Job Walk Notes

Attendees:
Ron Friend - Facilities Management, LRCCD
Kate Pankowski - Senior Buyer LRCCD
Attendees per sign in sheet

Location: Folsom Lake College

Project review: Briefly discussed the project including but not limited to the following items:
1. Submittals, bid deadline, required bid documents, Board approval date, addendum postings, attached agenda items.
2. Attendees advised to refer to project manual.
3. It is not mandatory that the plans are purchased from ARC Document Solutions; however, ARC is the official reprographics, and all addenda are issued from ARC.
4. Procedures for handling questions and requests for information, and deadline to submit RFI's.
5. Covered the bid opening date,
6. Request for information will be accepted until **12:00 PM, Friday, January 9, 2015**
7. Charlie Uhlmeyer can be contacted if additional sight tours are needed.

Items discussed:
1. Confirmation that only Baseball and Softball fields are part of the job. Possible Addendum to be issued once all documentation is verified.
2. There are existing pathways in the poles; mounts are already installed on each pole.
3. Los Rios CCD IT department is responsible for running fiber between Equipment Room and the field. Vendor installs the rack in the room.
4. Confirmation in regards to the presence of a pressbox for each field.

Meeting ended at approximately 10:30 A.M.

Note: These meeting minutes represents the District's best effort to record the issues addressed during the pre-bid meeting. If no corrections or clarification are provided by the attendees within five (5) days of receipt of these minutes, these meeting minutes will be considered accurate, final and part of the project record.