

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td><strong>American River College</strong></td>
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<tr>
<td>Borcz, Robyn M.</td>
<td>English (Reading) Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td>Sizemore, James T.</td>
<td>Physics Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td></td>
<td>(Ph.D., Stanford University)</td>
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<td><strong>Cosumnes River College</strong></td>
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<tr>
<td>Cortes, Angelica</td>
<td>Mathematics Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<td></td>
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<tr>
<td>LaForte, Pricilla M.</td>
<td>Anthropology Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td></td>
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<tr>
<td>Pandey, Rajeev</td>
<td>Chemistry Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td></td>
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<tr>
<td>Prue, Paul A.</td>
<td>Mathematics Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td>Aghabeigi, Farah</td>
<td>Accounting Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td></td>
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<tr>
<td>Autumn Cahoon K.</td>
<td>Anthropology Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td></td>
<td>(M. A., California State University, Sacramento)</td>
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<tr>
<td>Middleton, Colin B.</td>
<td>Mathematics Assistant Professor, LTT</td>
<td>01/12/17 – 05/17/17</td>
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<tr>
<td><strong>Sacramento City College</strong></td>
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<tr>
<td>Cheung, Joseph L.</td>
<td>Computer Information Science-Networking, LTT</td>
<td>01/12/17 – 05/17/17</td>
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## LEAVE(S) OF ABSENCE

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<tr>
<td><strong>American River College</strong></td>
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<tr>
<td>McCaffrey, Eileen T.</td>
<td>Sign Language Studies Professor/Coordinator</td>
<td>Medical (100%)</td>
<td>09/20/16 – 12/15/16</td>
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<tr>
<td>Name</td>
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<tr>
<td>Nyenbeku, George C.</td>
<td>Sociology Professor</td>
<td>08/17/17 – 05/16/18</td>
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<tr>
<td>Willis, Linnea N.</td>
<td>Legal Assisting Assistant Professor</td>
<td>12/16/16</td>
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**Cosumnes River College**

**American River College**
### TEMPORARY, PART-TIME EMPLOYEES  Spring 2016  
Folsom Lake College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<tbody>
<tr>
<td>Swanson, James K.</td>
<td>Emergency Medical Services</td>
<td>34%</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Summer 2016  
Folsom Lake College

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<tr>
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<tbody>
<tr>
<td>Brar, Arshpreet K.</td>
<td>Counselor</td>
<td>1%</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Fall 2016  
American River College

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Almaraz, Ruben T.</td>
<td>Physics, General</td>
<td>5%</td>
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<tr>
<td>Ayers, Harold R.</td>
<td>Administration of Justice</td>
<td>1%</td>
</tr>
<tr>
<td>Cartan, Jennifer A.</td>
<td>Spanish</td>
<td>14%</td>
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<tr>
<td>**(B2) Chapek, Carl W.</td>
<td>Software Applications</td>
<td>11%</td>
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<tr>
<td>Guerra, Kathleen Signid</td>
<td>Spanish</td>
<td>22%</td>
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<tr>
<td>Hernandez, Henry V.</td>
<td>Real Estate</td>
<td>8%</td>
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<tr>
<td>Hughes, Heather V.</td>
<td>Counselor</td>
<td>1%</td>
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<tr>
<td>Jenkins, James C.</td>
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<td>Ponce, Carlos F</td>
<td>Administration of Justice</td>
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<tr>
<td>Robison, Bradley O.</td>
<td>Administration of Justice</td>
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<tr>
<td>Saw, Alexander</td>
<td>Physics, General</td>
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<td>Sedano, Teresa M.</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Fall 2016  
Cosumnes River College

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<tr>
<td>**(A5) Adams, Jon</td>
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<td>Lynch, Robert B.</td>
<td>Physics, General</td>
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<tr>
<td>Lynch, Robert B.</td>
<td>Astronomy</td>
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<tr>
<td>Reece, Clayton A.</td>
<td>Chemistry, General</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Fall 2016  
Sacramento City College

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<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Diaz, Jose M.</td>
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<td>Lee, Pao</td>
<td>Counselor</td>
<td>18%</td>
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<tr>
<td>McDaniel, Arrickia R.</td>
<td>Counselor</td>
<td>40%</td>
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<tr>
<td>Neves, Megan G.</td>
<td>Counselor</td>
<td>20%</td>
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<tr>
<td>Nguyen, Alfonso K.</td>
<td>Counselor</td>
<td>14%</td>
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<tr>
<td>Nguyen, Alfonso K.</td>
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<td>15%</td>
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<tr>
<td>Reach, Lorna</td>
<td>Counselor</td>
<td>59%</td>
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<td>Suy, Shaun</td>
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<td>5%</td>
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<td>Suy, Shaun</td>
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<tr>
<td>Taylor, Elisher M.</td>
<td>Counselor</td>
<td>14%</td>
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</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.

**=New Employee    **=Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:

A1,A3,A4,B1,B2,B3,B4=Experience / Education    | A2 = Education    | A5,B5 = Experience


### TEMPORARY, PART-TIME EMPLOYEES  Fall 2016  
Sacramento City College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<tr>
<td>Torres, Christopher P.</td>
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<tr>
<td>Torres, Christopher P.</td>
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<td>38%</td>
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<tr>
<td>Toy-Moy, Victoria T</td>
<td>ESL Reading</td>
<td>10%</td>
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<tr>
<td>Tuifua, Amelia S.</td>
<td>Academic Guidance</td>
<td>17%</td>
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<td>Counselor</td>
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<tr>
<td>Tuifua, Amelia S.</td>
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<td>37%</td>
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<td>Counselor</td>
<td>1%</td>
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<tr>
<td>Vargas-Onate, Jacqueline</td>
<td>Counselor</td>
<td>19%</td>
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<tr>
<td>Vargas-Onate, Jacqueline</td>
<td>Counselor</td>
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### REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Fall 2016  
American River College

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<tbody>
<tr>
<td>Logan, Thomas E.</td>
<td>English</td>
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<tr>
<td>Stokes, Tiffany R.</td>
<td>Coordinator</td>
<td>15%</td>
</tr>
<tr>
<td>VanRegenmorter, Merlyn J.</td>
<td>Music</td>
<td>48%</td>
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<tr>
<td>Youngs, Cynthia</td>
<td>Reading</td>
<td>3%</td>
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### REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Fall 2016  
Cosumnes River College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davtian, Anna</td>
<td>Counselor</td>
<td>2%</td>
</tr>
<tr>
<td>Hoskins, Ninfa E.</td>
<td>Counselor</td>
<td>3%</td>
</tr>
<tr>
<td>Torres, Gabriel S.</td>
<td>Spanish</td>
<td>40%</td>
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### REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Fall 2016  
Sacramento City College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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</thead>
<tbody>
<tr>
<td>Gambrell, Deborah M.</td>
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<tr>
<td>Marshall, Doris F.</td>
<td>Licensed Vocational Nursing</td>
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</tr>
<tr>
<td>Rice, Helen M.</td>
<td>Licensed Vocational Nursing</td>
<td>28%</td>
</tr>
<tr>
<td>Stevenson, Elizabeth</td>
<td>Non Instructional Assignment</td>
<td>20%</td>
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<tr>
<td>Stone, Leila M.</td>
<td>Counselor</td>
<td>6%</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Spring 2017  
American River College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Albrecht, Christian</td>
<td>Administration of Justice</td>
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<tr>
<td>Ayers, Harold R.</td>
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<tr>
<td>Bagos, Albert J.</td>
<td>Administration of Justice</td>
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<tr>
<td>Bassett, Jason M.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Bernacchi, Christopher S.</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
<tr>
<td>**(B5) Bibb, Akbar M.</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
</tbody>
</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.  
* = New Employee  ** = Returning Employee  
Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:  
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### TEMPORARY, PART-TIME EMPLOYEES  Spring 2017

American River College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>**(B4) Bradshaw, Don A.</td>
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<td>Brown, Ori A.</td>
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<tr>
<td>Campas, Steven</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Castillo, N. Scott</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
<tr>
<td>Chisholm, Matthew M.</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
<tr>
<td>**(B4) Daley, Frank L.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Davalle, Nathan A.</td>
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<td>0%</td>
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<tr>
<td>**(B5) Davis, Donald A.</td>
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<tr>
<td>DeCecco, Chalmer A.</td>
<td>Administration of Justice</td>
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<tr>
<td>DeLeon, Daniel W.</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
<tr>
<td>Diaz, Pete</td>
<td>Administration of Justice</td>
<td>0%</td>
</tr>
<tr>
<td>Diller, Shane</td>
<td>Administration of Justice</td>
<td>0%</td>
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<td>Dillon, Roger G.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Echeverria, Nick V.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<td>Ekund, Justin R.</td>
<td>Administration of Justice</td>
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<tr>
<td>Esque, Melanie E.</td>
<td>Administration of Justice</td>
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<td>Finnerty, Kevin C.</td>
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<td>0%</td>
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<tr>
<td>**(B5) French, Scott D.</td>
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<tr>
<td>Galvan, Joseph</td>
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<td>0%</td>
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<tr>
<td>Gaynor, Carolyn R.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Gorsuch, Susan C.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>Greenhill, Paul G.</td>
<td>Administration of Justice</td>
<td>0%</td>
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<tr>
<td>**(A2) Haarala, Erik</td>
<td>ESL Writing</td>
<td>27%</td>
</tr>
<tr>
<td>**(A2) Haarala, Erik</td>
<td>ESL Reading</td>
<td>27%</td>
</tr>
<tr>
<td>**(A1) Hansen, Gina</td>
<td>Physical Education</td>
<td>13%</td>
</tr>
<tr>
<td>**(A1) Hansen, Gina</td>
<td>Gerontology</td>
<td>27%</td>
</tr>
<tr>
<td>Harder, Elizabeth K</td>
<td>Speech Communication</td>
<td>20%</td>
</tr>
<tr>
<td>Harlan, Michael J.</td>
<td>Classics-Humanities</td>
<td>20%</td>
</tr>
<tr>
<td>Hawe, Larry E.</td>
<td>Automotive Technology</td>
<td>50%</td>
</tr>
<tr>
<td>Hedayati, Stefanie</td>
<td>Biotechnology &amp; Biomedical Technology</td>
<td>20%</td>
</tr>
<tr>
<td>Helms, Shelby C.</td>
<td>Sign Language Interpreting</td>
<td>7%</td>
</tr>
<tr>
<td>**(B5) Henderson, Craig</td>
<td>Emergency Medical Services</td>
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<tr>
<td>Henderson, James H.</td>
<td>Sign Language Interpreting</td>
<td>32%</td>
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<tr>
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<td>Herman, Kathryn M.</td>
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<td>Herrlinger, Gary D.</td>
<td>Drafting Technology</td>
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<tr>
<td>Herron, Karen Lynnett</td>
<td>Registered Nursing</td>
<td>49%</td>
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<td>Herzfeld, Martin E.</td>
<td>Electronics &amp; Electric Technology</td>
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<tr>
<td>Hill, Michael S.</td>
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<td>40%</td>
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<td>**(B3) Hillenbrand, Collin D.</td>
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<tr>
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<td>Holmes, Robert T.</td>
<td>Chemistry, General</td>
<td>27%</td>
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<tr>
<td>Howard, James T</td>
<td>Intercollegiate Athletics</td>
<td>49%</td>
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<tr>
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<td>Counselor</td>
<td>13%</td>
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<tr>
<td>Hughes, Heather V.</td>
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<td>14%</td>
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<tr>
<td>Jay, Susan M.</td>
<td>General Work Experience</td>
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</tr>
<tr>
<td>**(A1) Jennings, Nathan P.</td>
<td>Geographic Information Systems</td>
<td>10%</td>
</tr>
</tbody>
</table>

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### Temporary, Part-Time Employees  Spring 2017

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jimenez, Jorge I.</td>
<td>Chemistry, General</td>
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<td>Johnson, Melvin H.</td>
<td>Welding Technology</td>
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<tr>
<td>Johnson, Robert S.</td>
<td>Commercial Music</td>
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<tr>
<td>**(B5) Johnson, Wilber</td>
<td>Journalism</td>
<td>20%</td>
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<tr>
<td>**(B5) Kalman, Mikalai</td>
<td>Diesel Technology</td>
<td>65%</td>
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<td>Keene, Kristina T.</td>
<td>Music</td>
<td>18%</td>
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<tr>
<td>Kelly, Craig A.</td>
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<tr>
<td>Kientz, Michelle L.</td>
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<td>Kingsnorth, Alice M.</td>
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<td>Speech Communication</td>
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<tr>
<td>Klar, Janice E.</td>
<td>Counselor</td>
<td>40%</td>
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<tr>
<td>Konstantynov, Dmytro</td>
<td>Counselor</td>
<td>25%</td>
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<td>Kovar, Timothy J.</td>
<td>Small Business and Entrepreneurship</td>
<td>40%</td>
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<td>Kovar, Timothy J.</td>
<td>Real Estate</td>
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<td>Computer Programming</td>
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<td>ESL Writing</td>
<td>27%</td>
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<tr>
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<td>ESL Speaking / Listening</td>
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<td>Lee, Michael D.</td>
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<td>27%</td>
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<td>Speech Communication</td>
<td>20%</td>
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<tr>
<td>Leveille, Rebecca A.</td>
<td>Office Technology / Office Computer Application</td>
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<tr>
<td>Lewis, Deana L.</td>
<td>ESL Writing</td>
<td>27%</td>
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<td>Lewis, Deana L.</td>
<td>ESL Reading</td>
<td>27%</td>
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<td>Lewis, Robert M.</td>
<td>Human Services</td>
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<tr>
<td>Liu, Ka Man</td>
<td>Biomedical Instrumentation</td>
<td>7%</td>
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<td>Long, Jason S.</td>
<td>Dramatic Arts</td>
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<td>Longhitano, Amber L.</td>
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<td>**(A2) Lui, Diane C.</td>
<td>Fine Arts, General</td>
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<td>Lupo, Thomas</td>
<td>Geographic Information Systems</td>
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<td>Mahallati, Reza</td>
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<tr>
<td>Maney, Jane</td>
<td>Physiology (Includes Anatomy)</td>
<td>35%</td>
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<tr>
<td>Martinez, Maricela C.</td>
<td>Spanish</td>
<td>20%</td>
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<td>**(B2) McCormack, Nicole Elizabeth</td>
<td>Diesel Technology</td>
<td>7%</td>
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<td>McHenry, Jennifer L.</td>
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<tr>
<td>McQueen, Nathan T.</td>
<td>English</td>
<td>27%</td>
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<tr>
<td>McTighe, Brenda J.</td>
<td>ESL Writing</td>
<td>27%</td>
</tr>
<tr>
<td>McTighe, Brenda J.</td>
<td>ESL Speaking / Listening</td>
<td>27%</td>
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<tr>
<td>Mehallo, Stephen M.</td>
<td>Graphic Art and Design</td>
<td>20%</td>
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<tr>
<td>Miller, Alan L.</td>
<td>Journalism</td>
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<td>Miller, Roger Steven</td>
<td>Physical Sciences, General</td>
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<tr>
<td>Miller, William A.</td>
<td>Respiratory Care / Therapy</td>
<td>57%</td>
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<tr>
<td>Mirmobiny, Shadieh</td>
<td>Fine Arts, General</td>
<td>20%</td>
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<tr>
<td>Montalbo, Joseph Louis</td>
<td>English</td>
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<td>**(A2) Moser, Richard M.</td>
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<td>Administration of Justice</td>
<td>0%</td>
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<td>Business and Commerce, General</td>
<td>20%</td>
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<td>Narvand, Payam</td>
<td>Business Administration</td>
<td>20%</td>
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<td>Naylor, William Lee</td>
<td>Horticulture</td>
<td>7%</td>
</tr>
<tr>
<td>Nielsen, Betty L.</td>
<td>Art</td>
<td>28%</td>
</tr>
</tbody>
</table>

