

Job Walk Notes

Attendees:

Paula Gordon – Purchasing, Los Rios CCD
Reza Mirmiran - Facilities Management, Los Rios CCD
Joe Bardon – Facilities Management, Los Rios CCD
Tom Ferrel – R&A Engineering Solutions

Additional attendees per sign in sheet

Location: Cosumnes River College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Monday March 27, 2017.**
6. Final addenda will be issued no later than **2:00 P.M. Tuesday, March 28, 2017.**

Items discussed:

1. Project managers and engineer discussed details of the project per bid documents.
2. There will be a minor change to the scope of work for the Filter Room roofing material which includes work performed by LRCC Facilities Management during this construction. This change will be addressed by an Addendum.
3. Visually inspected the areas requiring work as detailed in job specs:
 - a. Heater area
 - b. Filter room
 - c. Boiler plant
 - d. Equipment in locker room
4. Addenda #1 and #2 have been issued and posted.
5. A goal of this project is to get the pool heater from propane to natural gas.
6. Questions were asked and directed to the specifications for answers.
7. Discussion of work schedule. Normal work hours can be worked; there will be no one using the locker room showers during construction.

Meeting ended at approximately 11:15 AM.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.