Title 5 Changes:
MIS Data Collection
Enrollment Priorities
Orientation & iSEP

Presenter:
Victoria C. Rosario
Associate Vice Chancellor, Student Services
SSTF Recommendations & SB 1456

Phase I implementation of SSTF recommendations:

2.2 (mandated services)
2.5 (declaration of course of study)
3.2 (BOGFW conditions)
8.2 (Student Support Initiative)

Links funding to support:

7.3 Student Success Scorecard
2.1 Centralized Assessment

LRCCD Workload:

Assessment, Orientation, Ed plan
Application
Fall 2015
Funding changes
Timely reporting
Accuracy
Business process changes
Key Provisions

- Mandates assessment, orientation, & education planning
- Establish exemptions and appeals process
- Requires students to declare a course of study
- Targets student support services funding model
- Sets minimum academic standards for state financial aid
- Establishes Student Success Scorecard at all colleges
### System-level Planning Year:
- Implementation workgroups convened October 2012 to develop proposals for title 5 Matriculation revisions, new allocation formula, & revised MIS data elements & definitions
- New program planning & budget process developed
- SB 1456 effective January 1, 2013

### District/College-Level Planning Year:
- Develop program plans
- Implement MIS changes & ensure accurate & complete data reporting
- Funding targeted to core services of orientation, assessment, counseling & advising, & other education planning services
- Allocations remain consistent as prior year, new formula not applied

### District/College-Level Implementation Year 1:
- Program plans & budgets submitted
- Continue to ensure accurate & complete data reporting
- Allocations remain consistent as prior year, new formula not applied
- Legislative implementation report due July 1, 2014 (biannually thereafter)
- Proposed student notification requirement Spring 2015

### Implementation Year 2:
- FY 15-16 allocations based on 14-15 year-end data reported
- Application of funding formula beginning this year
- Fall 2015: Proposed requirement of mandated services for first time students

### Implementation Year 3:
- FY 16-17 allocations based on 15-16 year-end data reported
- Legislative report due July 1, 2016

### Yearly Guarantees

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Guarantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>95%</td>
</tr>
<tr>
<td>2013-2014</td>
<td>95%</td>
</tr>
<tr>
<td>2014-2015</td>
<td>80%</td>
</tr>
<tr>
<td>2015-2016</td>
<td>50% → 0</td>
</tr>
</tbody>
</table>
BOG Fee Waiver  Planning & Implementation Timeline

Fiscal Year 2012-2013

System-level Planning Year:
• SB 1456 effective January 1, 2013
• Implementation workgroup reconvened January 2013, to develop proposals for title 5 BOG Fee Waiver revisions
• Presented to Consultation June 2013

Fiscal Year 2013-2014

System and District/College-Level Planning
• Board of Governors first reading of proposed changes September 2013
• Final review and adoption of Title 5 regulation changes November 2013
• Development of notification and intervention services for students

Fiscal Year 2014-2015

District/College-Level Pre-Implementation
• Student Notifications implemented (expected to begin before fall 2014)
• Refer affected students to available interventions
• Develop automation of single term fee waiver eligibility

Fiscal Year 2015-2016

Implementation Year 1:
• Fall 2015, full implementation of SB 1456 and resulting Title 5 regulations
2013-2014 District Priorities

Institutional
- Funding Formula
- Data Collection & Reporting
- Employee Communications
- BOGG Fee Waiver

Students
- Enrollment Priorities
- Online Orientation
- iSEP
- Student Communications

Training
Value: Focus on Student Success

Improves Efficiency
- Align business processes
- Expand use of technology to support students

Improves Service
- Advance use of existing tools (iSEP)
- Develop new tools (online Orientation)
- Consistent and accurate information (Reporting)
- Promote student success by keeping students “on-track” (Steps to Success)
- Increase student engagement
- Facilitate planning, enrollment and completion
- Clear and transparent communication
1. Funding Formula
College’s Potential Population of Students to Receive Services

Unduplicated Credit Student Headcount* + Base Funding Floor $35K or 10% (academic year = summer, fall, winter, spring) = 40%

*includes CA resident students enrolled as of census in at least 0.5 credit units, (STD7) headcount status “A,” “B,” “C,” excludes special admits

