



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 10, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Training Room at Los Rios Community College District Facilities Management, 3753 Bradview Drive, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Deborah Ortiz

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

President Scribner and other members of the Board recognized Marianna Sousa for her outstanding service as the Student Trustee for the past year.

3. CONSENT CONSIDERATIONS

Item 3.S was removed from the consent agenda to be considered as a separate action item.

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through U.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: April 5, 2017*

That the Board of Trustees approve the minutes of the meeting held on April 5, 2017.

B. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

C. Board Policy Revisions: Intent and Accountability for Equal Opportunity, Service Animals (P-2113, P-5111, P-6111, P-9111)

That the Board of Trustees approve the proposed revisions to Intent and Accountability for Equal Opportunity, Service Animals policies P-2113, P-5111, P-6111 and P-9111.

D. Board Policy Revisions: Graduation Requirements P-7241

That the Board of Trustees approve the proposed revisions to Graduation Requirements policy P-7241.

E. Board Policy Revisions: Medical Clearance Procedures (P-5121, P-5122, P-5125, P-6122, P-6123, P-9121, P-9123)

That Board of Trustees approve the changes to Medical Clearance Procedures policies P-5121, P-5122, P-5125, P-6122, P-6123, P-9121 and P-9123.

F. Claim: Felicitas Deanda

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

G. Claim: Christina Kumar

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

H. Resolution 2017-06: Intent to Execute a Quitclaim Deed: Arcade Creek Recreation and Park District

That the Board of Trustees approve Resolution 2017-06 quitclaiming the property described to the Arcade Creek Recreation and Park District and authorize the Chancellor or designee to execute the quitclaim deed and a right of entry for the construction work after the requisite notice is published.

I. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2017 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

J. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2017.

K. Special Event Authorization

That the Board of Trustees approve the applications for special events as listed in the May board agenda packet.

L. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CAERC Consortium-Wide Professional Development <ul style="list-style-type: none"> Funding to supplement professional development plans supporting adult education offerings, alignment and pathways, and increased student services. N/A – 6/30/2017 Administrator: Jamey Nye / Associate Vice Chancellor, Instruction 	WED	\$19,000	Sacramento County Office of Education
IEPI Innovation & Effectiveness <ul style="list-style-type: none"> Funding to establish the infrastructure and develop and implement a student-centered and efficient academic scheduling process. 4/01/2017 through 4/30/2018 Administrator: Monica Pactol / Vice President, Instruction 	FLC	\$200,000	Santa Clarita Community College District

M. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
FLC Server room expansion - Design service services	\$47,800.00	I	3/15/17-3/31/19	Stafford King Wiese	FM
ARC Storm drain extension - Architect & engineering and fees	\$99,000.00	I	8/23/16 – 8/31/20	Wood Rodgers, Inc.	FM

District Office Energy Management System - lighting architectural & engineering design services	\$27,810.00	I	4/11/17 - 9/1/17	Pressey & Associates Inc.	FM
ARC, FLC, DO consulting, redesign and implementation of Website	\$236,250.00	I	3/10/17 - 1/1/18	Ingeniux Corp.	DO Communications and Media Relations
District Wide job placement services to increase employment in field of study for Career Tech Ed	\$125,000.00	I	4/5/17 - 9/30/17	Seta	ETW

N. Bid Award: Charter Bus

That Board of Trustees ratify and/or approve the bid award #17004 to Silverado Stages, Sterling Transportation, Charter America, Neumann, and Amador Stage Lines.

O. Ratify Bid Transactions

That Board of Trustees ratify and/or approve the bid transactions listed herein.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
17014	SCC Cafeteria Subway	2	4/25/17	Norwood Construction Services	\$287,775.00
17018	CRC Pool Heater Upgrades	4	4/3/17	Division 5-15	\$312,000.00
17015	District Wide Elevator Maintenance	4	4/27/17	Elevator Industries	\$99,480.00
17019	District Wide Parking Citations and Collection Services	2	4/28/17	Data Ticket	\$28,306.09

Bidders for 17014 SCC Cafeteria Subway

Contractor Name	Total Bid
Norwood Construction	\$287,775.00
TNT Industrial Contractors	\$388,804.00

Bidders for 17018 CRC Pool Heater Upgrades

Contractor Name	Total Bid
Division 5-15	\$312,000.00
Tricon Construction	\$319,950.00
TNT Industrial Contractors	\$363,213.00
Diede Construction	\$489,000.00

Bidders for 17015 District Wide Elevator Maintenance

Contractor Name	Total Bid
Elevator Industries	\$99,480.00
Thyssenkrupp Elevator	\$122,928.00
Kone	\$147,708.00
Capitol Elevator	\$166,800.00

Bidders for 17019 District Wide Parking Citations and Collection Services

Contractor Name	Total Bid
Data Ticket	\$28,306.09
iParq	\$75,341.93

P. *Ratify: Affiliation and Other Agreements*

That the Board of Trustees ratify and/or approve the agreements listed in the May board agenda packet pursuant to board policy 8315.

