

Type	Description		Send Term	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018
----- Student Financial Account Related -----																	
EM02	Balance Due Notification Before Next Registration (5 weeks before BDU) BDU is 1 week before P0 Twice a semester. Same schedule as EM40	Current Term	1173			03-13	04-13										
			1179									10-09	11-09				
EM05	1098 T - Missing or 999-99-9999 SSN's Spring 20xx (Spring 2015 will capture 11/24/2014-12/31/2015) Capture stdnt data to mail via postal service		1173										10-15	11-15	Dec 7 USPS Mail	01-15	
----- Outreach, Recruitment & Enrollment -----																	
EM10	Dates for Upcoming Registration (Spring : Oct 1st; Summer/Fall : March 1st) Check Dates	Current Term	1173			03-01											
			1179										10-01				
EM11	Los Rios: Enrollment Information Continuing But Not Enrolled. (2 weeks prior begin date) Same date as EM12 but different term Check Term	Previous Major Term	1169	01-03													
			1173								08-05						
			1179														01-02
EM12	Los Rios: Enrollment Information Applied But Not Yet Registered for Classes. (2 weeks prior begin date) Same date as EM11 but different term Check Term!!!	Current Term	1173	01-03													
			1179									08-05					01-02
EM13	Los Rios: Classes Starting Soon Enrolled Don't Forget (1 week prior begin date)	Current Term	1173	01-06													
			1176						05-29								
			1179									08-12					
EM14	Fast-Track Classes (Late Start Classes) (1 week prior 8W2 begin date) Check Dates	Current Term	1173			03-07											
			1179										10-05				

EM15	Appointment Times (Thursday, two weeks before P0) Check Term	Next Term	1179				04-13											
			1183										11-09					
EM16	Los Rios: Parking Permit (3 weeks prior <u>next term</u> begin date)	Next Term	1176				05-15											
			1179						07-29									
			1183											12-18				
EM17	Enrollment & Shopping Cart	No Term		Daily														
EM19	New BOG Fee Waiver Rules	Major Term July (Fall) January (Spring)	1179							07-15								
			1183	1/15/2017 Term: 1173														1/15/2018 Term: 1183
EM20	Los Rios: Renew Your BOG Fee Waiver (Three times a year)	Current Term for 4/1 and 5/1 Previous Term for 8/1	1173				04-05	05-01										
			1173							08-01								
EM21	Apply for a BOG Fee Waiver	Current Term	1173				04-05											
			1176/ 1179										10-15					
EM22	Student Elections - April 4-5 Check Dates		1173			03-21												
EM23	Student Elections - Vote Now Check Dates		1173			04-04												
EM24	Register to Vote Check Voter Registration Deadline Next Nov 2020																	
EM29	Los Rios Waitlist Notification (Thursday before term's begin date)	Current Term	1173	01-12														
			1179							08-17								

			1183													01-19	
EM30	Enrolled from Waitlist	No Term		Daily													
EM40	Enrollment Refund Deadline (5 weeks before BDU) BDU is 1 week before P0 Twice a semester. Same schedule as EM02	Current Term	1173		03-13	04-13											
			1179							10-09	11-09						
EM41	Annual Disclose Requirement: Consumer Info, title IX and Sexual Violence	Current Term	1173		02-01												
			1179							09-01							
EM42	Title IX: Generic Enrolled Student	Current Term	1173			04-21											
----- Student Success -----																	
EM25	Los Rios: Important Notice You are on Probation (After term end process: 1/15, 6/15, 8/20)	Previous Term	1169	01-15													
			1173				06-15										
			1176						08-20								
EM26	Priority Registration Rules	Current Term	1173		02-01												
			1179							09-01							
EM27	Completed Assessment	No Term		Daily													
EM28	Los Rios: You Are Almost There! 'High Unit Students	Previous Term	1169	01-15													
			1173				05-30										
			1176						08-20								
----- AutoDrop Communications -----																	

	Auto Dropped Summer - Begin (Start: current term P0) 1176 P0: 04/24/2017		1176			04-24												
EM03	Auto Dropped Summer - End (Stop: Next term P0) 1183 P0: 11/20/2017		1176										11-20					
	Summer 7 Days to Pay - Begin (Run on P0)		1176			04-24												
EM31	Summer 7 Days to Pay - End (Stop 7 days before start of term) 1176 begin date: 6/05/2017		1176				05-30											
	Summer Pay by 1st Day - Begin (Run 14 days before start of term)		1176				05-22											
EM32	Summer Pay by 1st Day - End (Stop at the start of term)		1176					06-05										
	Summer Pay Today - Begin (start of term)		1176					06-05										
EM33	Summer Pay Today - End (Stop at the end of term) 1176 end date: 8/03/2017		1176						08-03									
	Auto Dropped Fall - Begin (Start: current term P0) 1179 P0: 04/24/2017 1189 P0: ???		1179			04-24												
EM06	Auto Dropped Fall - End (Stop: Next term P0) 1183 P0: 11/20/2017		1179										11-20					
	Fall 7 Days to Pay - Begin (Start: Run on P0)		1179			04-24												
EM34	Fall 7 Days to Pay - End (Stop 7 days before start of term) 1179 begin date: 8/19/2017		1179							08-12								
	Fall Pay by 1st Day - Begin (Run 14 days before start of term)		1179							08-05								
EM35	Fall Pay by 1st Day - End (Stop at the start of term)		1179							08-19								
	Fall Pay Today - Begin (start of term) 1179 begin date: 8/19/2017		1179							08-19								
EM36	Fall Pay Today - End (Stop at the end of term) 1179 end date: 12/14/2017		1179											12-14				

EM07	Auto Dropped Spring - Begin (Start: current term P0) November 1173 P0: 11/21/2016 1183 P0: 11/20/2017	1173											11/20 Next term 1183		
	Auto Dropped Spring - End (Stop: Next term P0) April 1179 P0: 4/24/2017 1189 P0: N/A	1173			04-24										
EM37	Spring 7 Days to Pay - Begin (Run on P0) November 1173 P0: 11/21/2016 1183 P0: 11/20/2017	1173											11/20 Next term 1183		
	Spring 7 Days to Pay - End Stop 7 days before start of term 1173 Begin date: 01/14/2017 1183 Begin date: 01/13/2018	1173	01-07											1/6/2018 Next term 1183	
EM38	Spring Pay by 1st Day - Begin Run 14 days before start of term	1173	01-03											1/2/2018 Next term 1183	
	Spring Pay by 1st Day - End (Stop at the start of term)	1173	01-14											1/13/2018 Next term 1183	
	Spring Pay Today - Begin (start of term)	1173	01-14											1/13/2018 Next term 1183	
EM39	Spring Pay Today - End (Stop at the end of term) 1173 end date: 5/17/2017 1183 end date: 5/16/2018	1173				05-17									

Spring 2017 P0: 11/21/2016 Begin & End Date: 01/14/2017-05/17/2017
Summer/Fall 2017 P0: 04/24/2017 Summer: 06/05/2017 - 08/03/2017
Spring 2018 P0: 11/20/2017 Begin & End Date: 01/13/2018 - 05/16/2018
8W2 Class Begin date: Spring 2017: 03/14/2017 Fall 2017: 10/12/2017 http://www.losrios.edu/student-services/index.php