

# Personal Safety & Reporting Sexual Assault

## Personal Safety

### Safety and Security

Safety and security are given the highest priorities at Los Rios Community Colleges. Although the Los Rios Police Department (LRPD) has a major role in promoting a safe learning environment, safety and security is everyone's responsibility. LRPD takes a proactive approach to safety that promotes awareness and prevention and students, staff, and faculty form a strong partnership to reduce the opportunity for criminal/anti-social activities.

The LRPD patrols each campus 24 hours a day, seven days a week. Los Rios police officers are P.O.S.T. certified and are sworn peace officers as defined by section 830.32 of the California Penal Code and under California Education Code 72330. Officers have the authority to make arrests for violations and the authority to conduct investigations. In addition, officers enforce traffic and parking regulations, detect and report safety/fire hazards, and promote crime prevention. All police officers are first aid and CPR certified.

### Los Rios Police Department Contact Information

The Police Department Office hours are from 8:00AM-5:00PM Monday-Friday; however, each campus is patrolled and the Police Communications Center is staffed 24 hours a day, seven days a week. To report a crime or request assistance, call (916) 558-2221 (or just 2221 if using a campus phone) and there are also numerous emergency phones located throughout each campus.

## Campus Security Act of 1990

The Campus Security Act of 1990 (20 USC 1092 [Clery Act]) requires that all colleges and universities receiving Title IV student aid assistance prepare and distribute an annual report (Clery Report) which sets forth its policies on crime prevention issues and gives statistics on the number of specific crimes which occur on campus and other defined locations and the number of arrests on campus for liquor law and drug abuse violations, and weapons possession. In addition, the act requires colleges and universities to provide timely warnings to the campus community of certain crimes reported to law enforcement, which may represent a continued threat to other students and employees.

Annually, on or before October 1st, the Clery Report is published for public dissemination. This data is sent electronically to all students, staff, and faculty and is also available on the Los Rios web site. In addition, selected information, as well as the specific link to the report (<http://www.crc.losrios.edu/police/Resources/annual-cleryreport.pdf>) is published in a variety of publications including the College Catalog and Schedule of Classes. Hard copies of the Clery Report can be obtained from the Los Rios Police Department office at each campus.

## Reporting Sexual Assault

### 1.0 Procedure

1.1 It is the objective of the College, in accord with EC67385, that students, faculty, and staff who are victims of sexual assault committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the College shall receive information and referral to treatment. This information shall be provided with sensitivity and in consideration of the personal needs of the victim.

### 2.0 Notification

2.1 Any student, faculty or staff member who is a victim of sexual assault at a College facility as defined above should notify the College Police Department. With the consent of the victim, the College Police Department will notify the Dean of Counseling and Student Success and the Campus Health Office.

### 3.0 Legal Reporting

- 3.1 Pursuant to legal requirements, the College Police Department will notify the appropriate local law enforcement agency of the reported sexual assault.
- 3.2 In accord with the Campus Crime Awareness and Security Act of 1990, the College, on an annual basis, shall notify students and employees of statistics concerning specific types of crime, including sexual assault. This notice shall be made through appropriate publications/mailings.
- 3.3 In case of violent crimes considered to be a threat to other students and employees, the College shall make timely reports, respecting the confidentiality of the victim, to the College community in a manner that will aid in the prevention of similar occurrences.

### 4.0 Campus Services and Resources

- 4.1 Upon notification of a sexual assault, the Los Rios Police Department (LRPD) will make available to the victim, a description of campus resources and services available to the victim as well as appropriate off-campus services. This listing of resources and services shall be updated each September 1 or more frequently as required.
- 4.2 The listing of resources and services shall be available through the College Police Department, the Counseling Center, and the Health Office.
- 4.3 A victim of sexual assault shall be provided with information about the existence of at least the following options: criminal prosecutions, civil prosecutions, the disciplinary process through the college, the availability of mediation, academic assistance alternatives, and mental health counseling.

## **5.0 Case Management**

- 5.1 A victim of sexual assault shall be kept informed by the College President/designee of the status of and disposition of any District/College disciplinary proceedings in connection with the sexual assault.
- 5.2 The Counseling and Student Success and the Health Office shall, upon request, assist the victim of sexual assault in dealing with academic difficulties that may arise because of the victimization and its impact.

## **6.0 Confidentiality and Requests for Information**

- 6.1 The identity of a victim of sexual assault shall remain confidential unless otherwise prescribed by law. Requests for information regarding the sexual assault from the press, concerned students, and parents will be handled by the College Public Information Office in accord with these regulations, the Family Educational Rights and Privacy Act, applicable California Education and Administrative Code sections, and Los Rios Community College District Policy.

## **7.0 Dissemination of Procedure**

- 7.1 These procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of sexual assault.