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1.0 Definition

1.1 Transfer is a change from one unit to another unit in the same position or from one position to another position.

1.2 Unit is defined as a college or the District Office.

2.0 Purpose

2.1 The transfer of management or confidential employees shall be in the best interest of the District.

2.1.1 Employer-initiated transfers must be based on one of the following reasons: Abolishment of a management position; over-staffing; need for special preparation in a specific management area; need for improvement in staff relationships or management operations as determined by the Chancellor.

3.0 Authority

3.1 The Chancellor shall inform the Board prior to approving transfers.

(Formerly P-9121)

LRCCD

Policy Adopted: 12/14/77

Policy Revised: 2/18/81; 6/16/82; 12/9/98

Policy Reviewed:

Adm. Regulation: [R-9131](#) (Formerly R-9121)