

Job Walk Notes

Attendees:

Kim Carrillo – Purchasing, Los Rios CCD
Susan Lewis – Facilities Management, Los Rios CCD
Garrett Dutter – Engineer, Glumac
Additional attendees per sign in sheet

Location: Folsom Lake College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.

Items discussed:

1. Reviewed scope of work site, including Electrical Room FL1-3, and mechanical room FL1-1.
2. Identified pedestal locations.
3. Landscaping and walkways to be restored to original condition.
4. Trench entire area? Use appropriate means and methods.
5. Scope includes pull boxes at each location with "N16".
6. Will there be two conduits? One 2 ½" conduit. Refer to specifications and plans.
7. Level 2 chargers? Yes.
8. Using existing electrical panels.
9. Metering is required. Refer to specifications and plans.
10. Owner provided chargers? Yes.
11. Ground rods? No.
12. What signage is required? Please refer to Note #6 on Page E1.2. Existing ADA signage is to remain. New signage can be mounted on existing poles for ADA spaces, but new poles will need to be installed in landscaping bed for signage in front of the 3 EV spaces located in the main parking area. New signage will identify spaces as "Electric Vehicle Parking Only". A sample of the signage utilized at other district campuses is included for your reference.
13. Breaker work to occur after hours? Schedule to be coordinated with Project Manager and campus.
14. Do parking permits need to be purchased? No.

15. How will existing underground be identified? The contractor is to plan for investigative trenching as needed to identify underground utilities. The district will attempt to locate “as-built” drawings for utility locations to assist the awarded contractor.
16. DSA approval required? No.
17. Can contractor dig behind existing pull box? Yes. Refer to specifications and plans.
18. Contractor must maintain safe walkways and pathways at all times. Refer to specifications and plans.
19. Is circuit shared neutral? It is unknown if the existing breaker and associated circuit is a shared neutral. This will need to be assessed during construction.

Meeting ended at approximately 10:25 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.



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