



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, July 11, 2018**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

### ***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

The following speakers addressed the Board of Trustees:

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through O.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. *Board Meeting Minutes: June 13, 2018*

*That the Board of Trustees approve the minutes of the meeting held on June 13, 2018.*

B. *Board Policy Revisions: P-2413, P-5178, P-6167, P-9159 Consensual Relationships with Students*

That the Board of Trustees approve the proposed revisions to Board Policies 2413, 5178, 6167, 9159.

C. Acceptance of Gifts: Colleges and Foundations

That the Board of Trustees accept the in-kind gifts amounting to \$272,968.68 as reflected in the July board agenda packet.

D. Resolution No. 2018-06: Five Year Construction Plan and Final Project Proposal

That the Board of Trustees approve the Five Year Construction Plan, Final Project Proposal, and supporting Resolution No. 2018-06 for submission to the State.

E. Claim: Iris Perez

That the Board of Trustees reject the claim of Iris Perez and refer the matter to the District's insurance administrators.

F. Claim: Noelle Silver

That the Board of Trustees reject the claim of Noelle Silver and refer the matter to the District's insurance administrators.

G. District Bank Accounts

That the Board of Trustees affirm the continuing need for the separate bank accounts used by the District as reflected in the July board agenda packet.

H. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced in the July board agenda packet.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Student Success and Support Program (Setaside Grant) <ul style="list-style-type: none"><li>Funding for Regional, State, and Federal Coordination and Consultation, In-Service Training and Technical Assistance, Special Activities and Administrative Support.</li><li>10/01/2017 through 9/30/2019</li><li>Administrator: Mario Rodriguez / Associate Vice</li></ul>	DO	\$9,384,150	California Community College Chancellor's Office

Chancellor, Finance			
<b>Student Equity Setaside Grant</b> <ul style="list-style-type: none"> <li>Funding for Regional, State, and Federal Coordination and Consultation, In-Service Training and Technical Assistance, Special Activities and Administrative Support.</li> <li>10/01/2017 through 9/30/2019</li> <li>Administrator: Mario Rodriguez / Associate Vice Chancellor, Finance</li> </ul>	DO	\$4,000,000	California Community College Chancellor's Office
<b>El Dorado County Veterans Support</b> <ul style="list-style-type: none"> <li>Funds to purchase and provide books, materials, and education transition assistance to veterans as part of the EDC Veterans Resource Center.</li> <li>7/01/2018 through 6/30/2019</li> <li>Administrator: Christine Thomas / Vice President of Student Services</li> </ul>	FLC	\$40,000	El Dorado County
<b>Face-to-Face Instruction at El Centro H.S.</b> <ul style="list-style-type: none"> <li>Funding to support a program in partnership with SCOE to offer community college courses to serve the specific educational needs of students at El Centro Jr./Sr. High School (juvenile court school within the juvenile hall.)</li> <li>4/02/2018 through 12/31/2021</li> <li>Administrator: Vicky Maryatt / Dean, Career Technical Education</li> </ul>	FLC	\$5,000/class	Sacramento County Office of Education
<b>MESA Renewal</b> <ul style="list-style-type: none"> <li>Funds to support the MESA program</li> <li>7/01/2018 through 6/30/2019</li> <li>Administrator: Daniel Styer / Dean, Mathematics, Statistics and Engineering</li> </ul>	SCC	\$74,515	California Community College Chancellor's Office

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

Agency	Clinical Program	Campus	Contract Date	Term
Yolo Hospice, Inc.	HIT	CRC	04/27/18	Evergreen
Sutter Valley Hospital's	All Clinical Programs	All	05/01/18	EXP: 05/01/2021
Vibra Hospital Sacramento, LLC	Nursing	SCC	05/04/18	Evergreen
A+ Dental Care	Dental Asst.	SCC	05/25/18	Evergreen

\* HIT – Health Information Technology

**INTERNSHIP AGREEMENTS**

Company/Agency	Internship Type	ID Number	Contract Date	Term
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Entercom	Broadcast	1670808	6/5/2018	08/09/2018
Entercom	Broadcast	1587880	6/11/2018	08/03/2018
Entercom	Broadcast	1507797	6/11/2018	08/16/2018
Entercom	Broadcast	1587725	6/18/2018	08/03/2018
Entercom	Broadcast	1533623	6/15/2018	08/03/2018
Entercom	Broadcast	1696518	6/11/2018	08/02/2018
Entercom	Broadcast	1663143	6/18/2018	08/03/2018
Entercom	Broadcast	1561760	6/11/2018	08/03/2018
Entercom	Broadcast	1623796	6/14/2018	08/03/2018

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**ON-CAMPUS FACILITY USE AGREEMENT**

