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LOS RIOS COMMUNITY COLLEGE DISTRICT  
**Citizens' Bond Oversight Committee**

July 21, 2005  
Los Rios District Office  
Main Conference Room  
12:00 p.m.

**Minutes**  
(Approved 12/1/05)

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**Members Present:** Suzie Chock-Hunt  
Lorraine Darrington  
Joe Debbs  
Joe Gagliardi  
Robert Trigg  
Donald Haase  
Emily Pappalardo

**Members Absent:** Bernard Carlson  
Thomas Gagen  
Sharon Margetts

**District**

**Representatives:** Bruce Pomer, Los Rios Board Member  
Jon Sharpe, Deputy Chancellor  
Pablo Manzo, Associate Vice Chancellor, Facilities Management  
Theresa Matista, Associate Vice Chancellor, Finance  
Isolina San Juan, Accountant, Grants & Contracts  
Kim Sayles, Supervisor, Grants & Contracts  
Jennifer Delucchi, Administrative Assistant, Finance & Administration

**Introductions**

Robert Trigg called the meeting to order. All attendees introduced themselves.

**Approval of Minutes**

The November 18, 2004 and March 17, 2005 meeting minutes were approved by consensus and will be posted to the website.

**REPORTS**

**Budget Update**

Jon Sharpe distributed a summary prepared by the Community College League of California of the Community College System State Budget. The system will receive an estimated 10.46% of Proposition 98 funds, which is the highest since 1991-92. Some additional highlights of the budget include: restoration of \$31.4 million vetoed from Partnership for Excellence funding last

year (adds \$1.25 million to Los Rios); a 4.23% cost-of-living adjustment (adds \$7.8 million to the Los Rios budget); 3% student enrollment growth (Los Rios' growth rate is projected at 7%, which will be a tremendous challenge, but would generate \$9 million if achieved); and \$30 million for credit equalization (since Los Rios is an under funded district, this adds \$1.725 million to the budget). Jon also pointed out that the funding for maintenance of facilities and instructional equipment continues to be a combined into a block grant titled "Physical Plant and Instructional Support." The District is required to match the amount allocated one-to-one for maintenance and repair projects. In past years, the District's Budget Committee has recommended splitting the funds 50/50 between SMSR (Scheduled Maintenance Scheduled Repair) and SIEF (State Instructional Equipment/Library Materials Fund). Lastly, Jon commented that Proposition 76 (State Spending and School Funding Limits), which will be on the November Special Election ballot, would eliminate \$4 billion in K-14 education funding. The community college system would lose about \$400 million.

### **Review of Expenditures**

Theresa Matista presented a summary of the Measure A bond expenditures through May 31, 2005 and provided an update on bids awarded since the last meeting. To date, a total of \$126.1 million in bond funds has been appropriated and \$30.6 million has been expended. Encumbrances amount to approximately \$28.6 million. The total change since the March meeting is \$4.8 million.

For the benefit of the new committee members, Theresa explained that the appropriation for many of the projects is put out at the preliminary phase of the process, although the actual cost may not be incurred until a later date. She indicated that Series C will be issued sometime in the next calendar year, which will ensure the funds are available before required. As we go forward we will continue to issue the bonds to coordinate with projected cash flows. She added that an encumbrance is a purchase order that has been issued against the funds.

There was a discussion at the last meeting about whether or not necessary repairs at Hughes Stadium were qualified to be bond funded. Theresa said that the repairs did qualify; however, in reviewing all the necessary projects, the District decided to remove the stadium repair from the bond authorization. The repairs will still occur; the District will just utilize other funding sources.

The committee discussed Los Rios' relationship with Regional Transit (RT). Last year the students and the Board approved a discounted RT bus pass rate for students. The fees are \$5 for students enrolled in less than six units, \$10 if enrolled in six - ten units, and \$15 if enrolled over ten units, for a full semester. Since this agreement, there has been an increase in ridership by students on both the buses and light rail. In addition to the regular semester agreement, Los Rios and RT entered an agreement allowing students attending Sacramento City College during the summer semester to ride for free due to the construction of the new parking structure. The District has also rented spaces at the Raley's parking lot and a nearby CalTrans underpass (both of which are located on the bus line) in order to alleviate parking congestion during construction.

### **Project Updates**

Pablo Manzo updated the committee on the project activity since the March meeting. The Natomas Center is 95% complete and will be open for the Fall Semester. The ARC Allied Health modernization project is 70% complete, and is scheduled for completion in October 2005. The ARC Learning Resource Center expansion is scheduled for completion in late December 2005

and is 40% complete at this time. The CRC Instructional and Library building is 97% complete. The final finishes, irrigation and planting are progressing on schedule. The EDC Instructional and Library Building is 95% complete. The FLC Bookstore and Cafeteria Building is currently about 70% complete and should be completed by mid-October 2005. FLC Phase 1B is complete and will be ready for full occupancy next week.

Committee members inquired about an opening ceremony for FLC 1B and whether or not a tour could be scheduled to visit all the projects again once they are finished. Jon said yes, we will schedule tours periodically to see the progress on all the campuses. We may also host a meeting at CRC and other campuses in the future.

The Committee also requested that an update on the District's Capital Campaign be provided on a future agenda. Jon will ask Sandy Kirschenmann, Vice Chancellor of Resource Development, to provide an update in an upcoming meeting.

### **Annual Report**

The Committee's 2004-05 Annual Report will be presented to the Board of Trustees in September. Jon went through the report with the committee and asked that any revisions or comments be provided by August 8<sup>th</sup> so staff may finalize the document in time for the Board Meeting. The Committee members are welcome to attend the September meeting if they wish.

There was an inquiry about where this report is distributed. It is available on the campuses and is distributed to constituents upon request. It is not mass-mailed, however, due to the cost of mailing to two million citizens, and it is not currently distributed to the media. The Committee recommended increasing the distribution of the report to communicate the progress of the bond funded projects to the public. Jon agreed with value of expanding visibility of the document and of the work being done. He will talk to Susie Williams, Associate Vice Chancellor of Communications for the District. Bruce Pomer added that this is a great example of how we are managing change and the report would give the public an idea of how we are handling the growth.

### **Future Meetings**

- The November meeting is rescheduled to December 1<sup>st</sup>.
- The Spring meeting will be on March 16, 2006.

The meeting was adjourned at 1:25 p.m.

jd

cc: Board of Trustees  
Executive Staff