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A1; A3; A4; B1; B2; B3; B4 = Experience / Education  | A2 = Education  | A5; B5 = Experience
<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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</thead>
<tbody>
<tr>
<td>Neumann, Ingrid H.</td>
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<td>Nguyen, Alfonso K.</td>
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<td>North, Daniel R.</td>
<td>Automotive Technology</td>
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<tr>
<td>O'Brien, Leslie S.</td>
<td>Horticulture</td>
<td>7%</td>
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<tr>
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<td>Floriculture / Floristry</td>
<td>43%</td>
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<td>Overton, Steven T.</td>
<td>Counselor</td>
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<td>Papouchis, Christopher M.</td>
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<tr>
<td>Parkman, Sharon</td>
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<tr>
<td>Parmelee, Michael A.</td>
<td>Business and Commerce, General</td>
<td>20%</td>
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<td>Parrish, Stephanie S.</td>
<td>Reading</td>
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<td>Pazdernik, Janet L.</td>
<td>Interior Design and Merchandising</td>
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<td>Pehur, Kristina</td>
<td>Accounting</td>
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<td>(*A5) Penwell, Robyn S.</td>
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<td>36%</td>
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<td>Mathematics, General</td>
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<td>Economics</td>
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<tr>
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<td>Geography</td>
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<td>Pezone, John P.</td>
<td>Administration of Justice</td>
<td>40%</td>
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<tr>
<td>Pippig, Robert C</td>
<td>Accounting</td>
<td>20%</td>
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<tr>
<td>Plezia-Missler, Dorothy E</td>
<td>Counselor</td>
<td>45%</td>
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<td>Porter, Cherri J.</td>
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<td>60%</td>
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<td>Preciado, Monica Isabel</td>
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<td>43%</td>
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<td>7%</td>
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<td>Rankin, Janet E.</td>
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<td>20%</td>
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<td>Rink, Shelley F.</td>
<td>Music</td>
<td>20%</td>
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<td>Rivera-Carpenter, Veronica M.</td>
<td>Child Development/Early Care and Educatio</td>
<td>20%</td>
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<td>Rogers, Kristina S.</td>
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<td>40%</td>
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<td>(**A1) Roltsch, Irene A.</td>
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<td>20%</td>
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<td>Chemistry, General</td>
<td>45%</td>
</tr>
<tr>
<td>Romo, Ronald D.</td>
<td>Welding Technology</td>
<td>28%</td>
</tr>
<tr>
<td>Roughton, Karen L.</td>
<td>Painting &amp; Drawing</td>
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<tr>
<td>Ruiz-Tagle, Rafael M.</td>
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<tr>
<td>Rybka, Lucille A</td>
<td>Coordinator</td>
<td>61%</td>
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<tr>
<td>Sakakihara, Paul</td>
<td>General Work Experience</td>
<td>33%</td>
</tr>
<tr>
<td>Samborski, Dan W.</td>
<td>Painting &amp; Drawing</td>
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</tr>
<tr>
<td>(**A2) Samudio, Benjamin M.</td>
<td>Chemistry, General</td>
<td>50%</td>
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<tr>
<td>(**B5) Schaumburg, Timothy A</td>
<td>Automotive Technology</td>
<td>35%</td>
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<tr>
<td>Schindler, Craig R.</td>
<td>Applied Photography</td>
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<tr>
<td>Schroeder-Evans, Kimbra S.</td>
<td>Spanish</td>
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<tr>
<td>Schultz, Diane S.</td>
<td>Gerontology</td>
<td>3%</td>
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<tr>
<td>Scott, Steven</td>
<td>Microbiology</td>
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<tr>
<td>Scott, Tatiana</td>
<td>Music</td>
<td>45%</td>
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<tr>
<td>Sedano, Teresa M.</td>
<td>Sign Language Interpreting</td>
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<tr>
<td>Shapiro, Lynn</td>
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<tr>
<td>(**A3) Shearer, Tracy F.</td>
<td>Dramatic Arts</td>
<td>67%</td>
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<tr>
<td>(**A5) Shih, Ernest</td>
<td>Computer Infrastructure and Support</td>
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<tr>
<td>Singer, Scott</td>
<td>Restaurant and Food Services Management</td>
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<tr>
<td>Sianeros, Linda L.</td>
<td>Electronics &amp; Electric Technology</td>
<td>43%</td>
</tr>
</tbody>
</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.

* = New Employee  ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:

A1, A3, A4, B1, B2, B3, B4 = Experience / Education | A2 = Education | A5, B5 = Experience
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<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<td>**(B5) Smeja, Robert</td>
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<tr>
<td>**(A1) Spencer, Katherine E.</td>
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<td>Mathematics, General</td>
<td>33 %</td>
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<td>Sterling, Stephen C.</td>
<td>Geology</td>
<td>35 %</td>
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<td>Stevens, Janis L.</td>
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<td>White, Gay A</td>
<td>ESL Speaking/Listening</td>
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<td>Economics</td>
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<td>Wise, Kristine M.</td>
<td>Nutrition, Foods, and Culinary Arts</td>
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<td>**(A1) Wright, Tatyana N.</td>
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<tr>
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<td>Counselor</td>
<td>50 %</td>
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</tbody>
</table>

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## TEMPORARY, PART-TIME EMPLOYEES  Spring 2017

### Cosumnes River College

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<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tr>
<td>Lynch, Robert B.</td>
<td>Astronomy</td>
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<td>McMurdo, Tammy J.</td>
<td>Nutrition, Foods, and Culinary Arts</td>
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<tr>
<td>Miller, Casey R.</td>
<td>English</td>
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<tr>
<td>Miranda, Yolanda O.</td>
<td>Counselor</td>
<td>6%</td>
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<tr>
<td>Moulin, Nicole K</td>
<td>Veterinary Technician (Licensed)</td>
<td>40%</td>
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<tr>
<td>Murakami-Smith, Lynne M.</td>
<td>Physical Fitness and Body Movement</td>
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<td>Nelson, David D</td>
<td>Culinary Arts</td>
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<td>Counselor</td>
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<td>Counselor</td>
<td>2%</td>
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<td>64%</td>
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<tr>
<td>Patrice, Alicia</td>
<td>Librarian</td>
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<td>13%</td>
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<td>7%</td>
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<td>13%</td>
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<tr>
<td>Somadhi, Kakwasi</td>
<td>English</td>
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<td>Spano, Jim L.</td>
<td>Accounting</td>
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<td>Spisak, John H.</td>
<td>Information Technology, General</td>
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<td>ESL Writing</td>
<td>27%</td>
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<td>Strode, James E.</td>
<td>ESL Speaking/Listening</td>
<td>27%</td>
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<tr>
<td>Strong, Michael W.</td>
<td>Astronomy</td>
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<td>Tang, Max C.</td>
<td>Mathematics, General</td>
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<td>Counselor</td>
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<td>Tavares, Tyrone Michael</td>
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<td>Tavares, Tyrone Michael</td>
<td>Counselor</td>
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<td>*(A5) Tierney, Joan W.</td>
<td>Dance</td>
<td>15%</td>
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<td>Vautin, Gary D.</td>
<td>Television (including combined TV/film/v</td>
<td>28%</td>
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<td>Wen, Michael X</td>
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<td>53%</td>
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<tr>
<td>Williamson, Phyllis N.</td>
<td>Psychology, General</td>
<td>20%</td>
</tr>
</tbody>
</table>

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## TEMPORARY, PART-TIME EMPLOYEES  Spring 2017

### Folsom Lake College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Bettencourt, Laurie</td>
<td>Administration of Justice</td>
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<td>Diehl, Kellie</td>
<td>Physical Education</td>
<td>30%</td>
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<td>Ghamami, Omid</td>
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<td>Green, Dominik J.</td>
<td>Chemistry, General</td>
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<tr>
<td>Gregory, Richard C.</td>
<td>Intercollegiate Athletics</td>
<td>56%</td>
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<tr>
<td>Gross, Bryan E.</td>
<td>Psychology, General</td>
<td>20%</td>
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<tr>
<td>Hendricks, Robert</td>
<td>Information Technology, General</td>
<td>20%</td>
</tr>
</tbody>
</table>

---

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<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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</thead>
<tbody>
<tr>
<td>Hoffman,Dale H.</td>
<td>Anthropology</td>
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<td>Jones,Amy Rebecca</td>
<td>Counselor</td>
<td>18 %</td>
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<td>Jones,Amy Rebecca</td>
<td>Coordinator</td>
<td>43 %</td>
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<td>Counselor</td>
<td>48 %</td>
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<td>20 %</td>
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<td>Counselor</td>
<td>20 %</td>
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<td>McGhee,Kelly F.</td>
<td>Counselor</td>
<td>36 %</td>
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<td>Miranda,Yolanda O.</td>
<td>Counselor</td>
<td>2  %</td>
</tr>
<tr>
<td>Monsen,Richard Shawn</td>
<td>Information Technology, General</td>
<td>20 %</td>
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<td>Mroczka,Hilary</td>
<td>Librarian</td>
<td>18 %</td>
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<td>45 %</td>
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<td>20 %</td>
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<td>47 %</td>
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<td>15 %</td>
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<td>20 %</td>
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<td>Child Development/Early Care and Educatio</td>
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<tr>
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<td>Philosophy</td>
<td>40 %</td>
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<td>33 %</td>
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<td>20 %</td>
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<td>Geography</td>
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<td>20 %</td>
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<td>53 %</td>
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<tr>
<td>Winters,Frances A.</td>
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<td>20 %</td>
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</tbody>
</table>

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Folsom Lake College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tr>
<td>Wong, Calvin J</td>
<td>Counselor</td>
<td>23%</td>
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<td>Yang, Kou</td>
<td>Counselor</td>
<td>54%</td>
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### TEMPORARY, PART-TIME EMPLOYEES  Spring 2017
Sacramento City College

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<tr>
<th>Name</th>
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<th>FTE</th>
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<tr>
<td>Cuckovich, Jessica L.</td>
<td>English</td>
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<tr>
<td>Goldsmith, Maryll R</td>
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<tr>
<td><strong>(A5) Grasso, Matthew A.</strong></td>
<td>Music</td>
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<tr>
<td>Gregory MacMillian, Marcella</td>
<td>Japanese</td>
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<tr>
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<td>Hung, Gary W.</td>
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<tr>
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<td>Asian (Chinese and Japanese excluded)</td>
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<tr>
<td>Imagine, Eve M.</td>
<td>Reading</td>
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<tr>
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<tr>
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<tr>
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<td>Children with Special Needs</td>
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<td>Jones, Erica Leigh</td>
<td>Geography</td>
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<tr>
<td>Jones, Evan A.</td>
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<tr>
<td>Jordan, Jessica H.</td>
<td>English</td>
<td>60%</td>
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<tr>
<td>Kaina, Abdelaziz</td>
<td>Information Technology, General</td>
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<tr>
<td>Kaina, Abdelaziz</td>
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<td>Kjos, Troy A.</td>
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<tr>
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<td>Li, Xiaoli</td>
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<td>Livsey, Cristiane E.</td>
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<td>Lore, Elisabeth Marie</td>
<td>English</td>
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<td>Sociology</td>
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<td>Mao, Alvin W.</td>
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<tr>
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<tr>
<td>McDaniel, Arrickia R.</td>
<td>Counselor</td>
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</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.

