Pre-Bid Conference Notes

Attendees:
Ron Friend – Facilities Planning & Engineering Specialist, LRCCD
Jennifer Alford – Purchasing Supervisor, LRCCD
Tanya Fralin – Senior Buyer/Contract Specialist LRCCD
Michele Gargano – Architect, Stafford King Weis Architect

Attendees per sign in sheet

Location: Vacant Lot – Paseo Dr. and Folsom Blvd., Rancho Cordova, CA

Project review: Briefly discussed the project including but not limited to the following items:
1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items (provided to attendees).
2. Attendees advised to refer to project manual.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI’s.
5. Covered the bid opening date,
6. Request for information will be accepted until **12:00 PM, Friday, February 5, 2014**
7. There are a lot of utilities to deal with; poles will need to be removed; utilities are underground. Refer to the plans and the project manual. SMUD, AT & T, PG&E, Surewest and Comcast are some of the utilities companies.
8. C4.0 will be in Addendum 1. It has a division of labor between the utilities and the contractor. Some providers are requiring that they do the work.
9. Addendum #1 will be issued. Addendum #2 will be issued on the last day (Final Addendum will be issued no later than Monday, February 10, 2014).
10. There are two water companies involved with this project, Golden State Water on the parking lot side and Cal American Water Company on the building side.
11. This project is a DSA project and requires a DSA inspector, no City inspector. Jaime Derrick is the Inspector of Record.
12. Discussed that there are new DSA rules.
13. The fiber will need to be replaced in full length, no splice. It has to go to actual connect, not at the pole.
14. Extensive geotechnical surveys and hazardous material testing has been done at the site. Everything has been abated.

Questions:
1. Will there be any issues with utilities?
   **Answer:** There is an extensive amount of work and coordination in reference to utilities, so we don’t foresee a problem.

2. Who is the Inspector of Record?
   **Answer:** Derrick Jaime is the Inspector of Record.

3. Does this project require an A & B license?
Answer: The project requires an “A” General Contractors License or “B” General Building License. This will be addressed in Addendum #1.

Meeting ended at approximately 2:20 P.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.