

LOS RIOS COMMUNITY COLLEGE SICK LEAVE

PERS Members:

A retiree may use accrued sick leave to convert to service credit. The District's Employee Benefits Department will report to **CalPERS**, via online access, any unused sick leave after the last absence report is processed. The retiree should receive a letter from CalPERS notifying them the amount of sick leave that was reported.

STRS Members:

A retiree may use accrued sick leave to convert to service credit. Full time employees, who worked overload, may also have any overload sick leave earned after July 1, 2002 reported. The District's Employee Benefits Department will complete the CalSTRS Express Benefit Report to certify unused sick leave for service credit. The form is then faxed to CalSTRS. Employee Benefits will then mail the employee the completed form with the fax confirmation, for the retiree's records.

FACULTY CONVERSION RATES

	Work Days (compressed Calendar)	Contract Base Service Days for STRS	Monthly Accrual Rate	Conversion Rate (hrs to days)
Coordinators, Nurses	174	185	6.25	7.50
Counselors	174	185	5.42	6.50
Librarians	164	175	7.00	7.50
FT Instructors	164	175	4.00	4.00
Adjunct/Overload/ Summer	164	175	FTE X 15	3.00

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