



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, June 13, 2018**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

The following speakers addressed the Board of Trustees:

Mark Harbison, Allyson Joyce, Brett Sanchez, Kirt Shearer, Tak Auyeung, Christa Oberth, Kalinda Jones, Doug Copely, Andrea Greenwell, Craig Davis, Chris Paogett, Don Button

## **3. SPECIAL ORDER OF BUSINESS**

A. *Seating of Student Trustee*

President Haynes administered the Oath of Office to Student Trustee Danny Thirakul.

## **4. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through M.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

Absent: None  
Student Trustee: Aye  
Motion carried; 7:0

A. Board Meeting Minutes: May 9, 2018

That the Board of Trustees approve the minutes of the meeting held on May 9, 2018.

B. Board Policy Revisions: P-2523 Student Health Services

That the Board of Trustees approve the proposed revisions to Board Policy 2523.

C. Resolution No. 2018-04: 2018-19 Appropriation Limitation

That the Board of Trustees adopt Resolution No. 2018-04 authorizing the 2018-19 appropriation limitation of \$347,646,728.

D. Claim: Victoria Jacobs

That the Board of Trustees reject the claim of Victoria Jacobs and refer the matter to the District's insurance administrators.

E. 2017-18 Budget Revision No. 2

That the Board of Trustees approve the changes as presented in schedules I through XIV for the following funds of the District: General, Instructionally Related, Capital Outlay Projects, Bond Projects – Measure A, Bond Interest and Redemptions Fund – Measure M, Other Debt Service, Self Insurance, Bookstore Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, Scholarship and Loan Trust, and Los Rios Foundation funds, and that the related documents be filed with the County Superintendent of Schools.

F. Child Development Centers Program Self-Evaluation

That the Board of Trustees approve the program self-evaluations for CCTR-7187 and CSPP-7400 contracts for the fiscal year 2017-18.

G. Ratify Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
ISPIC - Ag Business Microsoft Specialist • Funds to purchase Microsoft Office Specialist site license enabling college to become a testing center and funds for curriculum needs, trouble shooting and attendance at sector convenings.	CRC	\$20,000	Rancho Santiago Community College District

<ul style="list-style-type: none"> <li>3/26/2018 through 12/31/2018</li> <li>Administrator: Dustin Sperling / Grant Program Director, Career and Technical Education</li> </ul>			
<p>Zero Textbook Cost Degree</p> <ul style="list-style-type: none"> <li>Provides funds to develop and implement associate degrees and career technical education certificate programs earned entirely by completing courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies.</li> <li>10/01/2017 through 10/31/2017</li> <li>Administrator: Tammy Montgomery / Associate Vice Chancellor of Instruction</li> </ul>	ARC	\$9,421	California Community College Chancellor's Office

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENT**

Agency	Clinical Program	Campus	Contract Date	Term
Eskaton Properties Inc.	PTA/OTA	SCC	05/15/18	Evergreen
Kids Care Dental & Ortho	Dental Asst.	SCC	05/07/18	Evergreen
INNOVA Periodontics & Implant Dentistry	Dental Asst.	SCC	05/11/18	Evergreen
Melvin W. Walters, DDS	Dental Asst.	SCC	05/03/18	Evergreen
Sutter Valley Medical Foundation	All Clinical Programs	All	05/01/18	EXP: 05/01/2021

\* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**ON-CAMPUS FACILITY USE AGREEMENTS**

Campus	Type of Agreement	Permit Number
ECD	Facility Use	EDC-2018-012
ECD	Facility Use	EDC-2018-018
ECD	Facility Use	EDC-2018-019
FLC	Facility Use	FLC 18-008
FLC	Facility Use	FLC 18-022
FLC	Facility Use	FLC 18-023
FLC	Facility Use	FLC 18-024
FLC	Facility Use	FLC 18-026
FLC	Facility Use	FLC 18-027
FLC	Facility Use	FLC 18-008
FLC	Facility Use	FLC 18-022
FLC	Facility Use	FLC 18-023
FLC	Facility Use	FLC 18-024
FLC	Facility Use	FLC 18-026
CRC	Facility Use	C18-0102
CRC	Facility Use	C18-0103
CRC	Facility Use	C19-0001
CRC	Facility Use	C19-0002

