



SERVICE ANIMAL GUIDELINES

It is important for all members of the campus community to feel secure in our facilities and on our grounds. It is also important to ensure that an individual with a disability, who needs a Service Animal, shall be able to participate in and benefit from District and College services, programs, and activities. Therefore, the College will not permit animals (including therapy animals and pets) in public areas of the District/College buildings (except for research animals and animals that assist persons with disabilities consistent with ADA regulations). Service animals in training are included in all elements of the following guidelines. Source: LRCCD Policy 2113 and Regulations 2426.

The College will allow service animals on campus subject to the following guidelines:

1. A service animal is any dog or a miniature horse that is trained to do work or perform tasks for an individual with a disability.
2. Faculty, staff or student owners of service animals that wish to bring the animal to campus, are requested, but not required, to register their service animal with the Vice President of Student Services or Vice President of Administrative Services. Registration provides a quick way to demonstrate the service animal is properly on campus.
3. If owner applies for registration, owner must provide documentation of their service animal's current shot/vaccination records at the time of registration. Visitors should check in with the Vice President's offices.
4. If owner applies for registration, owner must provide documentation of appropriate licenses.
5. If owner applies for registration, owner should carry proof of service animal registration when accompanied by that service animal on campus.
6. The service animal must be in good health, and free of fleas and external parasites.
7. The service animal must be on a leash at all times.
8. Owner is responsible for all cleanup of animal feces.
9. Service animals that disrupt the learning environment and the ability of others to learn may be excluded from campus.
10. Service animals that are ill, unclean, noisy, or bedraggled will not be allowed on campus.
11. Service animals that show unprovoked aggressive tendencies or are deemed potentially dangerous will not be allowed on campus.
12. Service animals are not permitted to be in the following areas: mechanical rooms/custodial closets, any room where protective gear is worn, or any room that poses a potential danger to the animal.
13. Owner will be financially responsible for any damage or cleaning costs resulting from the animal being brought on to campus. Animals that cause damage may be excluded from the campus.

If individuals choose to bring a service animal to campus grounds for outdoor activities, courtesy and respect must be extended by and to colleagues, students and visitors in the area. Owners will be required to keep service animals on a leash and should always consider safety, health and the possible fears others may have in the presence of animals.

Owners of service animals who have concerns or questions about the implementation of this policy should contact the Equity Officer. Employees with questions about this policy should contact their Dean/Supervisor. Students with concerns or questions should contact the 504 Coordinator.



- American River College
- Cosumnes River College
- Folsom Lake College
- Sacramento City College

SERVICE ANIMAL REGISTRATION FORM

Owner Information

Faculty/Staff Student

Name: _____ ID Number: _____

Address: _____

City: _____ Zip: _____

Email: _____

Service Animal Information

Name: _____ Type: Choose one _____

Breed: Choose one _____ Other: _____ Color: _____ Sex: Choo _____

Service the animal provides (please describe):

Agreement

Owner Signature: _____ Date: _____

Owner Print Name: _____

FOR OFFICE USE ONLY

Proof of Vaccination(s): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Approve <input type="checkbox"/> Deny <input type="checkbox"/> ARC <input type="checkbox"/> CRC <input type="checkbox"/> EDC <input type="checkbox"/> FLC <input type="checkbox"/> SCC Vice President Signature: _____ Date: _____