* = New Employee  ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1=A3=A4=B1=B2;B3=B4=Experience / Education | A2 = Education | A5=B5 = Experience
## TEMPORARY, PART-TIME EMPLOYEES  
### Spring 2017
### Sacramento City College

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<tr>
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<th>FTE</th>
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<td>Mehadi, Ahmed</td>
<td>Chemistry, General</td>
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<td>Dental Assistant</td>
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<td>Coordinator</td>
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</tr>
<tr>
<td>Moylan-Aube, Joanne</td>
<td>Counselor</td>
<td>20%</td>
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<td>Niyati, Fatemeh</td>
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<tr>
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<tr>
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<td>English</td>
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<tr>
<td>Peterson, Mark B.</td>
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<tr>
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<td>9%</td>
</tr>
<tr>
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<td>Counselor</td>
<td>18%</td>
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<td>Occupational Therapy Technology</td>
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<td>Richman, Sylvia J.</td>
<td>Chemistry, General</td>
<td>15%</td>
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<tr>
<td>Rickgauer, Donald R.</td>
<td>Psychology, General</td>
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<tr>
<td>Roberts, Cheryle Lynn</td>
<td>Sociology</td>
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<tr>
<td>Rodriguez, Andres B.</td>
<td>Ethnic and Cultural Studies</td>
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<tr>
<td>Sachdev, Poonam</td>
<td>English</td>
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<td>Saia, Alina</td>
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<td><strong>(A2) Salluzzo, Michelle Anne</strong></td>
<td>The School Age Child</td>
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<td>Sher, Adrienne R.</td>
<td>Dramatic Arts</td>
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<td>Shima, Todd M.</td>
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<td>20%</td>
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<td>Silveira, Leslie C.</td>
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<td>Counselor</td>
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<td>Singh, Armin</td>
<td>Other Foreign Languages</td>
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<td>Psychology, General</td>
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<td>Health Occupations, General</td>
<td>13%</td>
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<td><strong>(B3) Steele, Marlene M.</strong></td>
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<td>34%</td>
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<td><strong>(A1) Stem, Melissa A.</strong></td>
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<td>27%</td>
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<td>Stitt, Catherine A.</td>
<td>Mathematics, General</td>
<td>33%</td>
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<tr>
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<td>Academic Guidance</td>
<td>20%</td>
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<td>Suy, Shaun</td>
<td>Counselor</td>
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<td>Tatsumi, Prima R.</td>
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<td>Testeza, Tess</td>
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<td>53%</td>
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<tr>
<td>Thomas, Andree K.</td>
<td>Counselor</td>
<td>26%</td>
</tr>
</tbody>
</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.

*=New Employee  **=Returning Employee

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### TEMPORARY, PART-TIME EMPLOYEES  Spring 2017
Sacramento City College

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<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Trunnelle, Kelly J.</td>
<td>Chemistry, General</td>
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<td>Upton Benton, Tiffani A.</td>
<td>Speech Communication</td>
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<tr>
<td>Vargas-Onate, Jacqueline</td>
<td>Interpersonal Skills</td>
<td>7%</td>
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<td>Vargas-Onate, Jacqueline</td>
<td>Academic Guidance</td>
<td>20%</td>
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<td>36%</td>
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<td>Painting &amp; Drawing</td>
<td>28%</td>
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<td>Vea, James M.</td>
<td>Health Occupations, General</td>
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<td>Vea, James M.</td>
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<td>Child Development/Early Care and Education</td>
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<td>Whetstone, Sandy F.</td>
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<td>Winters, Frances A.</td>
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<tr>
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<td>Wright, Stanley A.</td>
<td>Zoology, General</td>
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<td>Yanez, Israel</td>
<td>Librarian</td>
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### REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Spring 2017
American River College

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Harper, Eric I.</td>
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<td>Hayes, Rebecca W.</td>
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<td>Hayes, Rebecca W.</td>
<td>World Wide Web Administration</td>
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<td>Cross Term</td>
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<td>Heiser, Ceydy Berdon</td>
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<td>Hess, Krista E.</td>
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<td>English</td>
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<td>Hokerson, Lori K.</td>
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<td>Howard, Hugh H.</td>
<td>Geographic Information Systems</td>
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<td>Howard, Hugh H.</td>
<td>General Work Experience</td>
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<td>Irvine, Robert G.</td>
<td>Information Technology, General</td>
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<td>Jenkins, Arthur</td>
<td>Counselor</td>
<td>8%</td>
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<td>Johnston, Diana L.</td>
<td>Registered Nursing</td>
<td>23%</td>
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<td>Kinuthia, F. Kamau</td>
<td>Economics</td>
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<td>Leever, Carol</td>
<td>World Wide Web Administration</td>
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<td>Logan, Thomas E.</td>
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<td>Lopez, David</td>
<td>Philosophy</td>
<td>40%</td>
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<tr>
<td>Machado, Geraldine M.</td>
<td>Human Services</td>
<td>20%</td>
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</tbody>
</table>

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### REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Spring 2017

#### American River College

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<tr>
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<th>Subject</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Manduca, Jerry A.</td>
<td>Administration of Justice</td>
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<td>McCaffrey, Eileen T.</td>
<td>Sign Language Interpreting</td>
<td>15%</td>
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<td>McCormick, Marcia Lynn</td>
<td>Psychology, General</td>
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<td>Meadows, Dale C.</td>
<td>Chemistry, General</td>
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<td>Messier, Christopher D</td>
<td>Welding Technology</td>
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<td>Electronics &amp; Electric Technology</td>
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<td>Social Sciences, General</td>
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<td>Morris, Ronald Ray</td>
<td>Marketing &amp; Distribution</td>
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<td>*(B1) Nordell, Randall L.</td>
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<td>Ramirez, Richard A.</td>
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<td>Reilly, Robin L.</td>
<td>Tax Studies</td>
<td>27%</td>
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<td>Reynolds, Tera L.</td>
<td>Coordinator</td>
<td>8%</td>
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<tr>
<td>Schneider, Harold L.</td>
<td>English</td>
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<td>Senna, Deborah J.</td>
<td>Human Services</td>
<td>40%</td>
</tr>
<tr>
<td>Shubb, Alisa M.</td>
<td>Speech Communication</td>
<td>40%</td>
</tr>
<tr>
<td>Sichi, Cielo P.</td>
<td>Horticulture</td>
<td>15%</td>
</tr>
<tr>
<td>Spurgeon, Michael L.</td>
<td>Creative Writing</td>
<td>5%</td>
</tr>
<tr>
<td>*(A2) Stewart, Daniel N.</td>
<td>Chemistry, General</td>
<td>27%</td>
</tr>
<tr>
<td>Stoker, Richard A.</td>
<td>Construction Crafts Technology</td>
<td>41%</td>
</tr>
<tr>
<td>*(A1) Stokes, Clarence C.</td>
<td>Software Applications</td>
<td>28%</td>
</tr>
<tr>
<td>Stokes, Tiffany R.</td>
<td>Coordinator</td>
<td>29%</td>
</tr>
<tr>
<td>*(A2) Valdez, Judith</td>
<td>Counselor</td>
<td>8%</td>
</tr>
<tr>
<td>Yatsenko, Tatyana</td>
<td>Counselor</td>
<td>8%</td>
</tr>
</tbody>
</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.  

*=New Employee  
**=Returning Employee  
Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:  
## REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Spring 2017
### Folsom Lake College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pedro, Jason R.</td>
<td>Medical Laboratory Technology</td>
<td>39%</td>
</tr>
<tr>
<td><strong>(A1) Telles, James W.</strong></td>
<td>Librarian</td>
<td>20%</td>
</tr>
<tr>
<td><strong>(A2) Wada, Eric B.</strong></td>
<td>Biology, General</td>
<td>15%</td>
</tr>
</tbody>
</table>

## REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS  Spring 2017
### Sacramento City College

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gore, Robert W.</td>
<td>Technical Theater</td>
<td>20%</td>
</tr>
<tr>
<td>Gould, Kelly L.</td>
<td>Administration of Justice</td>
<td>40%</td>
</tr>
<tr>
<td><strong>(A5) Griffin, David A.</strong></td>
<td>Physical Education</td>
<td>30%</td>
</tr>
<tr>
<td>Hodge, Tracey L.</td>
<td>General Work Experience</td>
<td>20%</td>
</tr>
<tr>
<td>Huang, Ling</td>
<td>Chemistry, General</td>
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<tr>
<td>Janssen, Kristine M.</td>
<td>Counselor</td>
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</tr>
<tr>
<td>Johnson, Denise M.</td>
<td>Physiology (Includes Anatomy)</td>
<td>30%</td>
</tr>
<tr>
<td>Johnson, Ilana</td>
<td>Anthropology</td>
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</tr>
<tr>
<td><strong>(A1) Kirkpatrick, Nadine J.</strong></td>
<td>Nutrition, Foods, and Culinary Arts</td>
<td>40%</td>
</tr>
<tr>
<td>Lane, Tammie R.</td>
<td>Dental Assistant</td>
<td>13%</td>
</tr>
<tr>
<td>Malik, Jamil I.</td>
<td>Academic Guidance</td>
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<tr>
<td>Marchi, Annemarie A.</td>
<td>Licensed Vocational Nursing</td>
<td>20%</td>
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<tr>
<td>McDaid, Liam I.</td>
<td>Astronomy</td>
<td>15%</td>
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<td>McKee, Georgeann M.</td>
<td>Administration of Justice</td>
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<tr>
<td>Miller, Nicholas B.</td>
<td>Sociology</td>
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<td>Mom, Brian W.</td>
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<td>Mom, Brian W.</td>
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<tr>
<td>Newman, Forrest L.</td>
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<td>Nguyen, Anh H.</td>
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<tr>
<td>Perry, Laurie M.</td>
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<tr>
<td>Polagruto, John A.</td>
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<tr>
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<tr>
<td>Regalado, Maria Carmen</td>
<td>Psychology, General</td>
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<td>Rice, Helen M.</td>
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<td>Richardson, Michael B.</td>
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<tr>
<td>Shearer, Kirt B.</td>
<td>Music</td>
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<tr>
<td>Shiflet, Kurt J.</td>
<td>Music</td>
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<tr>
<td>Stone, Leila M.</td>
<td>Job Seeking/Changing Skills</td>
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<tr>
<td>Wagner, Glennda G.</td>
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<td>Woodmansee, Rick D.</td>
<td>Mathematics, General</td>
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<tr>
<td>Zuercher, Connie A.</td>
<td>Physical Education</td>
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<tr>
<td>Zuercher, Connie A.</td>
<td>Health Education</td>
<td>40%</td>
</tr>
</tbody>
</table>

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.  

* = New Employee  
** = Returning Employee  

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:  
A1; A3; A4; B1; B2; B3; B4 = Experience / Education | A2 = Education | A5; B5 = Experience
### APPOINTMENT(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Assigned to</th>
<th>Effective Date(s)</th>
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</thead>
<tbody>
<tr>
<td>Dolar, Faustino A.</td>
<td>Custodian</td>
<td>ARC</td>
<td>01/03/17</td>
</tr>
<tr>
<td>Garcia, Jaime E.</td>
<td>Custodian 50% / Stock Clerk 50%</td>
<td>SCC</td>
<td>12/13/16</td>
</tr>
<tr>
<td>Grant, Cameron R.</td>
<td>Laboratory Technician-Science</td>
<td>ARC</td>
<td>12/12/16</td>
</tr>
<tr>
<td>Kern, Tyler D.</td>
<td>Groundskeeper</td>
<td>FM</td>
<td>01/06/17</td>
</tr>
<tr>
<td>Movsisyan, Araksya S.</td>
<td>Clerk III</td>
<td>CRC</td>
<td>12/12/16</td>
</tr>
<tr>
<td>Wiggins, Robert A.</td>
<td>Groundskeeper</td>
<td>FM</td>
<td>01/06/17</td>
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### LEAVE(S) OF ABSENCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Type of Leave</th>
<th>Assigned to</th>
<th>Effective Date(s)</th>
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<tbody>
<tr>
<td>Chu, Madeline M.</td>
<td>Account Clerk II</td>
<td>Long-Term Staff Development, 100%</td>
<td>SCC</td>
<td>03/20/17 – 05/27/17</td>
</tr>
<tr>
<td>Dean - Smith, Ruby S.</td>
<td>Student Personnel Assistant-Student Services</td>
<td>Health, 100%</td>
<td>ARC</td>
<td>11/02/16 – 12/19/16</td>
</tr>
<tr>
<td>Johnson, Michaela Z.</td>
<td>Administrative Assistant I</td>
<td>Child Care, 60%</td>
<td>DO</td>
<td>08/09/16 - 02/01/17 (Revised)</td>
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### PROMOTION(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>New Position</th>
<th>Assigned to</th>
<th>Effective Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castellon, Yesenia</td>
<td>Student Success and Support Program Specialist (Student Personnel Assistant-Student Life)</td>
<td>ARC, CRC</td>
<td>01/09/17</td>
</tr>
<tr>
<td>Freeman, Amy L.</td>
<td>College Police Detective (Police Officer)</td>
<td>DO, DO</td>
<td>11/18/16</td>
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<tr>
<td>Keller, Nicole A.</td>
<td>Employee Benefits Supervisor (Employee Benefits Specialist)</td>
<td>DO, DO</td>
<td>12/16/16</td>
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<tr>
<td>Uhlmeyer, Charles A.</td>
<td>Facilities Planning and Engineering Specialist (Facilities Planning Specialist)</td>
<td>FM, FM</td>
<td>12/05/16</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Assigned to</td>
<td>Effective Date(s)</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------------------------------</td>
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<tr>
<td>Hans, Janice</td>
<td>Administrative Assistant I</td>
<td>SCC</td>
<td>12/20/16</td>
</tr>
<tr>
<td>Stofleth, Amber D.</td>
<td>Administrative Assistant I</td>
<td>ARC</td>
<td>01/07/17</td>
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<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Assigned to</th>
<th>Effective Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harris, Preston C.</td>
<td>Custodial / Receiving Supervisor</td>
<td>ARC</td>
<td>02/01/17</td>
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<tr>
<td>Sullivan, Genevieve M.</td>
<td>Grant Coordination Clerk</td>
<td>ARC</td>
<td>12/31/16</td>
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<td>Toledo, Kim K.</td>
<td>Student Personnel Assistant - Extended Opportunity Programs and Services</td>
<td>FLC</td>
<td>02/02/17</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Effective Date</td>
<td>End Date</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------</td>
<td>----------------</td>
<td>------------</td>
</tr>
<tr>
<td>Arghandiwal, Maryam</td>
<td>Special Projects</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Barraza, Victor</td>
<td>Student Personnel Assistant</td>
<td>12/12/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Brager-Hall, Sheila A.</td>
<td>Special Projects</td>
<td>10/17/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Cederquist, Clay E.</td>
<td>Specialty Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Davis, Magdalina N</td>
<td>Special Projects</td>
<td>12/5/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Davis, Rachel A</td>
<td>Student Personnel Assistant</td>
<td>11/25/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>January, Brandon J.</td>
<td>Student Personnel Assistant</td>
<td>12/2/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Johnson, Patrick S.</td>
<td>Specialty Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Kleefeld, Richard S.</td>
<td>Specialty Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Lagrutta, Rick V.</td>
<td>Art Model</td>
<td>8/1/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Maldonado, Nancy</td>
<td>Financial Aid Clerk I</td>
<td>1/2/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Vancil, Preston L.</td>
<td>Assistant Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Waldthaler, Kenny W.</td>
<td>Assistant Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Arghandiwal, Maryam</td>
<td>Special Projects</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Barraza, Victor</td>
<td>Student Personnel Assistant</td>
<td>12/12/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Brager-Hall, Sheila A.</td>
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<td>10/17/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Cederquist, Clay E.</td>
<td>Specialty Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
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<td>Davis, Magdalina N</td>
<td>Special Projects</td>
<td>12/5/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Davis, Rachel A</td>
<td>Student Personnel Assistant</td>
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<td>6/30/2017</td>
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<tr>
<td>January, Brandon J.</td>
<td>Student Personnel Assistant</td>
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<td>6/30/2017</td>
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<td>Johnson, Patrick S.</td>
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<td>1/1/2017</td>
<td>6/30/2017</td>
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<tr>
<td>Kleefeld, Richard S.</td>
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<td>Lagrutta, Rick V.</td>
<td>Art Model</td>
<td>8/1/2016</td>
<td>6/30/2017</td>
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<td>Maldonado, Nancy</td>
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<td>Vancil, Preston L.</td>
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<td>6/30/2017</td>
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<tr>
<td>Waldthaler, Kenny W.</td>
<td>Assistant Coach</td>
<td>1/1/2017</td>
<td>6/30/2017</td>
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</table>

