

LOS RIOS COMMUNITY COLLEGE DISTRICT PAYMENT COUPON

American River College

Cosumnes River College

Folsom Lake College

Sacramento City College

FALL 2016

IMPORTANT INFORMATION:

- ◆ **Payment is due upon registration. You will be dropped for non-payment as follows:**
 - If you register prior to the start of the semester, your payment must be processed within **14 (fourteen)** days of registration **or by August 19th**, whichever comes first, or you will be dropped.
 - If you register after the start of the semester, your payment is due immediately, or you will be dropped.

- ◆ **How to make a Payment:**
 - For immediate credit, pay online using a credit card at <http://www.losrios.edu/eservices>.
 - In-person payments are accepted at the Business Services Office (ARC, CRC & SCC) & Admissions & Records (FLC) by the established payment deadlines.
 - Mailed payments are accepted with completed payment coupon and must be received by the Business Services Office no later than 10 (ten) calendar days following registration, or August 19th, whichever comes first, to allow time for manual processing (see Page 2 for mailing addresses).
 - **You will not be invoiced for fees due.** You may check your balance due online at <http://www.losrios.edu/eservices>.
 - You may be eligible for a waiver of your enrollment fees. For more information, please see Page 2, go online to <http://www.losrios.edu/bogsteps>, or visit the College Financial Aid Office.

PLEASE READ PAGE 2 OF THIS FORM FOR OTHER IMPORTANT INFORMATION

STUDENT ID NUMBER STUDENT EMAIL ADDRESS _____

STUDENT NAME _____ PHONE _____
(Please Print on line above) LAST FIRST MI (DAY)

MAILING ADDRESS _____ PHONE _____
STREET CITY ZIP (EVENING)

FEES WHICH MUST BE PAID:

GENERAL ENROLLMENT FEE: (Students who **HAVE** met the California Residency Requirement)
.....# Units ____ X \$46 ea. = _____

OUT OF STATE / INTERNATIONAL STUDENT TUITION:
(Students who have **NOT** met the California Residency Requirement
or students who are both a resident and a citizen of a foreign country)
(includes \$46/unit enrollment fee).....# Units ____ X \$275 ea. = _____

STUDENT REPRESENTATION FEE: (SRF) ✦\$1 per semester = _____*

UNIVERSAL TRANSIT PASS FEE : ✦ ✦Varies by number of units = _____

PARKING PERMITS (decals valid at all Los Rios locations): (See Page 2 for details)

Parking Decals can also be purchased online through eServices.

Automobiles.....\$35 (\$25 for BOGW recipients) = _____
Motorcycles.....\$20 = _____

*I have read page 2 of this form and am refusing to pay the SRF for one of the reasons stated.

Signature _____ Date _____ **Total Amount Enclosed:**

✦ STUDENT REPRESENTATION FEE:

Under provision of California Education Code section 76060.5 and California Code of Regulations, Title V, sections 54801-54805, the students of this college have established a student representation fee of one dollar (\$1.00) per semester.

USE OF FEE: The money collected shall be expended to provide for students or representatives who may be stating their positions and viewpoints before city, county and district government, and before offices and agencies of the state and/or federal government.

RIGHT TO REFUSE TO PAY: This fee is mandatory; however, a student has the right to refuse to pay for the following reasons: religious, political, moral and financial. This refusal must be in writing and submitted to the college Business Services (Cashiers) Office by indicating your refusal and signing the front of this form.

✦✦ UNIVERSAL TRANSIT PASS FEE:

Students enrolled in more than three units at any one college will be assessed a UTP fee at \$2.10 per unit rounded up to the next whole unit. A student who has been assessed the UTP fee and does not have any outstanding balance due may pick up a UTP sticker which is a special unlimited pass applicable to all RT services and other public transit systems specified in the last column of the chart posted here: <http://www.sacrt.com/documents/FaresAccepted.pdf>. The pass is valid 7 days a week from August 1–December 31, 2016. The fee is non-refundable. The maximum fee charged is \$31.50 for 15 units or more across the Los Rios colleges. Students enrolled in the Sacramento Regional Public Safety Center, Apprenticeship programs, students taking classes on the UC Davis main campus and students studying abroad are not eligible for the UTP and will not be assessed a fee. Students enrolled in 3 or fewer units are eligible for a 50% discount on RT's regular monthly pass. All students must follow Regional Transit's ridership rules found here: <http://sacrt.com/abide2ride.stm>.

