

Job Walk Notes

Attendees:

Kim Carrillo – Purchasing, Los Rios CCD
Reza Mirmiran– Facilities Management, Los Rios CCD
Mike O’Brien – Architect

Additional attendees per sign in sheet

Location: LRCCD Workforce & Economic Development

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, March 1, 2019.**

Items discussed:

1. Reviewed scope of work for non-DSA project.
2. Viewed ADA access ramps.
3. Addendum will be issued no later than Monday, March 4, 2019 to include additional scope of work.
4. Identified additional curbs to be included in scope of work. To be included in Addendum.
5. Is there a sensor on the rolling electric gate? No.
6. Does rolling electric gate use a code? Yes.
7. Will there be phasing? Yes 2 phases to be coordinated with Project Manager.
8. Can parking lots be closed one at a time? Yes as coordinated with Project Manager.

Meeting ended at approximately 10:55 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.