**Cosumnes River College**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Apolinario, Ryan C.</td>
<td>Clerk I</td>
<td>12/5/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Blig, Steven J.</td>
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<td>7/1/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Corbin, Channing N</td>
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<td>12/2/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Dudin, Alexander</td>
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<td>6/30/2017</td>
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<tr>
<td>Ellis, Emily M.</td>
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<td>1/1/2017</td>
<td>6/30/2017</td>
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<tr>
<td>Gray Lee, Sophelia K.</td>
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<td>1/4/2017</td>
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<tr>
<td>Karnaukh, Oleg A.</td>
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<tr>
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<td>6/30/2017</td>
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<td>Mascarinas, Jack Michael D.</td>
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<tr>
<td>McInnes, Nathaniel P</td>
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<td>6/30/2017</td>
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<td>Morgan-Mejia, Patricia R.</td>
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</table>

**Cosumnes River College (Continued)**

<table>
<thead>
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<th>Name</th>
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<th>Effective Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>George, Eric M</td>
<td>Campus Patrol</td>
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<td>Haymore, Ashley R.</td>
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<td>Ruziev, Mirzokhid</td>
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<tr>
<td>Schuhaet, Jeffrey M.</td>
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<tr>
<td>Walker, Jovan A.</td>
<td>College Reserve Police Officer</td>
<td>7/1/2016</td>
<td>6/30/2017</td>
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**District Office / Business and Economic Development Center / Facilities Management**

<table>
<thead>
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<th>Title</th>
<th>Effective Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Dimitropoulos, Dean A</td>
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<tr>
<td>Kulyyev, Yunus</td>
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<td>11/2/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Kulyyev, Yunus</td>
<td>Reader/Tutor</td>
<td>11/2/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Llontop, Carlos A</td>
<td>Special Projects</td>
<td>11/25/2016</td>
<td>6/30/2017</td>
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<tr>
<td>Oliveira, Nathan L</td>
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<td>11/25/2016</td>
<td>6/30/2017</td>
</tr>
<tr>
<td>Walker, Traci L.</td>
<td>Special Projects</td>
<td>10/1/2016</td>
<td>6/30/2017</td>
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**Folsom Lake College**

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<thead>
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<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
<th>End Date</th>
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<tbody>
<tr>
<td>Duncan, Brittany L.</td>
<td>Beginning Interpreter</td>
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<td>6/30/2017</td>
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<tr>
<td>Lim, Melanie N.</td>
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<td>6/30/2017</td>
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<tr>
<td>Mills, Austin T.</td>
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<td>6/30/2017</td>
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<td>Ray, Jonathan E.</td>
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<td>6/30/2017</td>
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**Sacramento City College**

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BACKGROUND:
The Board of Trustees’ Policy P-3115 Legislative Matters requires the Board to annually adopt a Statement of Legislative Principles.

STATUS:
At its May 2016 meeting, the Board of Trustees approved a new Strategic Plan for the District, which included a new mission and vision, new values statements for the District, and five new broad goal areas to better achieve the District’s mission and vision while supporting its values. As a result, the Board’s Statement of Legislative principles has been revised to reflect each of the five new goal areas and the corresponding strategies for success in each of those goal areas.

RECOMMENDATION:
The draft Statement of Legislative Principles is submitted for the Board of Trustees’ review and discussion. It is recommended that the Board of Trustees discuss the proposed draft and provide further direction for the approval of the final document at its next regular board meeting.
This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District’s Strategic Goals: to establish effective pathways that optimize student access and success; to ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups; to provide exemplary teaching and learning opportunities; to lead the region in workforce development; and to foster an outstanding working and learning environment.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District’s position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees’ Legislative Principles align with the District’s Vision, Mission, Values, Goals and Strategies, as enumerated in the District’s Strategic Plan, as follows, but do not reflect every strategy under each goal area. **The District will support those legislative efforts enumerated under each Goal.**

1. **Establish Effective Pathways that Optimize Student Access and Success.**
   - Obtain resources to support pathway programs.
   - Implement appropriate measures to improve student success.
   - Support the provision of comprehensive student support services.
   - Strengthen the academic preparation of K-12 students to support success at a community college.
   - Support collaborative efforts with four-year institutions designed to provide additional transfers for our students and legislation that promotes transfers.
1. SUPPORT FLEXIBILITY FOR DUAL ENROLLMENT AND REMOVE BARRIERS AS APPROPRIATE.

- Enhance student financial aid opportunities (including, but not limited to, Cal Grant Funding and Promise Programs) and reduce the overall cost of attending college for students.
- Assist students with the application process for attending a community college.
- Support the enhancement of existing educational programs and the development of needed new programs.
- Support high quality distance education while minimizing regulatory barriers and additional reporting requirements.

2. ENSURE EQUITABLE ACADEMIC ACHIEVEMENT ACROSS ALL RACIAL, ETHNIC, SOCIOECONOMIC AND GENDER GROUPS.

- Close the achievement gap.
- Support the Dream Act and efforts to expand the institutional capacity for diversity.
- Increase effective delivery of English, ESL and mathematics basic skills education.
- Enhance opportunities for underserved constituencies.

3. PROVIDE EXEMPLARY TEACHING AND LEARNING OPPORTUNITIES.

- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.

4. LEAD THE REGION IN WORKFORCE DEVELOPMENT.

- Develop effective and relevant career and technical programs in collaboration with external partners.
- Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
- Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
- Support the efforts of the Los Rios Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.

5. FOSTER AN OUTSTANDING WORKING AND LEARNING ENVIRONMENT.

- Maintain local authority and control in the administration of the District and its Colleges.
- Maintain locally elected Boards of Trustee governance in the administration of the District and its Colleges.
• Promote the health, safety and welfare of students, faculty, staff and administrators, including mental health.
• Support the District’s and its Colleges’ efforts to attract, recruit and retain the most qualified employees, and assure appropriate staffing levels.
• Support participatory decision making.
• Increase the District’s efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
• Strengthen the District’s ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
• Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
• Protect the fiscal integrity of the system.
• Support funding sustainable mechanisms for CalSTRS and CalPERS liabilities.
• Support backfill of property tax shortfalls.
• Provide information and support for students, faculty, staff and administrators in the DACA programs to support inclusivity and ensure that the District and its Colleges remain a place where all students are provided with an opportunity to fulfill their educational goals and dreams.
• Support accreditation.
BACKGROUND:
Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios College Federation of Teachers (LRCFT) have agreed to engage in an interest–based collaborative approach to negotiations. The collective bargaining agreement with LRCFT expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:
Consistent with local regulations, on December 14, 2016, the Board of Trustees scheduled a public hearing for the January 11, 2017 meeting to allow public comments regarding the collective bargaining proposals. The enclosed initial collective bargaining proposals of the LRCFT and the District have been available for public review since being presented to the Board of Trustees at the December 14, 2016 meeting.

RECOMMENDATION:
It is recommended that the Board of Trustees conduct a public hearing and adopt the initial collective bargaining proposals of the LRCFT and the District.
2017-2020 LRCFT Sunshine Proposals/Interests
December 5, 2016

In each of the areas below, we have an interest in negotiating:

General
➢ Incorporation of all pertinent language from the 2014-2017 MOUs into the contract, inclusion/deletion of sun shined language, clarification of language throughout the Agreement.

Recognition
➢ Issues including, but not limited to: possible recognition of additional faculty categories, that the LRCFT is recognized as the exclusive representative of faculty for the purposes of collective bargaining in matters related to wages, hours of employment, and other terms and conditions of employment.

Salaries
➢ Salary-related issues including but not limited to: lab/lecture parity, department chair workload and responsibilities, the process of determining department chair compensation, clarification of the role of department chairs, especially in single-faculty departments, initial placement on salary schedules, eligibility for step placement and advancement on schedules A and B, salary schedule class adjustments, clarification of the process of determining and awarding stipends, assistant coach stipends and eligibility, salary schedule advancement for CTE faculty, a reconsideration of Section 2.7.4 and ESAs, complying Section 2.11 with the law.

Fringe Benefits and Retirement
➢ Issues including, but not limited to: adjunct eligibility for retiree health care, adjunct medical benefits, adjunct parking permits, pre-retirement workload reduction, and clarification of retiree health care language.

Workload
➢ Issues including but not limited to: redefinition of “oversize classes,” class maximums and minimums, the adjunct assignment process including hiring preference, the workload of online instructors, adjunct office hours, workload of coordinators in general and those who double as department chairs, athletic coaches’ workload and reassigned time, scheduling flexibility for non-classroom faculty, part-time faculty office space, the implementation of new initiatives and the impact on counselor workload, CTE faculty workload, and opportunities for part-time faculty to be considered for full-time positions.

Assignment of Personnel
➢ The assignment scheduling processes for various faculty groups
Performance Review
➢ Elements of the peer review process including but not limited to: the online review process, workstation observation limits for online and on-ground courses, student reviews for coordinators, composition of peer review teams, peer review training, evaluation of instructors of short term courses, evaluation process of adjunct faculty, coach professional standards.

Leaves with Pay
➢ Issues including but not limited to: maternity/paternity leave, family health leave further elaboration of personal necessity and personal business leaves

Dispute Resolution
➢ The grievance process and binding arbitration.

Academic Freedom
➢ Professional autonomy as it pertains to instructional materials.

Non-Discrimination
➢ Issues of institutional support for faculty diversity programs and initiatives, examine processes and procedures that will increase institutional effectiveness as it pertains to non-discrimination

Federation Rights
➢ Additional reassigned time for the LRCFT.

Work Environment/Safety
➢ Standards for workplace security and safety, including support for mental health issues, the threat assessment process, the process for carrying out investigations surrounding student complaints; and, student grievances about faculty.

Contracting for Instructional Services
➢ Assurance that no work currently performed by unit members will be transferred out of the unit.

Education Technology
➢ Computer use privacy, technology training, and access to instructional technology.

Intellectual Property
➢ Language clarification regarding ownership of copyrights

Ratification and Duration

KC Boylan, Chief Negotiator
In each of the areas below, the District has an interest to:

**Article 2 – Salaries**
Ensure clear understanding of responsibilities for the Department Chair; ensure the special project payment language reflects current processes; review step and class placement language for accuracy; clarify criteria and process for lower division units and non-academic activities related to salary schedule advancement; and to review the language regarding money owed to the District to ensure alignment with legal provisions.

**Article 3 – Fringe Benefits and Retirement**
Update and modify language as appropriate to reflect current benefits and dates, review and negotiate language.

**Article 4 – Workload**
Review College Service to ensure alignment of college and student needs, including the activity form and process; review online office hours in relation to meeting student needs; and to review online office hour for onground faculty.

Review the Counselor Work Day language, including College Service and Office time, as it relates to meeting student, counselor and department needs.

Review language to clarify office hours for onground adjunct faculty and to ensure quality and level of interaction.

**Article 8 – Performance Review**
Ensure faculty performance review criteria and professional responsibilities provide for effective evaluation; ensure effective student review of faculty; and to explore options to evaluate commitment to equity and diversity.

Ensure effective student review of faculty for adjunct faculty; review the adjunct faculty evaluation process and timeframe to ensure effective instruction and non-classroom work.

Ensure online instruction includes regular and substantive contact with students, effective online evaluation processes and student review of online faculty; ensure effective evaluation for online overload classes.
Review the evaluation process for televised courses for possible removal; and to review conditions for special review.

**Article 9 – Leaves with Pay**
Ensure this section addresses appropriate current leave legislation, including but not limited to recent parental leave law.

**Article 11 – Professional Expectations & Development Oppty**
Ensure clear language regarding faculty professional expectations and timeliness of completion.

**Article 13 – Dispute Resolution**
Ensure clarity in process.

Ensure clear language regarding when a designee is appropriate, and additional attendees.

