

Job Walk Notes

Attendees:

Paula Gordon – Purchasing, Los Rios CCD
Kim Carrillo – Purchasing, Los Rios CCD
Reza Mirmiran – Facilities Management, Los Rios CCD
Alvin Yee- Siegfried Engineer (916) 520-2777

Additional attendees per sign in sheet

Location: American River College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, July 28, 2017**. Any questions/RFIs must be emailed to: Paula Gordon at gordonp@losrios.edu, and Kim Carrillo at carrillok@losrios.edu, and Reza Mirmiran at mirmirr@losrios.edu.

Items discussed:

1. This project is time sensitive with a project time of 20 calendar days.
2. Please Note that the Score Board is provided by the Owner, Contractor will be responsible for installation and all required infrastructure connections as well as removal of the existing Score Board as instructed in construction Documents.
3. Viewed the installation location.
4. Bid to include one contingency allowance. Refer to bid specifications for details.
5. Is there a Geotechnical report? No.
6. Is ground water expected? No.
7. Contractor to verify conduit capacity.
8. New conduit to be pulled to existing box.
9. Scoreboard is on site.
10. There will be access and parking available close to the site.
11. Prefer to minimize grass disturbance.

Meeting ended at approximately 10:15 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.