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2018-013
EDC	Facility Use	EDC-2018-017
EDC	Facility Use	EDC-2018-020
FLC	Facility Use	FLC 18-019
FLC	Facility Use	FLC 18-025
FLC	Facility Use	FLC 18-029
FLC	Facility Use	FLC 18-030
FLC	Facility Use	FLC 18-031
FLC	Facility Use	FLC 18-032
FLC	Facility Use	FLC 18-033
FLC	Facility Use	FLC 18-034
FLC	Facility Use	FLC 18-035
FLC	Facility Use	FLC 18-036
FLC	Facility Use	FLC 18-019
CRC	Facility Use	C19-0014
CRC	Facility Use	C19-0015
CRC	Facility Use	C19-0016
CRC	Facility Use	C19-0017
CRC	Facility Use	C19-0018
CRC	Facility Use	C19-0019
CRC	Facility Use	C19-0020
SCC	Facility Use	S18-0091
SCC	Facility Use	S18-0100
SCC	Facility Use	S18-0106
SCC	Facility Use	S18-0107
SCC	Facility Use	S18-0110
Harris Center	Facility Use	11498
Harris Center	Facility Use	11521
Harris Center	Facility Use	11531
Harris Center	Facility Use	11623
Harris Center	Facility Use	12129
Harris Center	Facility Use	12131
Harris Center	Facility Use	12133
Harris Center	Facility Use	12134
Harris Center	Facility Use	12135
Harris Center	Facility Use	12209
Harris Center	Facility Use	12283
Harris Center	Facility Use	12781
Harris Center	Facility Use	12815
ARC	Facility Use	990
ARC	Facility Use	991

ARC	Facility Use	992
ARC	Facility Use	993
ARC	Facility Use	994
ARC	Facility Use	995

K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18032	District Wide Custodial Supplies	11	6/27/18	Cole \$252,541.29 Hillyard \$44,328.44 JC Nelson \$44,182.35 JC Paper \$2,606.32 SacVal \$27,555.26 Unipak \$41,284.30 Waxie \$21,728.29	\$434,226.25

L. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

M. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers issued during the period of May 16, 2018 through June 15, 2018.

PURCHASE ORDERS		
General Fund	0001099175-0001099718	\$ 25,614,987.68
Capital Outlay Fund	0003017816-0003017864	
Child Development Fund	0006000827-0006000828	
Self-Insurance Fund	0009000402-0009000402	
WARRANTS		
General Fund	763800-765325	\$ 9,143,845.21
General Fund-ARC Instructional Related	008707-008824	
General Fund-CRC Instructional Related	023061-023080	
General Fund-FLC Instructional Related	031344-031356	
General Fund-SCC Instructional Related	046962-047040	
Capital Outlay Fund	832791-832875	
Student Financial Aid Fund	900302-900306	
Child Development Fund	954542-954557	
Self-Insurance Fund	976450-976454	
Payroll Warrants	395517-397143	
Payroll Vendor Warrants	63994-64157	
June Leave Process	397144-399015	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 3,037,447.50

Clearing Checks	2786-2790	\$ 4024.61
Parking Checks	3099-3107	\$ 602.00
Bookstore Fund – ARC	32878-32965	\$ 870,124.92
Bookstore Fund – CRC	28042-28062	
Bookstore Fund – FLC	10312-10325	
Bookstore Fund – SCC	050316-050358	
Student Clubs Agency Fund – ARC	5587-5600	\$ 59,713.30
Student Clubs Agency Fund – CRC	4732-4763	
Student Clubs Agency Fund – FLC	2483-2491	
Student Clubs Agency Fund – SCC	3957-3981	
Foundation – ARC	5855-5872	\$ 223,799.42
Foundation – CRC	2508-2524	
Foundation – FLC	1597-1613	
Foundation – SCC	4499-4728	
Foundation – DO	0996-1004	
Associated Students Trust Fund – ARC	0978-0987	\$ 8,534.54
Associated Students Trust Fund – CRC	0849-0854	
Associated Students Trust Fund – FLC	0722-0723	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5749-5810	\$ 290,354.72
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 85,212.27
Bookstore	-	\$ 54,278.50
Payroll Direct Deposit Advices	913028-919026	\$ 16,929,413.06
Other Payroll Transactions	-	\$ 7,367.00

N. Classification of Contract Employees 2018-19

That the Board of Trustees approve the changes listed in the July board agenda packet in certificated personnel employment status effective July 1, 2018.

O. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the July board agenda packet.

**4. ACTION**

- A. Public Hearing: Resolution No. 2018-07: Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding: Natomas Unified School District

**Public Hearing:** President Haynes declared a public hearing to receive comments on the College and Career Access Pathways (CCAP) Memorandum of Understanding between American River College and Natomas Unified School District.

