Job Walk Notes

Attendees:
Paula Gordon – Purchasing, Los Rios CCD
Kim Carrillo – Purchasing, Los Rios CCD
Mike Goodrich – Facilities Management, Los Rios CCD
Jan Black – Peters Engineering

Additional attendees per sign in sheet

Location: Sacramento City College

Project review: Briefly discussed the project including but not limited to the following items:
1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, April 1, 2016.**

Items discussed:
1. This project is replacement of existing chiller at the Sacramento City College (SCC), Mohr Hall Mechanical Room.
2. Louvers can be removed to allow access.
3. Chiller & Boiler #8 will be moving Spring 2017 to new Learning Resource Center.

Meeting ended at approximately 10:41 A.M.

Note: These meeting minutes represent the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.