Job Walk Notes

Attendees:
Paula Gordon – Purchasing, Los Rios CCD
Kim Carrillo – Purchasing, Los Rios CCD
Charlie Uhlmeyer – Facilities Management, Los Rios CCD
Margaret Lednicky – Facilities Management/SCC, Los Rios CCD

Additional attendees per sign in sheet

Location: Sacramento City College

Project review: Briefly discussed the project including but not limited to the following items:
1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until 10:00 A.M. Tuesday, May 24, 2016

Items discussed:
1. Addendum to be issued this week addressing floor design/striping/logo.
2. Concrete is 4 ½ feet below current floating gym floor.
3. Refer to Scope of Work as it relates to removal of Base boards & bleachers.
4. Job to be awarded as soon as possible after Bid Opening so demo can begin while new flooring is ordered by Contractor.
5. Wood floors extend into closets.
6. Location and scheduling of dumpsters needs to be coordinated through Charlie Uhlmeyer. The dumpsters will be located North side of North Gym building.

Meeting ended at approximately 9:25 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.