

LOS RIOS COMMUNITY COLLEGE DISTRICT
Citizens' Oversight Committee

March 20, 2003
Folsom Lake College
Community Room
3:30 p.m.

Minutes

Members Present: Bernard Carlson, Lorraine Darrington, Joe Gagliardi, Donald Haase, Kenneth Humphreys, Sharon Margetts, Douglas McCauley, Robert Trigg

Members Absent: Guy Anderson, Daniel DiMundo, Thomas Gagen, Virgil King,

District

Representatives: Jon Sharpe, Vice Chancellor, Finance & Administration
Dave Clinchy, Director, Facilities Planning & Construction
Paul Dahms, Director, Facilities Maintenance
Theresa Matista, Director, Fiscal Services
Kim Sayles, Supervisor, Grants & Contracts

Guests: Kathleen Kirklin, Vice President, Administration, Folsom Lake College
Bruce Werner, Vice President, Instruction & Student Development, FLC
Sandra Brooks, Public Information Officer, FLC

Chairman Bob Trigg called the meeting to order at 3:35 p.m. Introductions were made of committee members and guests.

APPROVAL OF MINUTES

A motion was made by Mr. Humphreys and seconded by Ms. Margetts that the committee approve the minutes of the July 18, 2002 meeting. Motion carried, 8:0.

A motion was made by Ms. Margetts and seconded by Mr. Humphreys that the committee approve the minutes of the November 21, 2002 meeting. Motion carried, 8:0.

REPORTS

State/District Budget Update

Jon Sharpe gave a PowerPoint presentation regarding the status of the budget and the impact of the State fiscal condition on community colleges. The report covered mid-year budget reductions for 2002-03, and also anticipated budget reductions for 2003-04.

SMSR Budget Update

Jon reported that the District has four years to spend Scheduled Maintenance/Special Repair funds. It is the District's intent to maintain our buildings in spite of the State budget reductions. For fiscal year 2002-03, the District will use last year's SMSR funds, but if the shortfall

continues into 2003-04, Facilities Maintenance will have a challenge. Overall, our District's condition is better than most, but if the budget reductions continue in the long term, there will be an adverse impact.

District Office/FM Expansion

The District's brochure "A Plan for Educating a Region" lists the proposed construction and modernization projects for the District. Included in the list of projects is the District Office Addition and Facilities Management and Auto Shop Relocation. The current lease for the FM facilities terminates in two years, and we are beginning the process to relocate to a permanent facility. A more urgent concern is the district office addition. As overcrowding has increased, the District has acquired additional office space in the Water Tower annex located on the back side of the current property. Acquiring some of these office units as they become available is much more cost effective than relocating and buying new facilities. The Board approved the purchase of Suite 700 of the Water Tower facility at the March 5th meeting. The Series A expenditure report will reflect some shifting of Series A funds to purchase Suite 700 within the context under Measure A. A portion of Folsom 1C was moved back to Series B.

The District was issued Series A in the amount of \$27.5 M August 1st of 2002. The original intent was to issue 12 different series totaling \$265 M. After in-depth analysis, it is believed it will be more cost effective to have fewer series of issuances, perhaps 6 or 7, with the next issuance in the Spring or Summer of 2004. The Administration, in consultation with our Financial Advisors, will be making a final determination regarding the next issue and report to the committee in July.

Review of Series A Expenditures

Theresa Matista distributed the Measure A bond funded construction projects financial statement for Series A & B projects, as of March 7, 2003. Regarding the North Natomas Center, Natomas Unified School District is building a high school, and Los Rios is building the Center. In order to facilitate a change in funding for the property acquisition of the Natomas Center, Series A will be advancing the cost until Series B is issued. Originally the property was to be acquired through a "trade" of existing District property with Natomas Unified. Due to the new open space reserve the trade could not be facilitated and therefore purchase of the property is required.

Sharon Margetts asked for clarification regarding the movement of funds designated from Series A and Series B. Jon said that the Series A funds will be allocated over a three year period. Series B, scheduled to begin in year two, may be delayed to year three, and therefore it is advisable to advance Series A money to start a project until we issue Series B. The committee members were advised to call Jon, Theresa, or Kim Sayles if they had questions regarding Series A and B funding. Jon commented that he was unable to send the expenditure reports out to committee members in advance as intended, but in the future, this report will be sent a week in advance for the committee's review. Ken Humphreys asked who was awarded the contract on the El Dorado Center parking lot expansion. Dave Clinchy responded Yubacon Construction. Dave will provide more detail about who is doing what for each project. Jon said that we are getting into the fun phase of the bond program with a number of projects commencing construction.

Planning and Construction Schedule Update

Dave distributed a planning and construction summary schedule for the bond building and modernization projects for the committee's review. This is a working document, and subject to

change.

Folsom Lake Master Planning Update

Jon introduced Kathleen Kirklin, Vice President of Administration, and Bruce Werner, Vice President of Instruction for Folsom Lake College. Thelma Scott-Skillman is on an accreditation team and unable to attend today's meeting. Dave mentioned that master planning is not funded out of bond proceeds, and there are funds set aside for conducting master planning at each campus. Kathleen gave a PowerPoint presentation and distributed a schedule listing capital building projects for FLC through 2007, EDC through 2005, and the Rancho Cordova Center.

FUTURE MEETINGS

The committee decided to schedule the next Citizens' Oversight Committee meeting Wednesday, July 23, 2003. Jon will notify committee members where the meeting will be held (ARC or CRC) and send out maps and parking passes.

Bob asked if there was any information committee members would like to receive prior to the July meeting in addition to the expenditure report Jon had mentioned. Ken would like to see the project budgets submitted and how the actual bids compare to the estimated costs.

CAMPUS TOUR

The meeting adjourned at 5:00 p.m. for a tour of Folsom Lake College conducted by Kathleen Kirklin.

gm

cc: Board of Trustees
Exec Group