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1.0 Work Year

1.1 Management and confidential employees' work year will be from July 1 to June 30.

2.0 Work Week

2.1 Management and confidential employees' work week normally consists of five (5) consecutive days within a seven-day period.

3.0 Notification of Work Schedule

3.1 The work schedule for management or confidential employees will be discussed at the time of initial employment.

3.2 Employees will be given reasonable advance notice of any change in their work year, work week, or work day, unless the change is an unpredictable situation. This provision does not restrict the extension of a regular schedule when it is necessary to carry out the business of the District.

4.0 Compensation

4.1 All management positions and some confidential positions are exempt from the requirements of the Fair Labor Standards Act and, therefore, from overtime pay provision. (See: Confidential Salary Schedule)

LRCCD

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Policy Revised: 2/18/81; 6/16/82; 12/9/98

Policy Reviewed:

Adm. Regulation: None