CRC	Facility Use	C19-0003
CRC	Facility Use	C19-0004
CRC	Facility Use	C19-0005
CRC	Facility Use	C19-0006
CRC	Facility Use	C19-0007
CRC	Facility Use	C19-0008
CRC	Facility Use	C19-0009
CRC	Facility Use	C19-0010
CRC	Facility Use	C19-0011
CRC	Facility Use	C19-0012
CRC	Facility Use	C19-0013
ARC	Facility Use	981
ARC	Facility Use	982
ARC	Facility Use	983
ARC	Facility Use	984
ARC	Facility Use	985
ARC	Facility Use	986
ARC	Facility Use	987
ARC	Facility Use	988
ARC	Facility Use	989

I. Ratify: Bid Transactions

*That the Board of Trustees ratify and/or approve the bid transactions as listed herein.*

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
15020R	CRC Keying/Card Access Improvements	\$845.91	2	SecureCom Inc.	\$696,419.13

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18023	ARC Electrical Upgrade	6	5/4/18	Cabar Electric Inc.	\$151,945.00

**Bidders for 18023 ARC Electrical Upgrade**

Contractor	Total Bid
Cabar Electric Inc.	\$151,945.00
Clyde G. Steagall Inc.	\$163,279.00
D-Electric	\$169,000.00
Aria Electric & Construction	\$170,000.00
Big Valley Electric	\$190,000.00
CN O'Neill Electric Inc.	\$210,000.00

Bid No	Description	No of Responses	Revised Award	Revised Successful Vendor	Contract Amount
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			Date		
18028	Fiber Upgrade Sacramento City College	5	5/8/18	AMS.NET	\$103,993.59

**Bidders for 18028 Fiber Upgrade Sacramento City College**

Contractor Name	Total Bid
T&B Communications Inc. ✘	\$ 57,000.00
AMS.NET	\$ 103,993.59
Alessandro Electric Inc.	\$ 113,160.00
Walker Telecomm Inc.	\$ 135,955.00
K S Telecom Inc.*	\$ 190,000.00

✘ Bidder was awarded contract at May 9, 2018 Board Meeting but was non-responsive due to not submitting contract documents as required.

\* Bid not considered as contingency allowance was not included in base bid as stipulated in Division 012100.

Bid No	Description	No of Responses	Revised Award Date	Revised Successful Vendor	Contract Amount
18029	Fiber Upgrade American River College	5	5/8/18	Alessandro Electric Inc.	\$131,950.00

**Bidders for 18029 Fiber Upgrade American River College**

Contractor Name	Total Bid
T&B Communications Inc. ✘	\$ 83,500.00
Alessandro Electric Inc.	\$ 131,950.00
AMS.NET	\$ 149,673.82
Walker Telecomm Inc.	\$ 157,235.00
K S Telecom Inc.*	\$ 256,600.00

✘ Bidder was awarded contract at May 9, 2018 Board Meeting but was non-responsive due to not submitting contract documents as required.

\* Bid not considered as contingency allowance was not included in base bid as stipulated in Division 012100.

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18021R	ARC Campus NW & SW Monument Sign Rebid	3	5/17/18	A Good Sign and Graphics Co.	\$141,920.00

**Bidders for 18021R ARC Campus NW & SW Monument Sign Rebid**

Contractor Name	Total Bid
A Good Sign & Graphics Company	\$ 141,920.00
Z Squared Construction	\$ 158,000.00
Ellis & Ellis Sign Systems	\$ 162,673.00

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of April 16, 2018 through May 15, 2018.

