

Job Walk Notes

Attendees:

Paula Gordon – Purchasing, Los Rios CCD
Kim Carrillo – Purchasing, Los Rios CCD
Scott Battles– Facilities Management, Los Rios CCD
Mike Goodrich – Facilities Management, Los Rios CCD

Additional attendees per sign in sheet

Location: Cosumnes River College

Project review: Briefly discussed the project including but not limited to the following items:

1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual for details.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Request for information will be accepted until **12:00 PM, Thursday, March 30, 2017.**

Items discussed:

1. Make sure to include \$30,000 allowance in bid.
2. Viewed VFD bank and electrical panels. Walked roof to view exhaust fans.
3. Goal is to have new system to operate in 3 modes.
4. Viewed Building #200's electrical room and 750 KVA transformer.
5. Roof penetrations shall be minimized wherever possible.
6. Although some 1-phase motors on the roof equipment have been replaced with 3-phase motors, bid the information provided on the plans.

Meeting ended at approximately 11:03A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.