Students Served at the College

Initial Orientation** 10%
Initial Assessment** 10%
Abbreviated SEP** 10%
Counseling/Advising 15%
Comprehensive SEP 35%
At Risk Follow-Up Svc 15%
Other Follow-Up Svc 5%

60%

**include pre-enrollment services provided for students with SB record, but no enrollment

College Match

3:1
2. Data Collection & Reporting
The Revisions

- Update to education goal **SM01**
- Align **SM02** “major” to “course of study” with SB 1456
- Add new career goal element as required by SB 1456
- Delete SM03, “special services- needs” & SM09, “assessment services other” (incorporated into SM13)
- Revise **SM13**: changed from “Follow-Up” to “Student Success Other”
- Add new Student Education Plan data element (separated from **SM06**, counseling and advising services) & Academic Progress/Probation Intervention
## Student Success Data Elements

<table>
<thead>
<tr>
<th>DOMAIN</th>
<th>RECORD</th>
<th>LENGTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS</td>
<td>STUDENT SUCCESS DATA RECORD</td>
<td>80</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DED#</th>
<th>DATA ELEMENT NAME</th>
<th>FORMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS01</td>
<td>STUDENT-EDUCATIONAL-GOAL</td>
<td>X(01)</td>
</tr>
<tr>
<td>SS02</td>
<td>STUDENT-COURSE-OF-STUDY</td>
<td>X(06)</td>
</tr>
<tr>
<td>SS03</td>
<td>STUDENT-INITIAL-ORIENTATION-EXEMPT-STATUS</td>
<td>X(02)</td>
</tr>
<tr>
<td>SS04</td>
<td>STUDENT-INITIAL-ASSESSMENT-EXEMPT-STATUS</td>
<td>X(02)</td>
</tr>
<tr>
<td>SS05</td>
<td>STUDENT-EDUCATION-PLAN-EXEMPT-STATUS</td>
<td>X(02)</td>
</tr>
<tr>
<td>SS06</td>
<td>STUDENT-INITIAL-ORIENTATION-SERVICES</td>
<td>X(01)</td>
</tr>
<tr>
<td>SS07</td>
<td>STUDENT-INITIAL-ASSESSMENT-SERVICES-PLACEMENT</td>
<td>X(04)</td>
</tr>
<tr>
<td>SS08</td>
<td>STUDENT-COUNSELING/ADVISEMENT-SERVICES</td>
<td>X(01)</td>
</tr>
<tr>
<td>SS09</td>
<td>STUDENT-EDUCATION-PLAN</td>
<td>X(01)</td>
</tr>
<tr>
<td>SS10</td>
<td>STUDENT-ACADEMIC-PROGRESS-PROBATION-SERVICE</td>
<td>X(01)</td>
</tr>
<tr>
<td>SS11</td>
<td>STUDENT-SUCCESS-OTHER-SERVICES</td>
<td>X(04)</td>
</tr>
</tbody>
</table>
3. Enrollment Priorities
**Priority Enrollment Concept in the Proposed Title 5, Section 58108 Regulation**

**Order of Priority:**

**Ed Code:** Active duty military & veteran students* and current and former foster youth* who are new & fully **matriculated** or continuing in good standing

1. **Academic Conditions:**
   - 100 90 unit threshold
   - Good standing: not on academic or progress probation for 2 consecutive terms (title 5, 55031)

2. EOPS & DSPS students who are new and fully **matriculated** or continuing in good standing

3. Continuing students in good standing and new, fully **matriculated** students.

District flexibility to set priorities and categories for other students

**Exemptions and Appeals Processes**
4. Online Orientation

- Media creation for Spring Pilot
- Testing and assessment
- Recording
- Reports and usage patterns
5. iSEP Maintenance

- Version 2.2
  Group prioritization Feb. 2013
- Version 2.3
  Group prioritization October 2013
  Plan types: abbreviated / comprehensive
6. Other Follow-up Services

<table>
<thead>
<tr>
<th>DED#</th>
<th>DATA ELEMENT NAME</th>
<th>FORMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS10</td>
<td>STUDENT-ACADEMIC-PROGRESS-PROBATION-SERVICE</td>
<td>X(01)</td>
</tr>
</tbody>
</table>

This element indicates whether a student was on academic progress, probation, or facing dismissal due to receiving support services during the reporting term.

