



CALIFORNIA MANDATED REPORTING EASY STEPS...

WHAT MUST BE REPORTED and HOW TO REPORT!

What Must be Reported:

Any of the below acts involving anyone under the age of 18:

- Physical Abuse
- Sexual Abuse
- Emotional Abuse
- Neglect

The mandated reporter must only have *reasonable suspicion* that a child has been mistreated; no evidence or proof is required prior to making a report. The case will be further investigated by law enforcement and/or child welfare services.

How to Report:

By Phone: Immediately, or as soon as possible, make a telephone report to Los Rios Police Department at (916) 558-2221 or you may report to the local Police department, Sheriff's department or the Child Welfare Services department.

In Writing: Within 36 hours, a written report must be sent, faxed or submitted electronically to the agency where the telephone report was made. The written report should be completed on a state form 8572, which can be downloaded from:

[Los Rios Community College Human Resources Employee Training web page](http://www.mandatedreporterca.com/links/linkspubs.htm) **OR**
www.mandatedreporterca.com/links/linkspubs.htm

Other information:

Safeguards for Mandated Reporters:

- The Child Abuse and Neglect Reporting Act (CANRA) states that the name of the mandated reporter is strictly confidential, although it is provided to investigative parties working on the case.
- As long as a report is filed in good faith, a mandated reporter cannot be held liable in civil or criminal court.

Failure to report:

- Failure to report concerns of child abuse or neglect is considered a misdemeanor and is punishable in California by six months in jail and/or up to a \$1,000 fine.

For the complete law and a list of mandated reporters refer to California Penal Codes 11164-11174.3.

*For more information & training, visit the Los Rios Community College District website at
http://www.losrios.edu/hr/employ_train.htm

This document and Mandated Reporting information can be found at
www.mandatedreporterca.com