**Article 14 – Participatory Governance**
Ensure consistency in language.

**Article 17 – Academic Freedom**
Ensure clarity of language.

**Article 18 – Non-Discrimination**
Ensure language reflects current state and federal law.

**Article 19 – Federation Rights**
Review this section, including temporary language, and consider if 19.3.5.1.3 could be better placed within the section.

Review this section to consider if copies of the contract still need to be distributed.

**Article 21 – Work Environment/Safety**
Review this section to ensure faculty safety.

**Article 26 – Educational Technology**
Review this section for congruency with current policy.

**Article 27 – Just Cause and Formal Complaints**
Review this section for process timelines and adjunct faculty process.

**Appendices A-F and Forms:**
Review and update as appropriate.
Interest to review any temporary language and MOU’s and incorporate as appropriate.
BACKGROUND:
Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Service Employees International Union, Local #1021 (SEIU) have agreed to engage in negotiations. The collective bargaining agreement with SEIU expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:
Consistent with local regulations, on December 14, 2016, the Board of Trustees scheduled a public hearing for the January 11, 2017 meeting to allow public comments regarding the collective bargaining proposals. The enclosed initial collective bargaining proposals of the SEIU and the District have been available for public review since being presented to the Board of Trustees at the December 14, 2016 meeting.

RECOMMENDATION:
It is recommended that the Board of Trustees conduct a public hearing and adopt the initial collective bargaining proposals of the SEIU and the District.
Initial Proposals for Successor Agreement for SEIU Local 1021

December 8, 2016

Dr. Brian King, Chancellor
Los Rios Community College District
1919 Spanos Court
Sacramento, CA 95825

In accordance with the Collective Bargaining Agreement between SEIU Local 1021 and Los Rios Community College District, SEIU Local 1021 hereby notices intent for full contract negotiations for the three year period spanning: July 1, 2017 to June 30, 2020.

The Contract will expire on June 30, 2017. SEIU Local 1021 proposes to negotiate language, terms and conditions of the successor agreement on Article(s) 1 through Article 21 (Full Contract) including all appendices (A through D), attachments, all memorandum of understanding, and side letter agreements.

The Collective Bargaining Agreement between SEIU Local 1021 and Los Rios Community College District shall be renewed for a three (3) year period ending on June 30, 2020. Please ‘sunshine’ this letter as our request for full contract negotiations with the College Trustees as soon as practicable.

SEIU Local 1021 will submit specific proposals during the negotiations process. SEIU Local 1021 has the right to amend, modify, add or withdraw any proposal during the negotiations process.

Please find a list of our bargaining interests below, non-prioritized, with the caveat that we may add additional items from other unspecified Articles in the SEIU Local 1021 Collective Bargaining Agreement at any point in the negotiations process.

1. Article 16: Education incentives; stipend for work-related certifications.
2. Article 11: Longevity compensation and ‘lead’ pay.
3. Gender-appropriate P.E. Attendants.
4. Article 16: Continued collaborative job description updates for all SEIU represented positions (reclassify/comparative worth as the final aspect).
5. Article 11: “Super Lead” (designation and pay).
6. Article 14: Binding Arbitration / CA State Mediation Conciliation Service.
7. Article 2: New Employee Orientation (SEIU representative present at time of onboarding).
8. Article 6: Seniority as a weighted factor for site transfers, promotions, and shift bids.
9. Article 7: Clarification of work week and alternative work schedules, including shift differential parameters.
10. Article 13: Showers at FM and all sites where chemicals are used.
11. Article 15: Boot/uniform allowance, PPE and hand tools access.
12. Article 9: Floating Holidays/classified calendar discussion.
15. Other Articles (1 through 21) as needed to clean up outdated/changes to laws or titles, or as other discussions develop at the bargaining table, the Union reserves the right to add, subtract, delete or modify proposals to any and all articles, appendices, side letter agreements, memorandum of understanding, at any time during full contract negotiations.

Sincerely,

John Shaban
SEIU Local 1021 – Education Council Supervisor

cc: Dr. Brian King, Chancellor Los Rios Community College District
Ryan Cox, Associate Vice Chancellor, Human Resources
Brenda Balsamo, Director, Human Resources
Nely Obligacion, Education Council Field Director
SEIU File

JS/vlc opeiu 29 afk-cio,c1c
S:/Los Rios CCD/Bargaining 2016 – 2017/Proposals for Successor 120716
SEIU 2017-2020 Negotiations
District Interests
(Not prioritized)

**Article 2: Union Rights**
To better reflect current practice and provide flexibility, the District has an interest to discuss language regarding the frequency of: employee information provided to the Union, meetings with the Vice Chancellor of Finance and Administration, new contract training, and new hire orientations.

The District has an interest to discuss providing clarification of the chief steward position, and language in support for training of new stewards.

**Article 7: Work Periods**
The District has an interest in reviewing contract language to provide clarification of rest periods for less than full time employees.

**Article 9: Leaves With Pay**
For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for transfer of sick leave; the use of vacation for illness absence; jury duty leave; proration of personal necessity and business leave; bereavement leave; payment for accrued vacation upon separation; and the catastrophic illness and injury leave program.

**Article 11: Compensation**
The District has an interest to discuss the method of compensation for lead positions with dispatching duties.

**Article 12: Fringe Benefits & Insurance Programs**
For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for medical and dental coverage, including with regard to work assignment increases; use of the Section 125 plans; and disability income protection.

The District has an interest in modifying the eligibility for participation in the Districts retiree health programs and updating certain other provisions.

**Article 16: Miscellaneous Provisions**
The District has an interest in reviewing current contract language regarding a job classification study.
Appendix A Salary & Benefits and Attachment One
The District has an interest to update the language for currency and incorporation of memorandums of understanding if applicable.

Contract Language Updates
The District has an interest in incorporating applicable MOUs, and in re-examining contract language with respect to consistency and currency, including:

- Review of the definition of terms for updated language
- Update of language to reflect compliance with new and existing laws
- Expanded definition of physician
- Revise or delete references to expired years or obsolete language
BACKGROUND:
Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios Classified Employees Association (LRCEA) have agreed to engage in negotiations. The collective bargaining agreement with LRCEA expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

As part of the model of negotiations, the parties have identified their respective interests. The theory is that it is easier to reconcile interests than positions, affording both parties an opportunity to be heard throughout the negotiation process. Therefore, the initial proposals will be framed as interest as much as possible.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:
See attached LRCEA’s list of initial proposals and the list of interests identified by the LRCCD team.

RECOMMENDATION:
It is recommended that a public hearing be scheduled on February 8, 2017 to allow for public input regarding the initial collective bargaining proposals submitted by the District and LRCEA.
Los Rios Classified Employees Association (LRCEA)
701 Howe Avenue, Suite D-39, Sacramento, California 95825

December 5, 2017

Board of Trustees
Los Rios Community College District
1919 Spanos Court
Sacramento, California 95825

Dear President and Members of the Board of Trustees:

Re: Initial Proposal – New Collective Bargaining Agreement

Pursuant to the Educational Employment Relations Act commencing with Section 3540 of the Government Code, LRCEA hereby submits its Initial Proposal for a new collective bargaining agreement, the term of which is proposed to be July 1, 2017 through June 30, 2020. This LRCEA Initial Proposal is attached hereto. When reviewing this Initial Proposal consider the following:

1. Language carried over unchanged from the current agreement (2014-2017) to the new agreement (2027-2020), is noted as such.

2. New language proposed is underlined and printed in bold print.

3. Current language to be deleted is printed in bold print and has a horizontal line through it.

4. Dates that must be changed to comply with the term of the new agreement are noted.

5. Issues involving salary, fringe benefits and other cost items, to be determined through negotiations, are referred to as being subject to negotiations.

Should you have questions regarding this initial LRCEA proposal, do not hesitate to contact me.

Respectfully,

Edward Bartholome, LRCEA President
Page 1: 2017-2020 Proposed LRCEA Contract Language

Preamble

No change to current language in the Agreement.
Article 1 - Recognition and Bargaining Unit

Except for changes to the language of the current agreement (2014-2017) noted below, language from that current agreement is carried over to the new agreement (2017-2020).

1.2 Bargaining Unit

Job classification titles for classifications added to the unit during the term of the current Agreement, and job classification titles for existing classifications changed during the term of the current Agreement, must be listed in Appendix B of the new Agreement.

1.2.4 (no title)

The District agrees it shall not layoff or reduce the annual, monthly, and/or hourly work schedule of any employee in any position classification in the Unit during the life of this Agreement, except as provided for in Appendix A of this Agreement.

1.2.5 Contracting Out Bargaining Unit Work Prohibited

The District agrees it will not contract out work performed by or performable by employees in the unit during the term of this Contract, except as expressly required by law.
Article 2 - Organizational Rights

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 3 – Organizational Security

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 4: Evaluation of Job Performance

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

4.1.4 Special Evaluation

A Special Evaluation of job performance may be made more frequently, only when the overall rating of the employee's regular evaluation of job performance is "needs to improve" or "unacceptable" and, only when that overall rating is the same rating as qualifying factors 1, 2 and/or 3 on the regular evaluation of job performance to address qualifying factors in the Report of Job Performance if deemed advisable by the administrative officer. If a Special Evaluation of job performance is conducted, the Evaluator will clearly define the employee job performance factor(s) needing improvement and the review timeline/period(s) during which the special evaluation will be conducted and results provided to the employee in writing. At the conclusion of the Special Evaluation period(s) feedback will be provided and a normal evaluation cycle will resume or the Special Evaluation period will be extended. However, when an employee is put on Special Evaluation the District shall provide him/her with a reasonable period during which to improve his/her job performance in the area(s) documented as deficient, and shall provide him/her with the necessary resources to assist him/her during the special evaluation period to improve his/her job performance.
Article 5 - Work Periods

Except as noted below, language of the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

5.4 Rest Periods

All employees shall be granted a fully compensated fifteen (15) minute rest period for each four (4) hours of continuous work in the approximate middle of each four (4) hours of continuous work in the approximate middle of each shift. **However, when an employee has a work day that is less than eight (8) hours he/she shall, be granted a fully compensated fifteen (15) minute rest period in the middle of the first four (4) hours of continuous work, and a fully compensated fifteen (15) minute rest period after the sixth (6th) hour of that continuous work, taking into account the meal period after the first four (4) hours of continuous work during his/her work day.** Appropriate times for rest periods for employees shall be arranged by the immediate supervisor.

5.7 Alternate Work Schedule

The following alternate work schedule applies to all employees in the Unit:

5.7.1 Work Week Five (5) Consecutive Eight (8) Hour Work Days

Any employee with a regular work week consisting of five (5) consecutive eight (8) hour work days may request permanent reassignment to one of the following alternate work week schedules:

5.7.1.1 4-10-40 Schedule

This alternate work week schedule consists of four (4) consecutive ten (10) hour work days during each forty (40) hour work week.
Article 5 - Work Periods - continued

5.7.1.2 9-80 Schedule

This alternate work week schedule covers a fourteen (14) consecutive calendar day period and consists of two (2) work weeks, one (1) with four (4) consecutive nine (9) hour work days, and one (1) work week with four (4) consecutive nine (9) hour work days and one (1) eight (8) hour work day, together having a total of eighty (80) regular duty hours during that fourteen (14) consecutive calendar day period.

5.7.2 Work Week Consisting of Five (5) Consecutive Less Than Eight (8) Hour Work Days

An employee having a regular work week schedule consisting of less than forty (40) hours, but with five (5) consecutive work days, may request permanent reassignment to one of the alternate work week schedules described in Sections 5.7.1.1 or 5.7.1.2 of this Agreement, however, the regular work week duty hours of the employee would be divided among the five (5) consecutive work days in the particular alternate work week schedule of the employee.

5.7.3 Applying for Permanent Alternate Work Schedule

An employee in the Unit may apply for permanent assignment to one of the alternate work week schedules described in Sections 5.7.1.1, 5.7.1.2, or 5.7.2 of this Agreement, in writing, to his/her immediate supervisor or administrator. The District will notify the applying employee of its decision on the request for the permanent reassignment not more than forty-five (45) calendar days of receiving the employee's application for that permanent reassignment.

5.7.4 Alternate Summer Work Schedule

No change to the language in the current Agreement.
Article 6 - Overtime

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 7 - Leaves with Pay

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Section 7.16.1 Accrual with Less Than Ten (10) Years of Service

Full-time classified employees with less than ten (10) full years of employment earn vacation days at the rate of 1.50 × 1.25 working days per month or eighteen (18) fifteen (15) working days each fiscal year.

Section 7.16.3 Accrual for Employees Paid from Salary Schedule B as of September 30, 2005

Full-time regular classified employees paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation allowance per the following as long as the employee is in continuous employment and is in a position classification that was paid from Salary Schedule B as of September 30, 2005.

Section 7.16.3.1 Accrual If Employed as of June 30, 2000

Salary Schedule B

Full-time classified employees in continuous employment who were hired prior to July 1, 2000, and who were paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation days at the rate of 1.75 working days per month or twenty-one (21) working days each fiscal year as long as they are in a position classification that was paid from Salary Schedule B as of September 30, 2005.

7.16.3.2 Accrual If Hired After July 1, 2000, and Before October 1, 2005: Salary Schedule B

Full-time classified employees in continuous employment who were hired between July 1, 2000, and September 30, 2005, and who were paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation days at the rate of 1.50 working days per month or eighteen (18) working days each fiscal year as long as they are in a position classification that was paid from Salary Schedule B as of September 30, 2005, however, upon completion of ten (10) full years of employment and continuing
thereafter, such employees will earn vacation allowance of 1.75 working days per month or twenty-one (21) working days per fiscal year.

7.16.4 Accrual for Employees Effected by 1999 Fair Labor Standards Act Study
Full-time regular classified employees whose positions were moved from Salary Schedule B to Salary Schedule A as a result of the 1999 Fair Labor Standards Act Study will continue to earn vacation allowance of 1.75 working days per month or twenty-one (21) working days per fiscal year as long as the employee is in continuous employment and is in a position classification that was moved from Salary Schedule B to Salary Schedule A as a result of the study.