PARKING PERMITS (DECALS):

Purchase your parking decal online in eServices. Our parking decals are valid at all Los Rios locations.

Payment must be requested via the web, mailed with the online Prepaid Parking Decal Application, or purchased at the Business Services Office. At FLC purchase at Admissions & Records (A&R). To pay online, login to eServices and click the link Purchase Parking Decals.

Beginning thirty (30) days prior to the start of Fall classes, your prepaid parking decal **will be mailed** to the address indicated on your student records. If payment is received after this period, allow five working days from receipt of payment for you to receive your parking decal. All prepaid decals will be mailed. Allow adequate time for you to receive your decal before classes begin.

IF PARKING FEES ARE NOT PREPAID, a decal may be purchased at the Business Services Office thirty (30) days prior to the start of Fall classes. (*Working Days = Monday through Friday, excluding holidays.*) At FLC, purchase decal at A&R.

DROPPING A CLASS / CLASSES:

A student may drop a class by using the LRCCD online eServices or by submitting a drop card to the Admissions Office. (See appropriate class schedule for Fall/Spring semester calendar deadlines to avoid incurring enrollment/tuition fees). You must officially drop classes to avoid being charged for them. If dropped for non-payment, students will be dropped from enrolled courses.

FEE / TUITION REFUND POLICY:

The enrollment fee, out of state/international tuition, or Universal Transit Pass fee (if a sticker has not been picked up) are refundable for program changes made by Friday of the 2nd week of instruction for full-term classes or by Friday of the 1st week of instruction for short-term classes (short term = any class less than full-term). Refund eligibility is determined by the date the course is officially dropped. Requests for refunds must be filed by the last day of instruction in the semester for which the fee was paid, or they will be disallowed. Credit balances will be forfeited and do not carry over to the next semester/term. Application and installment payment fees are non-refundable. Refund applications may be accessed online at <https://www.losrios.edu/refundapp.htm>

NOTE: A student who must withdraw for military purposes shall be refunded 100% fees and tuition paid, regardless of the date of withdrawal.

PARKING FEES: Parking fees are fully refundable during the first ten (10) days of the semester. There will be no refunds after September 2, 2016 for the Fall semester. To receive a refund, a student must attach the decal to the refund application form being submitted.

ADDRESS / PAYMENT INFORMATION: Mail or drop off your payment, with this form, to one of the following addresses as it pertains to your college:

American River College
Business Services Office
4700 College Oak Drive
Sacramento, CA 95841

Cosumnes River College
Business Services Office
8401 Center Parkway
Sacramento, CA 95823-5799

Folsom Lake College
Business Services Office
10 College Parkway
Folsom, CA 95630

Sacramento City College
Business Services Office
3835 Freeport Boulevard
Sacramento, CA 95822

Please make checks payable to: LRCCD (Los Rios Community College District).

Please do not mail cash

FINANCIAL ASSISTANCE

Los Rios Community Colleges participate in a large number of assistance programs for low and middle-income students. Inquiries may be addressed to the Financial Aid office at each college listed above.

BOGW - SIMPLE AND FAST !! **(Board of Governors Enrollment Fee Waiver)**

- **BOGW** is an enrollment fee waiver program for California residents or students who have successfully completed a Nonresident Tuition Exemption Request (AB540) only. It does not require repayment.
- **BOGW** is not tied to any other financial aid programs, so it can be processed quickly and you will be able to register immediately.
- **BOGW** applicants will complete a simple application form available **online** at http://www.losrios.edu/lrc/lrc_fin-aid.html or at the Financial Aid Office. Applicants may be asked to provide proof of eligibility.
- CalWorks, SSI, General Assistance/General Relief recipients **MUST** bring an Aid Verification Summary form or provide a copy of their last check to the Financial Aid Office.
- If you meet specified household income standards, you qualify for **BOGW**
- If you are eligible to receive need-based Federal/State financial aid, you also qualify for **BOGW**.
- You're encouraged to complete the **BOGW** prior to registration. If you are eligible, your enrollment fees will automatically be waived.
- **BOGW** enrollment fee waivers are valid for the Summer, Fall and Spring semesters each year. Only one application per fiscal year is required. ("Fiscal year" begins with each Summer session, and includes the Fall and Spring semesters.) Therefore, if you received a BOGW for Summer 2015, Fall 2015 and/or Spring 2016 you must reapply for the Summer 2016 or Fall 2016 terms.
- Students who are on academic or progress probation may become ineligible for the fee waiver.