

Job Walk Notes

Attendees:

Kim Carrillo – Purchasing, Los Rios CCD
Reza Mirmiran– Facilities Management, Los Rios CCD
Danny McKevitt - Engineer

Additional attendees per sign in sheet

Location: Sacramento City College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, March 23, 2018.**

Items discussed:

1. Include the Allowance in the base bid. Allowance is for unforeseen conditions in replacing ballasts.
2. The project contains 2 alternates.
3. Project includes work at Sacramento City College, American River College and Cosumnes River College.
4. Does the \$1.1 million estimate include the alternates? Yes.
5. To view other campuses, contact Project Manager Reza Mirmiran at (916) 856-3428.
6. For safety, egress and access to all areas must remain open.
7. Working hours? Not before 7:00 AM and must cease by 10:00 PM to be coordinated with Project Manager & campus.
8. No preapproved submittals. It is an “as equal”. Refer to specifications.
9. Can we bid with a substitute and get approval after bid is submitted? Yes.
10. Is there a backend being tied into? No.
11. Is Contractor Qualifications (document) for the subcontractor? No. The Contractor Qualifications document applies to the contractor submitting the bid form.
12. Cut into localized switches? In some cases. Refer to specifications and plans.
13. Bi-level occupancy? Existing controls refer to specifications and plans.
14. Designated zones are on plans.
15. Is there a prequalification? No.
16. Are there any fixture types requiring a scissor lift? Refer to drawings and specifications where locations are clearly identified.
17. Can scissor lift be used in buildings? Needs to be coordinated with Project Manager who will need to know information including lift weight, and location. Floor must be protected.
18. How old are existing ballasts? Unknown, but they have been retrofitted before.

19. Installing new dimmers? This is not a dimming project. Refer to specifications and plans.
20. Are there any difficult to areas to access? Refer to record drawings.
21. Just on/off control? Yes.
22. When is third floor clear? Sunday is the only day the building is closed. Work may be possible on Sundays. To be coordinated with Project Manager.
23. What about lighting products such as tubes and lamps? Bid with equal or better.
24. Warranty period? Refer to specifications.

Meeting ended at approximately 10:37 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.