Job Walk Notes

Attendees:
Paula Gordon – Purchasing, Los Rios CCD
Kim Carrillo – Purchasing, Los Rios CCD
Dan Cox – Facilities Management, Los Rios CCD
Margret Lednicky – SCC/Facilities Management, Los Rios CCD
Karen Chewning – Operations SCC
Brenda Buckner, Operations, SCC
Peter Tobia – Wood Rodgers
James Nagle – Wood Rodgers

Additional attendees per sign in sheet

Location: Sacramento City College

Project review: Briefly discussed the project including but not limited to the following items:
1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until 12:00 PM, Friday, May 13, 2016.

Items discussed:
1. One addendum has been posted.
2. Pay close attention to phasing and access requirements in specs.
3. Initial pot-holing is required – see Utility Conflict Plan.
4. Provide ADA throughout entire process.
5. Big area of concern is East Road which will require digging to stub conduit. See plans and specs for existing utilities through area.
6. Toured Business Building, 1st Floor Mechanical Room; LRC Mechanical Boiler, Chiller and yard; LRC Boiler Room.
7. Pipe jacket is RFP per specs.
8. Hydronic connection to building and concrete/bench/sidewalk cutting to be joint-to-joint per specs.

Meeting ended at approximately 10:45 A.M.

Note: These meeting minutes represent the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.