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees conduct a public hearing; adopt Resolution No. 2018-07 authorizing the proposed CCAP MOU between the Los Rios Community College District and Natomas Unified School District; and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**B. Contract Award: American River College Liberal Arts Building Modernization**

*A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees award the contract for bid 18027 to Flint Builders Inc. for the base bid of \$31,811,000 and 5 alternates for a total contract amount of \$32,053,000.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

**C. Special Rate Temporary Classified Salary Schedule**

*A motion was made by Trustee Ortiz, seconded by Trustee Jones, that the Board of Trustees approve the salary schedule for special rate temporary classified employees effective July 1, 2018.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **5. BOARD MEMBER REPORTS**

Trustee Ortiz addressed the national issues affecting our state, region and district, and urged that we continue to think about things we can do to make a difference.

Trustee Thirakul attended a workshop on Mitigating the Summer Melt, which addressed barriers students face when entering college after the summer.

Trustee Haynes thanked those who have participated in, and have been supportive of, the thoughtful and respectful discussions regarding the various changes our statewide system and district are working through.

## 6. FUTURE AGENDA ITEMS

Trustee Haynes requested more detailed data on the number of ADTs, Certificates awarded to students, and would like to ultimately have a discussion about recognizing these students at the college commencement ceremonies.

Trustee Haynes asked the Chancellor to share the most recent memo for the state Chancellor's Office regarding the implementation guidelines for AB 705 with her colleagues on the Board. She also requested an update on the District's progress at an upcoming board meeting with a report on the good news and some of the challenges, as well as the status of what is happening in the field with faculty and staff.

## 7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Vonnie Shane, President, Folsom Lake College Classified Senate

Gayle Pitman, President, Sacramento City College Academic Senate

### Chancellor's Report:

ARC: ARC has received a \$700,000 grant from the California Community College Chancellor's Office to launch an innovative new accounting apprenticeship program. Working in partnership with the California Government Operations Agency, California Department of Tax and Fee Administration, Employment Development Department, Franchise Tax Board, and SEIU Local 1000, ARC will start a new career pathway designed to meet pressing local, regional, and statewide labor market needs in the financial services sector. The grant will help build sustainable financial services professional pathways. This apprenticeship-to-new-career pipeline also provides upward mobility opportunities to workers from disproportionately impacted communities underrepresented in financial services occupations.

CRC: This Friday, more than 750 kids will be at CRC for Robert's Day. The theme is health and wellness and workshops include: a dental session, fitness boot camp, Samba, nutrition, hygiene, meditation, story hour, chemistry, green architecture, and solar energy sessions. Robert's Development Center began in North Sacramento, Del Paso Heights area, and provided after school and summer programming to at-risk youth. They now have multiple centers throughout Sacramento. Robert's has a strong emphasis on literacy and education and does college tours in the summer for the children they service, K-8th grade.



FLC: Folsom Lake College student Luna Lund has been selected by the Point Foundation, the nation's largest organization for lesbian, gay, bisexual, transgender, and queer (LGBTQ) students, to join its 2018 Community College Scholarship Program. Luna was one of only 25 community college students selected nationally for this prestigious scholarship from a pool of over 2,000 applicants, and will receive \$3,700 towards tuition; admissions counseling, coaching, and financial education at the Point Community College Transfer Symposium to be held in Los Angeles this September; and will gain invaluable access to a growing network of fellow LGBTQ scholars. The sociology major and poet is also a Student Equity Advocate at FLC and will provide helpful guidance and support services to the college's increasingly diverse student body when the new Equity Lab opens this fall.

SCC: Last month, Sacramento City College's Senior Leadership Team met for a two-day retreat to discuss the leadership's role in supporting and progressing Guided Pathways on the campus, particularly how every area can work together on enrollment management. The team combined strength building and small group exercises to identify some attainable goals for the next school year.

Districtwide: Chancellor King announced the Guided Pathways Board Study Session that is scheduled for Friday, August 10 and Saturday, August 11 at the District Office Board Room.

Chancellor King announced the following retirements:

Retirement			Years of Service
Frances Anderson	Administrative Assistant I	CRC	5
Blanca Miranda	Admissions/Records Evaluator II	CRC	17
David Taylor	Instructional Assistant – Campus Computer Lab	ARC	19
Victoria Henderson	Cultural Awareness Center Coordinator	SCC	20
Dana Brittingham	Counselor, DSP&S	ARC	32+
Eileen McCaffrey	Sign Language Professor/Coordinator	ARC	40

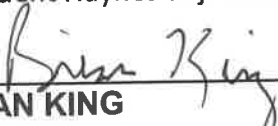
## 8. CLOSED SESSION

The Closed Session matters were removed from the July board agenda.

## 9. ADJOURNMENT

*A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the meeting be adjourned.*

President Haynes adjourned the meeting at 6:02 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: August 8, 2018*  
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