



PRE-PROPOSAL MEETING AGENDA APRIL 6, 2017, 10:00AM

Paula Gordon – Purchasing, Los Rios CCD
Debra Kristoff - Purchasing, Los Rios CCD
Chris Day – Campus Police Los Rios CCD

RFP #17019 PARKING CITATIONS AND COLLECTION SERVICES

RFPs opened, Wednesday, April 19, 2017 at 2:00 P.M.

Board Award: May 10, 2017

Award of Agreement shall be determined based on committee review and evaluation of all responsive proposals and projected costs.

RFP Documents to be accepted until 04/19/17 at 2:00 P.M.:

- Cover Letter Proposal, acknowledge all issued addenda if any
- Non-Collusion
- Statement of Compliance
- Four (4) Exhibits: (A) Scope of Services, (B) Billing Rates, (C) Statement of Qualifications, (D) Terms of Service Agreement
- Six (6) printed copies (one marked original)

Terms of the Agreement:

- Three (3) years, option to extend for (2) additional one (1) year terms.

Requests for information will be accepted until 12:00 PM, Tuesday, April 11, 2017.

Any questions/RFIs must be emailed to:

Paula Gordon – gordonp@losrios.edu, or Faxed to (916) 568-3145.

Final addenda issued no later than Thursday, April 13, 2017.

Notes from this Pre-Proposal Meeting will be distributed to all attendees and posted on the website www.losrios.edu/purchasing/bids/index.php. These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.