

### Job Walk Notes

#### Attendees:

Kim Carrillo – Purchasing, Los Rios CCD  
Mike Hall– IT Department, Los Rios CCD  
Joe McGuire – IT Department, Los Rios CCD

Additional attendees per sign in sheet

#### **Location: Sacramento City College**

#### **Project review:** Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, April 13, 2018.**

#### **Items discussed:**

1. Reviewed scope of owner installed products.
2. Installation includes work above and below the frost line.
3. Project requires contractor to use appropriate means and methods.
4. Viewed MDF in small gym; basement; manhole location at Library Rd. and East Rd.; inside manhole near Lot C; inside manhole near Lillard Hall.
5. Shutdowns to be coordinated with IT Department through Joe McGuire and campus.
6. Mule tape? Existing is mixed tape, rope or none.
7. Scope does not include the core from MDF room to basement. Placement identified for future core in MFD room and basement.
8. Is conduit going to first pull box? Yes.
9. Manhole need tripod, sniffer, blower, guards, etc? Yes, full compliance.
10. Does it need plenum at any point? No.
11. Identified impacted conduit in basement.
12. Two new maxcells will be down to 4 by the start of this project.
13. Route, stack and dress on top of existing? Yes and there is demolition in scope. Refer to specifications and drawings.
14. It is recommended contractor take advantage of District breaks when campus is closed when preparing schedule of work. The schedule is posted at [http://www.losrios.edu/lrc/lrc\\_calend.php](http://www.losrios.edu/lrc/lrc_calend.php).
15. Identified manholes on East Road and by active loading doc.
16. Safety and access is a priority.
17. Identified lane closure area at East Rd. and Library Rd. Scheduled lane closure to be coordinated with IT Department through Joe McGuire and campus.
18. MFD runs east and west.

19. Schedule for cut over to be coordinated with IT Department through Joe McGuire and campus.
20. Use exiting pathways.
21. Is all conduit labelled? No. Awarded contractor will be provided Butterfly drawings and work in conjunction with the District to identify conduit as needed.
22. Allow for one loop in each box. Refer to specifications and drawings.
23. Manhole viewed near Lillard Hall contained some standing water. The District will attempt to coordinate removing the water prior to work but the contractor may have to plan to pump out the water.
24. Can the water be pumped to landscape? Yes.
25. Are there clogged ducts? Possibly.
26. One fiber per cell.
27. Rodda North and Rodda South is fusion spliced in Rodda North and in MDF room.

Meeting ended at approximately 10:39 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.