7.16.9.1 Submission of Vacation Requests

Each employee eligible for vacation shall submit his or her vacation schedule request for five or more work days of vacation to his or her immediate supervisor not less than thirty (30) one hundred twenty-(120) calendar days prior to the proposed start date of the vacation request. When an employee requests vacation for less than five (5) work days of vacation he or she must do so not less than forty-eight (48) hours prior to the proposed start date of the requested vacation. The immediate supervisor/manager of the employee who requests the vacation time will notify the requesting employee in writing if the vacation request is or is not approved, and will do so within five (5) calendar days of his/her receipt of that vacation request. The immediate supervisor of an employee who has not submitted a vacation schedule request and who may exceed the maximum accrual limit in 7.16.9.3 will meet with the employee to establish a vacation schedule to be in compliance with the accrual limit.

7.16.9.3 Vacation Accrual Limit

A full-time employee may accrue up to four hundred eighty (480) three hundred sixty-(360) hours sixty (60) forty-five (45) days] of unused vacation days as of September 1 of each fiscal year. The District will bi-annually provide written notification to employees of their vacation balances at six (6) month intervals. If an approved written request for use of accrued vacation days
Article 7 - Leaves with Pay - continued

is subsequently denied and the days cannot be scheduled during the remainder of the year, the employee will be allowed to carry the requested amount as excess to the above stated amounts into the following year.

7.22.2.3 Solicitation of

Annually Two (2) times during each contract year, the District shall solicit donations to the Catastrophic Illness and Injury Leave Bank. These annual solicitations shall occur in October and April. More frequent solicitations by the District may be made if the Catastrophic Illness or Injury Committee deems it appropriate.
Page 12: 2017 - 2020 Proposed LRCEA Contract Language

Article 8 - Leaves Without Pay

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 9 - Compensation 2017 - 2020

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 10 - Fringe Benefits

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

10.2.1 (No Title - Text Only)

The maximum District contribution amount in 2017-18 2014-15 is currently established at subject to meeting and negotiating $1,130.16 per month for Kaiser Health, Western Health Advantage and Sutter Health participants. Increases to the District contribution level for 2018-19 and 2019-20 2015-16 and 2016-17 shall be funded from defined revenues described in Appendix A of this Agreement, and are subject to meeting and negotiating with LRCEA. Such negotiations shall occur after the Insurance Review Committee has recommended the plans for the ensuing year and any changes to the District contribution should be agreed to prior to the commencement of open enrollment. Any change in the District’s contribution shall be effective July 1 of the contract year.

10.3.1 (No Title - Text Only)

The maximum District contribution amount in 2017-18 203-14 is currently established at Subject to Negotiations $129.00 per month and any increase above this level shall be funded from defined revenues described in Appendix A of this Agreement.
Article 11 - Grievance Procedure

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

11.5.2.2 No-Strike-Clause

Note: Sections 11.5.2.3, 11.5.2.4 and 11.5.2.5 would be renumbered to accommodate the No Strike Clause in Section
Article 12 - Health & Safety

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 13 - Non-Discrimination

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 14 - Transfers and Reassignments

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

14.5.4.1 (No Title - Text Only)

Within the work location - minimum of **five (5) two (2)** working days; or,

14.5.4.2 (No Title - Text Only)

To a satellite of the work location - minimum of **fifteen (15) five (5)** working days; or

14.5.4.3 (No Title - Text Only)

To other locations - minimum of **fifteen (15) ten (10)** working days.
Article 15 - Working Out of Classification and Reclassification

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

15.1.8 (No Title - Text Only)

LRCEA and the District shall each select three (3) representatives to serve on a workgroup to review and make recommendations for potential modifications regarding the temporary out of classification procedure. Such workgroup shall be formed and meet within sixty (60) days of contract ratification and complete a report of its findings no later than June 30, 2018.
Article 16 - Professional Growth and Career Development

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

16.2 Reimbursement of Enrollment Fees and Books - Los Ríos Courses

The District will reimburse enrollment fees, including the Universal Transit Pass and Student Representation Fee, and cost of books, not to exceed $1200.00 per Los Ríos fiscal year, for any regular employee who enrolls in any of the District colleges and outreach centers. Classes must be taken outside the employee’s scheduled work assignment and books must be purchased at a Los Ríos bookstore and required for the classes taken and completed under this section. Receipts and grade reports or transcripts must accompany the request for reimbursement. Any amount received from selling back books must be deducted from the original cost of the books. The employee must submit the appropriate receipts and grade report or transcript with the request for reimbursement within three (3) months of conclusion of the class.

16.3 Reimbursement of Tuition Fees - Non Los Ríos College

The District will reimburse tuition fees up to $1200.00 per Los Ríos fiscal year, not to exceed a lifetime maximum of $2400.00 for any regular employee who enrolls in and completes prior-s-approved classes with a grade of “C” or higher at any accredited college, providing the following criteria have been met:

16.3.1 (No Title - Text Only)

PFE Classified Staff Development Funds shall be used for any tuition reimbursement above $1800.00, up to a lifetime maximum of $2800.00.
Article 17 - Miscellaneous Provisions

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

17.5.2 Supplemental Uniform Allowance

The District agrees to provide regular uniform allowance for Police Communication Dispatchers of $450.00 $400.00 for each fiscal year after the first year of the initial issuance of uniform. This allowance may only be used to purchase items specified in Section 17.5.1.
Article 18 - Savings Provision

Language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 19 - Support of Agreement

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 20 - Effect of Agreement

Language from the current agreement (2014-20176) is carried over to the new agreement (2017-2020), unchanged.
As noted below, LRCEA proposes to remove the no strike and not lockout language from the new agreement (2017-2020).

Article 21—No Strike and No Lockout Clause

21.1 No Strike

Employees represented by LRCEA and LRCEA agree not to sanction or participate in any strike, work stoppage, slow-down, picketing, or refusal or failure to fully and faithfully perform job functions and responsibilities, or other interference with the operations of the District, including compliance with requests by other labor organizations to do so, during the term of this Agreement.

21.2 No Lockout

Similarly, the District agrees that it will not conduct a lockout of employees during the term of this Agreement.
Article 22 - Management Rights

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 23 - Committee Participation

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.
Article 24 - Term of Agreement

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

24.1 (No Title - Text Only)

This Agreement shall be effective as of July 1, 2014, and shall be binding upon the Board and LRCEA and its members; this Agreement shall remain in full force and effect through June 30, 2017. Provisions of this Agreement apply to those unit members who are employees of record on the effective date of this Agreement and those employed throughout its Term.

24.3 (No Title - Text Only)

The District and LRCEA shall meet, if requested by either party by February 1st, each Spring of the 2017-20 contact to LRCEA’s proportionate share of available revenues defined per Appendix A of the 2017-20 Agreement. It is understood that the cost of funding any step increments that may be allocated or committed in the preceding fiscal years which relate to the implementation of LRCEA’s existing salary schedule shall have priority of such available funds.
Appendix A - Salary & Benefits

Except as noted below, the language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

A.2.3.1 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.4 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.4.1 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.5 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.5 (No Title - Text Only)

The District and LRCEA shall meet, if requested by either party by February 1st, each Spring of the 2017-20 2014-17 contract to negotiate over possible options for the redistribution of LRCEA’s proportionate share of available revenues defined per Appendix A of the 2017-18 2014-17 Agreement.

A.16 Layoff Provision

No unit member will be laid off for fiscal reasons during the term of this agreement contract year if all the following conditions exist: 1) District revenues (Basic Allocation, COLA, and Growth provisions) for the contract year are maintained at the amount received in the prior year; 2) Categorical funding remains at the same level for the contract year as the prior year; and 3) there are no operational deficits in the contract year for auxiliary services.

Except as noted below, the language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

1. Dates must be changed to correspond to the term of the new agreement (2017-2020).

2. Dollar amounts must reflect the amount that will apply during the new agreement (2017-2020).

3. Staffing levels must reflect levels that will apply during the new agreement (2017-2020).
Appendix B - Salary Schedule

This salary schedule must be amended to reflect salaries during the new agreement (2017-2020).

Further, job classification titles that have been added, changed, or deleted during the term of the current agreement (2014-2017), must be included in this Appendix (B) for the term of the new agreement (2017-2020).
Appendix C - Forms

The forms included in the current agreement (2014-2017) are carried over to the new agreement (2017-2020), except as noted below:

1. Grievance Form - a new grievance form was agreed to during the term of the current agreement, and that new form will be included in the new agreement (2017-2020).

2. Staff Development Leave - this form is Appendix D in the current agreement (2014-2017), but should be included in Appendix C in the new agreement (2017-2020) along with other forms agreed to by the parties.
LRCEA 2017-2020 Negotiations
District Interests
(Not prioritized)

Article 2: Organizational Rights
To better reflect current practice and provide flexibility, the District has an interest to discuss language regarding the distribution of the Board agenda and minutes.

Article 4: Evaluation of Job Performance
The District has an interest to provide further clarification of the contract language regarding input from lead employees in the evaluation process.

Article 5: Work Periods
The District has an interest in reviewing contract language to provide clarification of rest periods for less than full time employees.

Article 7: Leaves With Pay
For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for content of a physician’s statement; the use of vacation for illness absence; transfer of paid sick leave; jury duty leave; proration of personal necessity and business leave; personal business; bereavement leave; payment for accrued vacation upon separation; holiday pay for less than twelve month employees; staff development leave; and the catastrophic illness and injury leave program.

Article 10: Fringe Benefits
For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for medical and dental coverage, including with regard to work assignment increases; use of the Section 125 plans; and disability income protection.

The District has an interest in modifying the eligibility for participation in the Districts retiree health programs and updating certain other provisions.

Appendix A Salary & Benefits and Attachment One
The District has an interest to update the language for currency and incorporation of memorandums of understanding if applicable.

Contract Language Updates
The District has an interest in incorporating applicable MOUs, and in re-examining contract language with respect to consistency and currency, including:
• Review of the definition of terms for updated language
• Update of language to reflect compliance with new and existing laws
• Expanded definition of physician
• Revise or delete references to expired years or obsolete language
**BACKGROUND:**

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT board of the League will take place between March 10 and April 25. Nine persons will be elected to the board this year. Each member district board will have one vote for each vacancy on the CCCT board.

**STATUS:**

From January 1 through February 15, 2017 nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees, and each district may nominate only members of its board.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the nomination of Trustee Pamela Haynes for the CCCT Board election.
BACKGROUND:
Education Code 76140 requires governing boards to establish a nonresident tuition fee for the succeeding fiscal year no later than February 1st of each year. Since the District does not receive any State funds for the education of out-of-state and international students, the District is required to assess these students for the cost of their education.

As prescribed in statute, the governing board may choose between these six (6) specified fee calculation options:

1. Los Rios' Current Expense for Education (CEE) per unit of Full-Time Equivalent Students (FTES) for 2015-16, increased by the projected compounded factor for the increase in the U.S. Consumer Price Index (USCPI) for the current and succeeding fiscal years (two-year-period).
2. The statewide average CEE per unit of FTES (2015-16) increased by the two-year projected USCPI increase.
3. A unit rate no greater than a contiguous district's established rate.
4. A unit rate greater than the statewide average and less than the district’s calculated rate. (This option is only available to districts whose calculated rate is greater than the statewide average rate.)
5. Highest statewide calculated average rate for the succeeding, current and the past four years (highest calculated rate during these six years).
6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 states that are comparable to California in cost of living.

Districts may also elect to charge a capital outlay fee to nonresident students.

The District’s 2016-17 nonresident tuition is $211 per unit and the 2016-17 capital outlay fee is $18 per unit.
STATUS:
A. The calculated 2017-18 nonresident tuition rate per the six options above are:

1. Los Rios Current Expense of Education (CEE), per unit $240
2. Statewide average CEE unit rate $234
3. No more than a contiguous district’s established rate, or as recommended to its governing board (additional information below) n/a
4. Any rate greater than option 2 and less than option 1
5. Highest of the statewide calculated average rates for last six years (2012-13 to 2017-18) $234
6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 comparable states (calculated by CCCCO) $425

<table>
<thead>
<tr>
<th>Option 3 Nonresident Tuition</th>
<th>Current Rate (2016-17)</th>
<th>Proposed Rate (2017-18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contiguous Districts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lake Tahoe</td>
<td>$225*</td>
<td>TBD*</td>
</tr>
<tr>
<td>San Joaquin Delta</td>
<td>$211</td>
<td>TBD</td>
</tr>
<tr>
<td>Sierra Joint</td>
<td>$211</td>
<td>TBD</td>
</tr>
<tr>
<td>Solano County</td>
<td>$211</td>
<td>TBD</td>
</tr>
<tr>
<td>Yuba</td>
<td>$215</td>
<td>TBD</td>
</tr>
</tbody>
</table>

*Semester-equivalent unit rate, converted from the actual quarterly unit rate.

The rates proposed for 2017-18 by contiguous districts was not available at the time the agenda was prepared.

Since at least 2011-12, the Board has adopted nonresident tuition rates consistent with option 5, although in some years more than one option may yield the same result. With the exception of 2017-18, when option 1 was higher and 2014-15 when both options yielded $193, option 5 has been higher than option 1, the District’s CEE. Without contiguous district information, the range for 2017-18 is $234 to $240 as option 6 is not consistent with the District’s interest to provide access to non-resident students to augment the diversity of our students. The recommendation is to select option 5 at $234 per unit.

B. Capital Outlay Fee:

In addition to the nonresident tuition fee, Education Code 76141 authorizes districts to charge nonresident students a capital outlay fee not to exceed the prior year’s expenditures for capital outlay per unit of instruction. Since 2006-07, the District’s Capital Outlay Fee has been set at $18 per unit. That rate was lower than the maximum allowable rate to minimize the spike from the District’s facility (bond) program. However, because the District’s building program was significantly less in 2015-16, the calculated capital outlay fee for 2017-18 is $16 per unit, which is the maximum rate that may be used. It is recommended that the capital outlay fee be set at the rate of $16 for 2017-18.
Historical data regarding nonresident tuition and international student capital outlay fee and other informational schedules are attached.