<b>PURCHASE ORDERS</b>		
General Fund	0001098201-0001099174 B118812-B118820	\$ 6,870,733.25
Capital Outlay Fund	0003017749-0003017815	
Child Development Fund	0006000823-0006000826	
Self-Insurance Fund	0009000399-0009000401	
<b>WARRANTS</b>		
General Fund	762418-763799	\$ 12,413,104.07
General Fund-ARC Instructional Related	008545-008706	
General Fund-CRC Instructional Related	023012-023060	
General Fund-FLC Instructional Related	031289-031343	
General Fund-SCC Instructional Related	046861-046961	
Capital Outlay Fund	832694-832790	
Student Financial Aid Fund	900294-900301	
Child Development Fund	954527-954541	
Self-Insurance Fund	976440-976449	
Payroll Warrants	392342-394058	
Payroll Vendor Warrants	63835-63993	
May Leave Process	394059-395516	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 1,824,714.30
Clearing Checks	2783-2785	\$ 968,081.85
Parking Checks	3094-3098	\$ 172.00
Bookstore Fund - ARC	32838-32877	\$ 579,293.36
Bookstore Fund - CRC	28023-28041	
Bookstore Fund - FLC	10289-10311	
Bookstore Fund - SCC	050276-050315	
Student Clubs Agency Fund - ARC	5550-5586	\$ 101,911.33
Student Clubs Agency Fund - CRC	4688-4731	
Student Clubs Agency Fund - FLC	2463-2482	
Student Clubs Agency Fund - SCC	3927-3956	
Foundation - ARC	5834-5854	\$ 108,591.16
Foundation - CRC	2488-2507	
Foundation - FLC	1560-1596	
Foundation - SCC	4450-4498	
Foundation - DO	0975-0995	
Associated Students Trust Fund - ARC	0963-0977	\$ 12,354.34
Associated Students Trust Fund - CRC	0834-0848	
Associated Students Trust Fund - FLC	0720-0721	
Associated Students Trust Fund - SCC	-	

Regional Performing Arts Center Fund	USI Check System 5702-5748	\$ 82,927.88			
<b>ELECTRONIC TRANSFERS</b>					
Board of Equalization	-	\$ 11,000.00			
PARS	-	\$			
Vendors	-	\$			
Backup Withholding	-	\$			
Retiree Health Trust	-	\$ -			
Self-Insurance	-	\$ 92,266.84			
Bookstore	-	\$ 40,900.97			
Payroll Direct Deposit Advices	907939-913027	\$ 13,456,910.73			
Other Payroll Transactions	-	\$ 6,656.73			
<b>STALE DATED WARRANT</b>					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
34518	4/25/18	9/10/15	720984	763773	\$15.00

L. Short-Term Temporary Employees

That the Board of Trustees approve districtwide anticipated short-term temporary employee classifications listed in the June board agenda packet, authorizing employment of short-term employees for the period July 1, 2018 through December 31, 2018. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the June board agenda packet.

**5. FIRST READING**

A. Board Policy Revision: P-2413, P-5178, P-6167, P-9159 Ban on Consensual Relationships with Students

Revisions to board policies P-2413, P-5178, P-6167, P-9159 Ban on Consensual Relationships with Students were presented to the Board of Trustees for first reading and discussion.

B. Five Year Construction Plan and Final Project Proposals

The Five Year Construction Plan and Final Project Proposals were presented to the Board of Trustees for first reading and discussion.

## 6. ACTION

- A. Public Hearing: Resolution No. 2018-05: Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District

**Public Hearing:** President Haynes declared a public hearing to receive comments on the College and Career Access Pathways (CCAP) Memorandum of Understanding between American River College and San Juan Unified School District.

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees conduct a public hearing; adopt Resolution No. 2018-05 authorizing the proposed CCAP MOU between the Los Rios Community College District and San Juan Unified School District; and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

- B. Contract Award: Ethan Way Remodel

*A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees award the contract for bid 17024 to Bobo Construction Inc. the base bid of \$2,271,306.00 and alternates 2 and 4, for a total contract amount of \$2,308,306.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

- C. Contract Award: Districtwide Interpreting Services

*A motion was made by Trustee Ortiz, seconded by Trustee Jones, that the Board of Trustees award the contract for RFP 18024 to Class Act Alliance, Inc., Eaton Interpreting Services, Inc. and Access Language, Inc.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*



*Student Trustee: Aye*  
*Motion carried; 7:0*

D. 2018-19 District Tentative Budget

*A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees adopt the 2018-19 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **7. INFORMATION**

A. College and Career Access Pathways (CCAP) Memorandum of Understanding: Natomas Unified School District

Vice Chancellor Nye provided an overview of the Memorandum of Understanding between the Los Rios Community College District and Natomas Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education.

