



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 7, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Mary Wolf addressed the Board of Trustees regarding a matter on the Closed Session agenda.

Frederick Gayle addressed the Board of Trustees regarding Black History Month.

Denessa Atilas and Elena DeNeochoea addressed the Board of Trustees regarding student health services at American River College.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. Board Meeting Minutes: January 10, 2018

That the Board of Trustees approve the minutes of the meeting held on January 10, 2018.

B. Curriculum Proposals: ARC/CRC

That the Board of Trustees approve the curriculum proposals for American River and Cosumnes River Colleges.

C. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2017 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

D. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter that ended December 31, 2017.

E. Special Event Authorization

That the Board of Trustees ratify and/or approve the applications listed in the February board agenda packet.

F. Ratify Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Prop 39 Mini Grant – Automation Control Communication Phase II <ul style="list-style-type: none"> • Funds to support training in the transition from laptops to tablets for accessing building control systems. • 12/11/2017 through 4/15/2018 • Administrator: Donetta Webb / Dean of Advanced Technology 	SCC	\$30,669	Mendocino College / California Community Colleges Chancellor's Office
CDFA California State Trade Expansion <ul style="list-style-type: none"> • Funding to enhance the competitiveness of specialty crops through more sustainable, diverse and resilient specialty crop systems. • 10/01/2017 through 9/29/2019 • Administrator: Tammy Montgomery / Associate Vice Chancellor, Instruction 	DO	\$146,567	California Department of Food and Agriculture
Prop 39 Mini Grant – Electricians Ground Testing Training <ul style="list-style-type: none"> • Funds to support preparation of electrical workers in the area of energy storage and micro-grid systems • 2/01/2018 through 11/15/2018 	ARC	\$16,066	Mendocino College / California Community

<ul style="list-style-type: none"> Administrator: Frank Kobayashi / Dean, Natomas Center 			Colleges Chancellor's Office
<p>Study of the New World of Work</p> <ul style="list-style-type: none"> Funding to help incorporate three key components of a 21st Century skills program into career and technical education programs, leading to improved educational and employment outcomes for students. 11/2017 through 06/2019 Administrator: Vicky Maryatt / Dean, Career Technical Education 	FLC	\$21,000	MDRC
<p>Prop 39 Clean Energy Workforce Program</p> <ul style="list-style-type: none"> Funding to implement a cross-disciplinary living laboratory for students in horticulture, agriculture, nutrition, construction management, architecture, architectural design technology and building inspection programs. 1/17/2018 through 11/15/2018 Administrator: Tarence Powell / Associate VP, Instruction and Student Learning 	CRC	\$206,050	Mendocino College / California Community Colleges Chancellor's Office

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the February board agenda packet.

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17027	Sidewalk & ramp concrete to provide accessible path of travel	\$37,857.00	1	Z Squared	\$804,857.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18004	Armored car services	1	1/18/18	GardaWorld	\$35,724.52 (annually)
18015	Ticketing and Customer Relationship Management System for FLC Harris Center	6	2/8/18	Spektrix	\$71,440.00 (annually)

Bidders for 18015 Ticketing and Customer Relationship Management System for FLC Harris Center

Proposer Name	Total Bid
Audience View	\$35,000.00
Patron Manager	\$62,840.00
Spektrix	\$71,440.00

My Global CRM	\$87,300.00
Vendini, Inc.	\$88,000.00
Choice Entertainment	\$114,284.00

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the February board agenda packet per Education Code section 81452.

J. Disposition of Surplus Equipment Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items as listed in the February board agenda packet per Education Code section 8145-81450.5.

K. Purchase Orders, Warrants, Checks, and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of December 16, 2017 through January 15, 2018.

PURCHASE ORDERS		
General Fund	0001096354-0001096583 B118780-B118784	\$ 1,651,201.01
Capital Outlay Fund	0003017548-0003017574	
Child Development Fund	0006000814-0006000814	
Self-Insurance Fund	B918006-B918006	
WARRANTS		
General Fund	757377-757848	\$ 2,371,255.65
General Fund-ARC Instructional Related	008167-008224	
General Fund-CRC Instructional Related	022883-022897	
General Fund-FLC Instructional Related	031207-031211	
General Fund-SCC Instructional Related	046627-046670	
Capital Outlay Fund	832427-832472	
Student Financial Aid Fund	900198-900240	
Child Development Fund	954473-954476	
Self-Insurance Fund	976415-976415	
Payroll Warrants	376322-378056	
Payroll Vendor Warrants	66220-63370	
January Leave Process	378057-379496	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 4,702,372.50
Clearing Checks	-	\$
Parking Checks	3078-3082	\$ 157.00
Bookstore Fund – ARC	32480-32586	\$ 919,682.65
Bookstore Fund – CRC	27820-27832	
Bookstore Fund – FLC	10167-10185	
Bookstore Fund – SCC	049972-050052	
Student Clubs Agency Fund – ARC	5451-5471	\$ 95,310.22
Student Clubs Agency Fund – CRC	4597-4616	
Student Clubs Agency Fund – FLC	2408-2418	
Student Clubs Agency Fund – SCC	3849-3872	
Foundation – ARC	5721-5733	\$ 36,990.64

Foundation – CRC	2438-2445	
Foundation – FLC	1491-1502	
Foundation – SCC	4386-4396	
Foundation – DO	0937-0939	
Associated Students Trust Fund – ARC	0933-0941	\$ 7,720.14
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0711-0711	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5384-5445	\$ 425,070.88
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 3,140.00
PARS	-	\$ 26,968.16
Vendors	-	\$ 17,205.58
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 50,000.00
Bookstore	-	\$ 60,706.56
Payroll Direct Deposit Advices	887825-892904	\$ 12,451,160.74
Other Payroll Transactions	-	\$ 7,692.00

L. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the February board agenda packet.