RECOMMENDATION:
It is recommended that the Board of Trustees adopt for 2017-18, a nonresident tuition fee rate of $234 per unit effective for the summer 2017 term. In addition, it is recommended that the Board of Trustees adopt for 2017-18, the student capital outlay fee of $16 per unit to be assessed to all nonresident students also effective for the summer 2017 term.
LRCCD
Nonresident Tuition and Capital Outlay Fee
Calculation Worksheet
For Fiscal Year 2017-18

Nonresident Tuition Fee:

Base Year (2015-16) Expense of Education (EE)* $340,038,855

2015-16 Annual Attendance FTES (includes resident, nonresident and apprenticeship FTES) 49,062

Base Year (2015-16) Expense of Education per FTES $6,931

US CPI Factor (2 years) 3.8%

Estimated Cost per FTES for FY 2017-18 $7,194

Estimated Cost per Unit for FY 2017-18 (divide by 30) $240

Options Available to District Governing Board 2017-18
To Set Nonresident Tuition Fee

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
<th>2017-18 Options</th>
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<tbody>
<tr>
<td>1</td>
<td>District's unit cost of education (COE)</td>
<td>$240</td>
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<tr>
<td>2</td>
<td>Statewide average</td>
<td>$234</td>
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<tr>
<td>3</td>
<td>No more than a contiguous district's rate</td>
<td>n/a</td>
</tr>
<tr>
<td>4</td>
<td>No less than statewide and no more than district COE</td>
<td>n/a</td>
</tr>
<tr>
<td>5</td>
<td>Highest statewide average calculated rate for succeeding, current and past four years (2012-13 to 2017-18).</td>
<td>$234</td>
</tr>
<tr>
<td>6</td>
<td>No more than the average nonresident tuition of 12 comparable states. (Calculated by CCCCO.)</td>
<td>$425</td>
</tr>
</tbody>
</table>

(Option 4 is only available to districts whose unit cost of education exceeds the statewide average.)

Capital Outlay Fee:

Total Capital Outlay Expenditures for 2015-16 $24,684,754

2015-16 Annual Attendance FTES (includes nonresident and apprenticeship FTES) 49,062

Nonresident/International Student Cost per FTES for FY 2017-18 $503

Nonresident/International Student Charge per Unit for FY 2017-18 (divide by 30) NTE $17

*Expense of Education includes categorical programs
## CCC Districts with Significant Number of Nonresident Students

### Districts Contiguous to Los Rios CCD

#### 2014-15 Attendance FTES and 2016-17 Nonresident Fees

Sorted by 2014-15 Nonresident FTES

<table>
<thead>
<tr>
<th>Districts w/Large Nonresident FTES</th>
<th>2014-15 Total FTES</th>
<th>2014-15 Nonresident FTES</th>
<th>2016-17 Nonresident Fee</th>
<th>2016-17 Capital Outlay Fee</th>
<th>2016-17 Total Tuition excl Enroll Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foothill-DeAnza</td>
<td>32,158</td>
<td>4,805 $212 $23</td>
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<td>Pasadena Area</td>
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<td>Glendale</td>
<td>16,331</td>
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<tr>
<td><strong>Los Rios</strong></td>
<td><strong>52,956</strong></td>
<td><strong>786 211 18</strong></td>
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<tr>
<td>Grossmont-Cuyamaca</td>
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<td>Santa Clarita</td>
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<td>State Center</td>
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<tr>
<td><strong>Statewide</strong></td>
<td><strong>1,181,884</strong></td>
<td><strong>47,354 212 13</strong></td>
<td><strong>225</strong></td>
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</table>

### Contiguous Districts

<table>
<thead>
<tr>
<th>Districts</th>
<th>2014-15 Total FTES</th>
<th>2014-15 Nonresident FTES</th>
<th>2016-17 Nonresident Fee</th>
<th>2016-17 Capital Outlay Fee</th>
<th>2016-17 Total Tuition excl Enroll Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Rios</td>
<td>52,956</td>
<td>786 211 18</td>
<td>229</td>
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<tr>
<td>Sierra Joint</td>
<td>15,128</td>
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<td>San Joaquin Delta</td>
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<td>Yuba</td>
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<tr>
<td>Solano County</td>
<td>6,999</td>
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<tr>
<td>Lake Tahoe</td>
<td>1,844</td>
<td>83 225 -</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

*Quarter system: converted to semester-equivalent unit rates for comparability.
LOS RIOS COMMUNITY COLLEGE DISTRICT
Attendance History of Nonresident Students
(Out-of-State and International Students)

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>ARC</td>
<td>351</td>
<td>390</td>
<td>326</td>
<td>252</td>
<td>206</td>
<td>189</td>
<td>229</td>
<td>261</td>
<td>239</td>
<td>TBD</td>
</tr>
<tr>
<td>CRC</td>
<td>116</td>
<td>130</td>
<td>152</td>
<td>115</td>
<td>91</td>
<td>87</td>
<td>80</td>
<td>107</td>
<td>104</td>
<td>TBD</td>
</tr>
<tr>
<td>FLC</td>
<td>56</td>
<td>50</td>
<td>54</td>
<td>58</td>
<td>40</td>
<td>37</td>
<td>41</td>
<td>57</td>
<td>54</td>
<td>TBD</td>
</tr>
<tr>
<td>SCC</td>
<td>346</td>
<td>349</td>
<td>294</td>
<td>227</td>
<td>205</td>
<td>238</td>
<td>276</td>
<td>327</td>
<td>321</td>
<td>TBD</td>
</tr>
<tr>
<td>District</td>
<td>869</td>
<td>919</td>
<td>826</td>
<td>652</td>
<td>542</td>
<td>551</td>
<td>626</td>
<td>752</td>
<td>717</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Nonresident and International Tuition and Fee Levels

<table>
<thead>
<tr>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Nonresident Fee, per unit</td>
<td>$173</td>
<td>$181</td>
<td>$190</td>
<td>$190</td>
<td>$190</td>
<td>$190</td>
<td>$193</td>
<td>$200</td>
<td>$211</td>
<td></td>
</tr>
<tr>
<td>Capital Outlay Fee, per unit</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
<td>$18</td>
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</table>

Revenue Generated by Nonresident and International Tuition and Fees

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Out-of-State Tuition</td>
<td>$1,426,882</td>
<td>$1,479,959</td>
<td>$1,501,954</td>
<td>$1,200,800</td>
<td>$1,309,437</td>
<td>$1,229,617</td>
<td>$1,492,779</td>
<td>$2,136,395</td>
<td>$2,257,326</td>
<td>TBD</td>
</tr>
<tr>
<td>Int'l Student Tuition</td>
<td>$2,047,458</td>
<td>$2,369,071</td>
<td>$2,304,718</td>
<td>$1,704,331</td>
<td>$1,412,406</td>
<td>$1,468,382</td>
<td>$1,584,371</td>
<td>$1,653,085</td>
<td>$1,627,675</td>
<td>TBD</td>
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<tr>
<td>Capital Outlay Fee *</td>
<td>$212,936</td>
<td>$234,824</td>
<td>$218,164</td>
<td>$276,612</td>
<td>$257,970</td>
<td>$252,499</td>
<td>$294,603</td>
<td>$351,904</td>
<td>$348,051</td>
<td>TBD</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$3,687,276</td>
<td>$4,083,854</td>
<td>$4,024,836</td>
<td>$3,181,743</td>
<td>$2,979,813</td>
<td>$2,950,498</td>
<td>$3,371,753</td>
<td>$4,141,384</td>
<td>$4,233,052</td>
<td>TBD</td>
</tr>
</tbody>
</table>

* Through 2009-10 the Capital Outlay Fee was assessed to International students only; beginning in 2010-11 out-of-state students are also assessed for this fee.
BACKGROUND:
Members of the Board of Trustees have requested an update and overview of Los Rios’ involvement and support of the new Align Capital Region organization. Trustee Ortiz and Chancellor King serve on the Align Capital Region Steering Committee on behalf of the District.

STATUS:
Align Capital Region Executive Director Brian Bedford will provide an update on the efforts to implement the collective impact model across the broader region and on the areas of focus for Align Capital Region: 1) College Readiness; 2) Educational Attainment; 3) Career Readiness; and 4) Community Vitality.

RECOMMENDATION:
This item is presented to the Board of Trustees for information and discussion.
BACKGROUND:
Program Development Funds, also referred to as PDF or 20% funds, are the District’s discretionary funds for allocation to continuing and one-time only purposes. The funds are comprised of both prior and current year resources per established formulas. Schedule I summarizes the funds available for the 2016-17 allocation. The overall guidelines for PDF allocations are: 1) to be responsive to the District/Colleges’ planning process and related goals and objectives; 2) to address any current or future emphases directed by the Governing Board; 3) to fund mandates or new costs imposed upon the District; 4) to balance the distribution across District-wide needs; and 5) to maintain the District’s conservative fiscal practices.

A key factor in the distribution of the funds is matching the type of resource (continuing or one-time-only) to the nature of the allocation. The type of revenue establishes or limits the type of expenditure that can be funded. For 2016-17, the District has $1.4 million to allocate toward continuing costs. The sources of continuing funds are typically cost of living adjustments (COLA) and growth. However for 2016-17, there is no COLA and the District did not receive any growth for 2015-16. The base augmentation accounts for over half of the new continuing resources.

For 2016-17, over $13.1 million is available for one-time general purpose use as well as $11.1 million in one-time funds from selected categorical program and special resources revenues. The primary source of the general purpose funding is the balance of the allocation from 2015-16 for past mandated cost claims.

STATUS:
Schedule II provides a summary of the allocation of continuing and one time resources in support of the District’s strategic goals with the detailed allocations shown on Schedule III. A significant allocation this year is $500,000 in continuing funds to support future increases for the District’s contribution for the State Teachers’ and Public Employees’ Retirement systems. The District’s employee groups agreed to fund both on-going and one-time set-asides from their share of funding from the basic allocation increase and past claim mandates, consistent with the legislative intent for the use of those funds. The one-time set-aside will be reserved as committed fund balance until required for the stated purpose. The set-aside will result in an
increase in the District’s fund balance at year-end as committed reserves.

Another large appropriation of continuing funds was for restoration of our summer term instructional program. This allocation combined with the allocation for the increased retirement costs consumed three-fourths of the continuing resources. Addressing information technology infrastructure needs also required a fairly large portion of one-time PDF. It is noted that the 2016-17 allocation of $2.3 million for infrastructure is in addition to $6.8 million allocated in 2015-16. Other information technology needs including operational costs required $3 million.

Another significant source for this year is the $8.4 million for Physical Plant and Instructional Support. Following the recommendation of the District’s budget committee, the funds have been allocated differently this year. Rather this year, the split was 40/60 for the purchase of instructional equipment and library materials, and for scheduled maintenance and special repairs (SMSR). The change was to direct $1.68 million for SMSR projects for information technology. Because the District received a larger allocation in 2016-17, the change in the allocation to 40/60 resulted in the colleges receiving almost the same amount as was allocated for 2015-16 to support instructional equipment and library materials.

There is also a $1 million allocation toward increasing the District’s contingency reserve toward the five percent minimum level that is being recommended.

The resources and allocations have been reviewed and recommended by the District Budget Committee. The formal approval of the allocations occurs in February when the first budget revision for 2016-17 is brought to the Board.

RECOMMENDATION:
This item is presented to the Board of Trustees for information.
### LOS RIOS COMMUNITY COLLEGE DISTRICT

#### 2016-17 Program Development Funds

##### Summary of Resources

<table>
<thead>
<tr>
<th>General Purpose:</th>
<th>Available Funds</th>
<th>Continuing Funds</th>
<th>Non-Cont. or OTO Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recalculation for 2014-15</td>
<td>$164,482</td>
<td>$-</td>
<td>$164,482</td>
</tr>
<tr>
<td>Base adjustments from 2015-16 including no deficit</td>
<td>756,826</td>
<td>378,413</td>
<td>378,413</td>
</tr>
<tr>
<td>Basic Allocation Increase 2016-17 and Rancho Cordova</td>
<td>955,994</td>
<td>955,994</td>
<td></td>
</tr>
<tr>
<td>Lottery (20% $)</td>
<td>2,694,648</td>
<td>2,694,648</td>
<td></td>
</tr>
<tr>
<td>Out of State Tuition</td>
<td>813,969</td>
<td>150,000</td>
<td>663,969</td>
</tr>
<tr>
<td>Interest Income</td>
<td>520,191</td>
<td>520,191</td>
<td></td>
</tr>
<tr>
<td>Mandate Block Grant</td>
<td>292,079</td>
<td>292,079</td>
<td></td>
</tr>
<tr>
<td>Prior Year Mandate Claims</td>
<td>8,364,679</td>
<td>8,364,679</td>
<td></td>
</tr>
<tr>
<td><strong>Total General Purpose Revenue</strong></td>
<td>14,562,868</td>
<td>1,484,407</td>
<td>13,078,461</td>
</tr>
</tbody>
</table>

| Total 2016-17 Program Development Funds | 14,562,868 | 1,484,407 | 13,078,461 |

| Selected Categorical/Special Revenue Resources: | | | |
| Physical Plant & Instructional Support (SMSR & SIEFLM) | 8,405,835 | 8,405,835 | |
| Special Capital Outlay Fee (non-resident tuition) | 348,051 | 348,051 | |
| Lottery, Proposition 20 | 2,389,322 | 2,389,322 | |
| **Total Selected Categorical/Special Rev. Resources** | 11,143,208 | 11,143,208 | |

| Total Resources | $25,706,076 | $1,484,407 | $24,221,669 |

| Percentage Distribution | 100% | 6% | 94% |

#### Summary of 2016-17 Program Development Funds

*Amounts included are net of projected statewide deficits*
## LOS RIOS COMMUNITY COLLEGE DISTRICT
### 2016-17 Program Development Funds
#### Summary of Proposed Allocation by Strategic Goal