*A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees schedule a public hearing on July 11, 2018 to allow for public input regarding the joint MOU submitted by the District and Natomas Unified School District.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **8. BOARD MEMBER REPORTS**

Trustee Nelson reported that she received her certificate for completing the CCLC Excellence in Trusteeship program.

Trustee Knight attended the Los Rios Promise Summit with local elected officials, as well as the Folsom Lake College Symphony.

Trustee Scribner welcomed Student Trustee Thirakul to the Board of Trustees and reported her participation in the Cosumnes River College Commencement.

Trustee Thirakul thanked the Board for welcoming him and shared his eagerness to learn from his service.

Trustee Haynes participated in the Cosumnes River College Commencement, as well as West Sacramento "College for Tots" event, and the Los Rios Promise Summit.

## 9. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Vonnie Shane, President, Folsom Lake College Classified Senate

Gayle Pitman, President, Sacramento City College Academic Senate

### Chancellor's Report:

ARC: ARC Geography Professor John Aubert was selected as the recipient of the California Geographical Society's 2018 "Outstanding Educator" award. This is a statewide award given annually to a college or university geography educator. This is considered the highest honor a California community college geography educator can receive. The award was given in conjunction with the 72nd Annual California Geographical Society Conference held April 27-29 at Cosumnes River College, and attended by approximately 300 students, faculty, and administrators from over 30 colleges and universities across the state, as well as Nevada, Illinois, and Michigan.

CRC: The CRC solar boat, in which students from the construction and engineering programs collaborated, took home first place in this year's SMUD Solar Regatta Sprint Race. 17 colleges came to compete at the annual event, which is held each May at Rancho Seco. The students rigged up a custom Huki kayak with photovoltaic panels and an electric motor to focus on the sprint event. In a head-to-head matchup with UC Davis, CRC pulled ahead to clinch the first place win by one second to win the Sprint Cup.

FLC: Folsom Lake College's Work Experience & Internship Program continues to flourish with the placement of its students with local, state, and global industry partners in both the public and private sectors. This past year, FLC students were placed with the Drug Enforcement Agency, the Office of Governor Jerry Brown, El Dorado County's Special Investigations Division, City of Sacramento Councilmember Allen Warren's office, Entercom Communications, Sacramento

Faces Race, and with a multitude of state departments. Other notable highlights include two of the three coveted Intel summer internships going to FLC students and the expansion of the college's highly successful partnership with Dignity Health's Mercy Hospital of Folsom, now in its third year, to also include opportunities with in-patient admitting, the family birthing center, the recovery room, and radiology.

SCC: On Thursday, June 7, Mayor Darrell Steinberg held a press conference at SCC to announce his economic vision for the city. His #AllInSac campaign aims to address the socio-economic disparities between neighborhoods by pushing for sales tax hike Measure U that will be on the November ballot. Press, community members and city leaders filled the room in PAC 106 as the mayor described the inequities and missed opportunities he sees in different neighborhoods in Sacramento. SCC President Michael Gutierrez and Sac State President Robert Nelsen were among the guests seated on stage behind the podium. "We have shortchanged youth investments and community-based organizations in our city for years," Steinberg said. "It's time to change that reality."

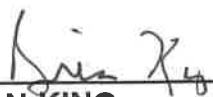
*Chancellor King announced the following retirements:*

Retirement			Years of Service
Mark Lee	Chemistry Professor	CRC	12+
Shu Chen	Librarian	SCC	16+
Laurie Sheppard	Nursing Professor	SCC	18
Debra Luff	Associate Vice President, Enrollment and Student Services	SCC	19+
Robert Heidt	Business Service Supervisor	SCC	28
Steven Meyer	Welder/Sheetmetal Worker	FM	30
Barbara Wong	Accounting Operations Supervisor	DO	30

## 11. ADJOURNMENT

*A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the meeting be adjourned.*

President Haynes adjourned the meeting at 7:39 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: July 11, 2018*

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