<table>
<thead>
<tr>
<th>Coding</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Student received academic progress/probation support intervention/service.</td>
</tr>
<tr>
<td>C</td>
<td>Student facing dismissal received support service.</td>
</tr>
</tbody>
</table>

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<th>FORMAT</th>
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<td>STUDENT-SUCCESS-OTHER-SERVICES</td>
<td>X(04)</td>
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This element indicates whether the student received other types of student success support services during the reporting term, including: career interest assessment and exploration, other orientations beyond the initial orientation, other education planning services.

Report all that apply.

<table>
<thead>
<tr>
<th>Coding</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>No, service not provided</td>
</tr>
<tr>
<td>1</td>
<td>Yes, service provided</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Position</th>
<th>Type of Assessment Service Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Student received other orientation service.</td>
</tr>
<tr>
<td>2</td>
<td>Student received career, interest, or subsequent placement assessment services.</td>
</tr>
<tr>
<td>3</td>
<td>Student received other follow-up education planning service.</td>
</tr>
<tr>
<td>4</td>
<td>Student received other academic progress service.</td>
</tr>
</tbody>
</table>

1. Report activity to support a student’s academic progress in this element. These activities can include, but are not limited to, the following examples: academic probation stipulation, student success workshops, etc.

Exclusions: Tutoring and student success courses for which appointment is generated; early alert notification through college’s Student Information System (SIS) that do not result in the delivery of a service.

2. This data element is reported each term for services provided during the term.

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<td>STUDENT-ACADEMIC-PROGRESS-PROBATION-SERVICE</td>
<td></td>
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</tbody>
</table>

Processing Edits

<table>
<thead>
<tr>
<th>FIELD CHECK</th>
<th>A, D or N</th>
</tr>
</thead>
</table>

1. This data element is reported each term for services provided during the term.

2. If the student did not receive other student success services the data element should be reported as '0000'.

3. Multiple options may be reported for the term.
7. Communications

Staff
Faculty
Student
Community
Press, emails, web…
# Milestones

<table>
<thead>
<tr>
<th>Project Framework</th>
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</thead>
<tbody>
<tr>
<td>Establishing workgroups</td>
</tr>
<tr>
<td>Confirm timeframe</td>
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<tr>
<td>Resource allocation</td>
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</table>

<table>
<thead>
<tr>
<th>Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data collection</td>
</tr>
<tr>
<td>Enrollment Priorities</td>
</tr>
<tr>
<td>Online Orientation</td>
</tr>
<tr>
<td>iSEP</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Usability by end-users</th>
</tr>
</thead>
<tbody>
<tr>
<td>Piloted usage</td>
</tr>
<tr>
<td>Evaluation &amp; assessment</td>
</tr>
<tr>
<td>Modification(s)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deployment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Roll-outs</td>
</tr>
<tr>
<td>Production operations</td>
</tr>
<tr>
<td>Maintenance/Revisions</td>
</tr>
</tbody>
</table>
Deployment process

Product

Modify

Assess

Pilot
Implementation timeline

Funding
- July 1: iSEP for Ed plans

Data Collection & MIS Reporting
- MIS Reporting Changes

Enrollment Priorities
- Pilot
- Go Live

Online Orientation
- Draft
- Pilot

iSEP Maintenance
- v-2.2
- v-2.3

Communications
- #2 Email, web
- #3 Email, web

1 year extension
Project Development Framework

- Project Description
- Organizational Structure and Resources
  - Project Roles and Responsibilities
    - Project Sponsor
    - Business Lead
    - Project Work Group
    - Project Leadership Team
    - IT Project Manager
    - IT Analyst/Developer
    - Communications
  - Budget
- Timeline
- Project Scope
SSSP PROJECT MANAGEMENT
September 5, 2013

Steering Committee
(Policy decisions move to Work Groups)
Vice Presidents Council

Resource
Vice Presidents of Student Services

Policy Issues

Project Leadership Team (PLT)
(Policy issues move to Steering Committee)
Victoria Rosario (Chair), Mick Holsclaw, Joe Carrasco, Kevin Flash, Christine Hernandez, Deb Luff (SCC), Jeff Stephenson, Koleen Ostgaard (ARC), Chris Thomas (CRC), Gloria Perez (DO), Jory Hadseii (SCC)

Policy Issues

SSSP Work Groups
(Policy issues move to PLT)
Project Sponsor
Business Leads
Work Group Members
IT Manager
IT Analyst
IT Developer