

Job Walk Notes

Attendees:

Paula Gordon – Purchasing, Los Rios CCD

Kim Carrillo – Purchasing, Los Rios CCD

Charlie Uhlmeier– Facilities Management, Los Rios CCD

Mike Buschow - GRA Architecture

Additional attendees per sign in sheet

**Location:** Sacramento City College

**Project review:** Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Friday, April 7, 2017.**

**Items discussed:**

1. Viewed faculty lounge where installation will take place.
2. Owner to furnish all Subway equipment.
3. Staging? Demolition dumpster can be located near patio.
4. Scope includes removal of wallpaper and concrete demolition.
5. Clear hazmat report available upon request .
6. There will be an Addendum issued no later than April 17<sup>th</sup>.
7. Estimated contractor move in date is May 17<sup>th</sup>.
8. Identified braced wall.
9. Existing patio door to be reversed? Yes.
10. Viewed existing storage room and existing lines.
11. Protect existing soda fountain lines during construction? Yes
12. Existing flooring is epoxy? Yes.
13. How far back do we go left? Wall remains.

Meeting ended at approximately 10:24 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.