4. ACTION

A. 2017-18: Budget Revision No. 1

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, the Child Development, Capital Outlay Projects, Bond Projects, Self Insurance, Retiree Benefits, Bookstore, Student Financial Aid, Student Associations Trust, Scholarship & Loan Trust, and Los Rios Foundation funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: enterprise Level Scheduling Solution

A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees award the contract for RFP 18013 to Ad Astra Information Systems for the contract amount of

\$1,803,000 (original bid of \$1,863,000 with a 3.2% discount for making 4 annual payments in lieu of 5).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Contract Award: Districtwide Annual Marketing Campaign

A motion was made by Ms. Nelson, seconded by Dr. Johnson, that the Board of Trustees award the contract for RFP 18011 to 3fold Communications for the annual contract amount of \$260,000 (5 year total of \$1,300,000).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Contract Award: Districtwide Magazine Printing

A motion was made by Mr. Jones, seconded by Mr. Knight, that the Board of Trustees award the contract for Bid 18012 to Wesco Graphics Inc. for the annual contract amount of 108,900 (5 year total of \$544,500).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

5. BOARD MEMBER REPORTS

Trustee Nelson attended the Black Legislative Caucus Awards where President Haynes was honored.

Trustee Knight talked about the California Healthy Kids Survey and the seriousness of student mental health. Trustee Scribner echoed the severity of this issue.

Trustee Haynes discussed budget allocations to support our students with homeless and food insecurity issues. She reported that she and the Chancellor recently met with the Academic

Senate representatives. She also attended the CCLC's Legislative conference and moderated a town hall meeting with Assemblymember Kevin McCarty, and finally she discussed the Black Legislative Caucuses and encouraged the colleges to support their efforts.

Trustee Ortiz attended the Steps to College Fair.

6. FUTURE AGENDA ITEMS

Trustee Scribner requested an update on student health services.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

- Deborah Hernandez, President, American River College Associated Student Body
- Vonnie Shane, President, Folsom Lake College Classified Senate
- Carlos Lopez, President, Districtwide Academic Senate

Chancellor's Report:

ARC: ARC hosted a Carnegie Math Pathways Institute Feb. 1-2, bringing together faculty and administrative leaders from institutions across the state to learn from their peers about how they are implementing successful evidence-based programs that reduce students' time to completion of college statistics. Faculty in this network are engaged in developing a statistics co-requisite course, based on the successful design of ARC's successful Statway program. Data released at the event showed that, compared to matched peers in a traditional sequence of courses, ARC Statway students are:

- 2.5 times more likely to earn a 2-year degree,
- 3.5 times more likely to transfer to a 4-yr institution, and
- 5 times more likely to earn a 4-year degree.

CRC: CRC Anthropology major, Nikki Karapanos, has been selected for the Student Award for Creativity, Leadership, and Community Service by the Society for Anthropology in Community Colleges (SACC). This honor is in recognition of Nikki's many academic and service achievements including a 3.9 GPA, her leadership role among students in our campus archaeology lab, and her work as a peer mentor for First Year Experience students. Nikki came to CRC from Lodi High School in 2016 and recently had her TAG agreement approved for UC Davis. The award includes a \$250 prize and free registration to SACC's regional or national meetings.

FLC: Folsom Lake College student-athlete Britney Johnson, a defender for the women's soccer team, was selected as the 2017 United Soccer Coaches National Scholar Player of the Year in the Junior College Women division. Britney was honored at the United Soccer Coaches All-America Luncheon on January 20 in Philadelphia. Other Falcons who received national honors were Breanna Brumet (2nd Team Scholar All-America), Andrea Martinez (1st Team All-

America), and Megan Trent (2nd Team All-America). The team was recognized as the #7 ranked soccer program in the nation.

SCC: SCC President Michael Gutierrez recently participated in a legislative briefing on community college Basic Skills innovation. Specifically, President Gutierrez served on a panel discussion on Campus Perspectives, along with the president of Cuyamaca College and Ginni May, Area A Representative of the Academic Senate for California Community Colleges. The event focused on opportunities, challenges, and high impact best practices that should be taken to scale.

Chancellor King announced the following retirements:

Retirement			Years of Service
Jody Ansell	Confidential Administrative Assistant I	DO	2+
Judy Karas	Bookstore Buyer II	ARC	30
Nanci Olender	Senior Information Technology Technician	SCC	33

8. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:50 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (one employee)
- B. Pursuant to Government Code section 54957; Complaint against Public Employee
- C. Pursuant to Government Code section 54956.9; Conference with legal counsel – Existing Litigation WCAB #: ADJ 8522335, 3953189, 7307404, 8874615, 7307390

Closed Session Adjourned: 7:07 pm

Open Session: 7:08 pm

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

On the closed session matter identified as 8.A, the Board of Trustees voted by a vote of 7 to 0 to find that the Assistant Professor that was the subject of the closed session item has been evaluated in accordance with the evaluation standards and procedures established by the Education Code and the Collective Bargaining Agreement; that the Board has received and considered the most recent evaluation and the recommendations of the College President and the Chancellor at a lawful meeting of the Board; and that the Board not offer that Assistant Professor a contract for 2018-2019.


On the closed session matter identified as 8.B, the Board of Trustees voted by a vote of 7 to 0 to deny the appeal presented in the closed session.

On the closed session matter identified as 8.C, the Board of Trustees voted by a vote of 7 to 0 to authorize the settlement of the WCAB claims listed in the agenda for a total payment of \$49,500 in new money to the claimant.

10. ADJOURNMENT

A motion was made by Mr. Knight, seconded by Ms. Ortiz, that the meeting be adjourned.

President Haynes adjourned the meeting at 7:10 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: March 14, 2018
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