



LTC FORMS CHECKLIST

Class 004 Retirees - Group Long Term Care Policy # 145431-004

LTC Elections – Retirees, Spouses/Domestic Partners & Family Members

(Complete Forms 1-7 to apply for LTC coverage)

Check Here		(Form No.)
	1. Retiree Enrollment Form	www.LosRiosLTC.com Click "Your Plan-Learn More", Select Employee "Class 004" Click "Enrollment" Tab
	2. Check List of Delivered Forms	7600-04
	3. Group Long Term Care Insurance Application	1116-01
	4. HIPAA Authorization Form (last page of PDF for Form 1116-01, when downloaded from web site)	6720-03-CA
	5. Personal Worksheet	7625-04-CA
	6. 3 rd Party Notice of Premium Lapse Form	7606-04
	7. Auth. & Agreement For Auto Payments	7713-04

Please mail forms directly to Unum at [Attn: Group Long Term Care, Unum Life Insurance Company of America, 2211 Congress Street, Portland, ME 04122.](mailto:UnumLTC@unum.com)

For copies of all forms, please refer to the Unum web site at: www.LosRiosLTC.com.

If employees or their family members have any questions, they may call Unum's LTC unit at 1-800-227-4165 and refer to group policy # 145431-004