<table>
<thead>
<tr>
<th>Strategic Plan Goal:</th>
<th>Continuing Costs</th>
<th>One-Time Only</th>
<th>Total</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Establish Effective Pathways that Optimize Student Access and Success</td>
<td>$612,403</td>
<td>$1,306,102</td>
<td>$1,918,505</td>
<td>7.5%</td>
</tr>
<tr>
<td>B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups</td>
<td>-</td>
<td>119,000</td>
<td>119,000</td>
<td>0.5%</td>
</tr>
<tr>
<td>C. Provide Exemplary Teaching and Learning Opportunities</td>
<td>121,531</td>
<td>7,201,656</td>
<td>7,323,187</td>
<td>28.5%</td>
</tr>
<tr>
<td>D. Lead the Region in Workforce Development</td>
<td></td>
<td>16,667</td>
<td>16,667</td>
<td>0.1%</td>
</tr>
<tr>
<td>E. Foster an Outstanding Working and Learning Environment</td>
<td>750,473</td>
<td>15,578,244</td>
<td>16,328,717</td>
<td>63.5%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$1,484,407</strong></td>
<td><strong>$24,221,669</strong></td>
<td><strong>$25,706,076</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>
## Los Rios Community College District

Proposed Allocation of Program Development Funds
and Selected Categorical Programs

### 2016-17 District Strategies

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Establish effective pathways that optimize student access and success</td>
<td>$1,918,505</td>
</tr>
<tr>
<td>B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups</td>
<td>$119,000</td>
</tr>
</tbody>
</table>

### District-Wide Strategies

<table>
<thead>
<tr>
<th>A. Establish effective pathways that optimize student access and success</th>
<th>$1,306,102</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups</td>
<td>$1,918,505</td>
</tr>
</tbody>
</table>

#### A. Establish effective pathways that optimize student access and success

1) **Counseling Expansion**
   
a) Allocation to support 900:1 increase - none due to enrollment

2) **Instructional Program**
   
a) Summer 2017 (FTE) - 2017-18
   
   - ARC: 194,189
   - CRC: 155,057
   - FLC: 67,501
   - SCC: 195,656
   
   **Total FTEF - 128.15; District to 122.54**

   **Total Instructional Program**
   
   - ARC: 194,189
   - CRC: 155,057
   - FLC: 67,501
   - SCC: 195,656
   
   **Total One-Time Only**
   
   - ARC: $612,403
   - CRC: $612,403

3) **Marketing Campaign**
   
   - $280,000

4) **Other Student Support Services**
   
a) Student Access Card - ASG Revenue Offset (none due to enrollment)

   - Financial Aid Implementation/ATMS
     - ARC: 8,650
     - CRC: 40,000
     - FLC: 10,000
     - SCC: 5,000
   
   - Total Financial Aid Implementation/ATMS
     - ARC: $103,650
     - CRC: $103,650

   - Student Retention - Call Centers
     - ARC: 20,000
     - CRC: 15,000
     - FLC: 10,000
     - SCC: 20,000
   
   - Total Student Retention - Call Centers
     - ARC: $65,000
     - CRC: $65,000

   - Out of State Tuition above base
     - ARC: 209,459
     - CRC: 87,577
     - FLC: 45,119
     - SCC: 321,814
   
   - Total Out of State Tuition above base
     - ARC: $663,969
     - CRC: $663,969

   - Child Care Centers - Support for Staffing Costs
     - ARC: 48,578
     - CRC: 33,175
     - FLC: -
     - SCC: 36,730
   
   - Total Child Care Centers - Support for Staffing Costs
     - ARC: $118,483
     - CRC: $118,483

   - WEAVE Confidential Reporting
     - ARC: 30,000
     - CRC: -
     - FLC: -
     - SCC: -
   
   - Total WEAVE Confidential Reporting
     - ARC: $30,000
     - CRC: $30,000

   - Enrollment Fee Payment Plan
     - ARC: -
     - CRC: -
     - FLC: -
     - SCC: -
   
   - Total Enrollment Fee Payment Plan
     - ARC: $45,000
     - CRC: $45,000

   **Total Other Student Support Services**
   
   - ARC: $83,650
   - CRC: $318,037
   - FLC: $145,752
   - SCC: $60,119
   
   **Total One-Time Only**
   
   - ARC: $418,544
   - CRC: $663,969
   - FLC: $321,814
   - SCC: $36,730

   **Total Strategy A**
   
   - ARC: $363,650
   - CRC: $512,226
   - FLC: $300,809
   - SCC: $127,620
   - Total: $614,200

   **Total One-Time Only**
   
   - ARC: $612,403
   - CRC: $612,403
   - FLC: $612,403
   - SCC: $612,403

   **Total One-Time Only**
   
   - Total: $1,306,102

   **Total Total Strategy A**
   
   - Total: $1,918,505

### B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups

1) Expand Recruitment Activities
   
   - $50,000

2) Expand Faculty Diversity Internship Program
   
   - $60,000

3) Neuroscience of Decision Making Training
   
   - $9,000

**Total Strategy B**

- Total: $119,000
### Schedule III

Proposed Allocation of Program Development Funds and Selected Categorical Programs

2016-17 District Strategies

<table>
<thead>
<tr>
<th>District-Wide</th>
<th>ARC</th>
<th>CRC</th>
<th>FLC</th>
<th>SCC</th>
<th>DO/FM</th>
<th>Total</th>
<th>One-Time</th>
<th>Total</th>
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<tbody>
<tr>
<td><strong>Total</strong></td>
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</tr>
</tbody>
</table>

#### C. Provide Exemplary Teaching and Learning Opportunities

1) **Program Expansion/Maintenance**
   a) Academic Senate - Increase in FTE (3.0 FTE)  
      - 10,400  
   b) Adjunct Faculty Stipend (College Service Activities)  
      - 4,448  

   **Total Program Expansion**  
      - 10,400  

2) **Instructional Equipment & Library Materials**  
   - 1,359,868  

3) **Transition to Learning Management System**  
   - 523,222  

4) **State Lottery Funds (Restricted Prop. 20) Instructional & Library Materials**
   a) College Allocations based upon FTES  
      - 872,301  
   b) Support Library Electronic Database  
      - 232,518  

   **Total Restricted Lottery**  
      - 232,518  

5) **Maintain Programs**
   a) College Operation/Discretionary Funds formula  
      - (48,220)  
   b) Facilities Maintenance Operational budget (sqft change)  
      - defer  
   c) JPA - Public Safety Agencies  
      - 250,000  

   **Total Operational/Discretionary Funds**  
      - 201,780  

   **Total Strategy C**  
      - 242,918  

#### D. Lead the Region in Workforce Development

1) **Community and Economic Development**  
   - -  

2) **Align Capital Region**  
   - 16,667  

   **Total Strategy D**  
   - 16,667  

   **Total**  
   - 16,667
### Los Rios Community College District

#### Proposed Allocation of Program Development Funds and Selected Categorical Programs

#### 2016-17 District Strategies

<table>
<thead>
<tr>
<th>E. Foster an Outstanding Working and Learning Environment</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>District-Wide</strong></td>
<td><strong>ARC</strong></td>
</tr>
<tr>
<td>1) Employee Training/Development &amp; Recruiting Costs</td>
<td></td>
</tr>
<tr>
<td>a) Staff Development - District Funds</td>
<td>65,034</td>
</tr>
<tr>
<td>b) Less: $75,000 Continuing from PDF (2004-05)</td>
<td>(29,488)</td>
</tr>
<tr>
<td>c) Staff Development - Net 2013-14 PDF</td>
<td>-</td>
</tr>
<tr>
<td>2) Health and Wellness</td>
<td>10,000</td>
</tr>
<tr>
<td>3) Safety &amp; Security</td>
<td></td>
</tr>
<tr>
<td>a) Emergency Generators</td>
<td>115,000</td>
</tr>
<tr>
<td>b) Police Department Vehicles/Equipment</td>
<td>150,000</td>
</tr>
<tr>
<td>Total Safety &amp; Security</td>
<td>265,000</td>
</tr>
<tr>
<td>4) Utility Increases (Flood Assessment)</td>
<td>91,000</td>
</tr>
<tr>
<td>5) Plant Maintenance &amp; Enhancement</td>
<td></td>
</tr>
<tr>
<td>a) Scheduled Maintenance/Special Repairs (SMSR) Program</td>
<td></td>
</tr>
<tr>
<td>1. State Funds</td>
<td>1,348,501</td>
</tr>
<tr>
<td>2. District Match (No Match Required)</td>
<td>-</td>
</tr>
<tr>
<td>3. IT Projects</td>
<td>1,680,000</td>
</tr>
<tr>
<td>b) Parking Lot Sinking Fund</td>
<td>1,500,000</td>
</tr>
<tr>
<td>c) Parking Lot Permit Dispensers</td>
<td>250,000</td>
</tr>
<tr>
<td>d) Vehicle Replacement</td>
<td>150,000</td>
</tr>
<tr>
<td>e) Tools and Equipment</td>
<td>100,000</td>
</tr>
<tr>
<td>f) Turf Replacement Sinking Fund</td>
<td>100,000</td>
</tr>
<tr>
<td>g) Facilities Master Plans</td>
<td>10,000</td>
</tr>
<tr>
<td>Total Plant Maintenance &amp; Enhancement</td>
<td>5,138,501</td>
</tr>
<tr>
<td>6) Classified Staff Allocations</td>
<td></td>
</tr>
<tr>
<td>a) Reclassification Review Board, estimate</td>
<td>75,000</td>
</tr>
<tr>
<td>b) Position Reclassifications</td>
<td>28,855</td>
</tr>
<tr>
<td>Total Classified Staff Allocations</td>
<td>103,855</td>
</tr>
</tbody>
</table>
# Los Rios Community College District

## Proposed Allocation of Program Development Funds and Selected Categorical Programs

### 2016-17 District Strategies

<table>
<thead>
<tr>
<th>District-Wide</th>
<th>ARC</th>
<th>CRC</th>
<th>FLC</th>
<th>SCC</th>
<th>DO/FM</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### E. Foster an Outstanding Working and Learning Environment (continued)

7) **American River College**
   - a) Track Replacement
     - **Total**: 372,000

8) **Sacramento City College**
   - a) McClellan Rent Increase (fund as continuing in 2016-17)
     - **Total**: 6,500

9) **ADA - support for operational and/or sinking fund**
   - **Total**: 50,000

10 a) **PERS/STRS set-aside (OTO) - funded by 80% (compensation)**
   - b) **PERS/STRS 2016-17 on-going**
     - **Total Retirement Funding**: 500,000

11) **Custodial Services follow up review**
    - **Total**: 5,000

12) **Management**
    - a) Management Step Increases
    - b) Director III, Administrative Services
    - **Total Management Allocations**: 18,900

13) **Non-Instructional Equipment**
    - a) Allocate using General Purpose FTE
      - **Total**: 170,901

14) **Enhance Processes - On-line Requisitions**
    - **Total**: 92,000

15) **Information Technology (District-wide)**
    - a) Operational Costs
    - b) Equipment Replacement Sinking fund
    - c) Replenish Sinking Fund
    - d) New initiatives/project costs
    - e) Infrastructure Upgrade
    - **District-Wide Information Technology**: 5,232,571
## Schedule III

**Proposed Allocation of Program Development Funds**

**and Selected Categorical Programs**

**2016-17 District Strategies**

<table>
<thead>
<tr>
<th>District-Wide</th>
<th>ARC</th>
<th>CRC</th>
<th>FLC</th>
<th>SCC</th>
<th>DO/FM</th>
<th>Total</th>
<th>One-Time</th>
<th>Only</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>E. Foster an Outstanding Working and Learning Environment (continued)</strong></td>
<td></td>
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<tr>
<td>16) Increase Contingency Reserve¹</td>
<td>1,000,000</td>
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<td>1,000,000</td>
<td>1,000,000</td>
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<tr>
<td>17) Organizational Costs</td>
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</tr>
<tr>
<td>a) Legal, Audit &amp; Actuarial Services</td>
<td>212,300</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td>212,300</td>
<td>212,300</td>
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<tr>
<td>b) Settlement Costs</td>
<td>30,000</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>-</td>
<td>30,000</td>
<td>30,000</td>
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<tr>
<td>c) Bank Fees</td>
<td>60,000</td>
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<td></td>
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<td>-</td>
<td>60,000</td>
<td>60,000</td>
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<tr>
<td>d) Dues &amp; Memberships</td>
<td>29,400</td>
<td></td>
<td></td>
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<td>-</td>
<td>29,400</td>
<td>29,400</td>
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<tr>
<td>e) Election Expense</td>
<td>320,000</td>
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<td></td>
<td></td>
<td>-</td>
<td>320,000</td>
<td>320,000</td>
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<tr>
<td>f) Strategic Planning Implementation</td>
<td>105,472</td>
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<td>-</td>
<td>105,472</td>
<td>105,472</td>
</tr>
<tr>
<td><strong>Total Organizational Costs</strong></td>
<td>757,172</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td>-</td>
<td>757,172</td>
<td>757,172</td>
</tr>
<tr>
<td><strong>Total Strategy E</strong></td>
<td>13,263,999</td>
<td>788,447</td>
<td>364,413</td>
<td>175,920</td>
<td>1,383,962</td>
<td>351,976</td>
<td>750,473</td>
<td>15,578,244</td>
<td>16,328,717</td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>14,006,234</td>
<td>4,303,892</td>
<td>1,937,344</td>
<td>1,144,654</td>
<td>3,961,976</td>
<td>351,976</td>
<td>1,484,407</td>
<td>24,221,669</td>
<td>25,706,076</td>
</tr>
</tbody>
</table>

¹ Unrestricted Lottery funds support this allocation