Q. *Disposition of Surplus Equipment*

That Board of Trustees approve the disposal of the surplus items listed in the May board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

R. *Purchase Orders, Warrants, Checks and Electronic Transfers*

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of March 16, 2017 through April 15, 2017.

PURCHASE ORDERS		
General Fund	0001091666-0001092211 B117763-B117775	\$ 4,206,277.20
Capital Outlay Fund	0003017180-0003017216	
Child Development Fund	0006000792-0006000799	
Self-Insurance Fund	0009000375-0009000375	
WARRANTS		
General Fund	744697-7445213;7445215- 745704;745706-746454	\$ 14,170,092.71
General Fund-ARC Instructional Related	007312-007408	
General Fund-CRC Instructional Related	022620-022654	
General Fund-FLC Instructional Related	031037-031057	
General Fund-SCC Instructional Related	045962-046024	
Capital Outlay Fund	831717-831798	
Student Financial Aid Fund	900080-900083	
Child Development Fund	954341-954360	
Self-Insurance Fund	976367-976374	
Payroll Warrants	345860-347693	
Payroll Vendor Warrants	61944-62094	
April Leave Process	347694-349325	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,456,818.72

Clearing Checks	2644-2644	\$ 495.00
Parking Checks	-	\$ -
Bookstore Fund – ARC	31416-31465	\$ 1,074,071.60
Bookstore Fund – CRC	027161-027181	
Bookstore Fund – FLC	9725-9780	
Bookstore Fund – SCC	048873-048968	
Student Clubs Agency Fund – ARC	5199-5218	\$ 37,902.75
Student Clubs Agency Fund – CRC	4285-4306	
Student Clubs Agency Fund – FLC	2241-2246	
Student Clubs Agency Fund – SCC	3589-3601	
Foundation – ARC	5277-5290	\$ 84,279.73
Foundation – CRC	2260-2264	
Foundation – FLC	1292-1307	
Foundation – SCC	3977-4008	
Foundation – DO	0848-0848	
Associated Students Trust Fund – ARC	0836-0842	\$ 1,496.18
Associated Students Trust Fund – CRC	0686-0688	
Associated Students Trust Fund – FLC	0606-0607	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4555-4638	\$ 624,694.45
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$ 32,552.96
Vendors	-	\$ -
Backup Withholding	-	\$ 2,361.90
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 77,496.50
Bookstore	-	\$ 59,835.39
Payroll Direct Deposit Advices	839930-844823	\$ 12,586,589.75
Other Payroll Transactions	-	\$ 9,685.13

S. Warrants – Opening Doors

This item was removed from the consent agenda to be considered as a separate action item.

T. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification form, fiscal Year 2016-17

That the Board of Trustees approve and certify the 2016-17 EEO Fund Certification Form.

U. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

3. CONSENT CONSIDERATION: SEPARATE ACTION

S. Warrants – Opening Doors

Trustee Ortiz recused herself for the consideration of this agenda item and absented herself from the chamber during the vote.

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the warrants to Opening Doors.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner

No: None

Absent: Ortiz

Motion carried; 6:0

Student Advisory Vote: Aye

4. FIRST READING

A. Five Year Construction Plan and Final Project Proposals

The Five Year Construction Plan and Final Project Proposals were presented to the Board of Trustees for a first reading review and discussion.

5. ACTION

A. Resolution 2017-07: Recognizing Classified Employees

President Scribner read the language of *Resolution 2017-07: Recognizing Classified Employees* in honor of the Los Rios Community College District classified staff districtwide.

A motion was made by Ms. Haynes, seconded by Ms. Ortiz, that the Board of Trustees adopt Resolution Number 2017-07 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. American River College Mission, Vision, Commitment to Social Justice and Equity, and Strategic Plan

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees approve the revised mission and strategic plan of American River College.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. Contract Award: CRC Science Complex Laboratory Controls Retrofit Buildings 200 and 400

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees award the contract for Bid #16016R1 to ACCO Engineering Systems, Inc. for the total contract amount of \$555,880.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

6. INFORMATION

A. Strong Workforce Program

In response to a request by the Board of Trustees, representatives from the District's Career Technical Education Leadership group gave an overview of the Strong Workforce Program. Faculty and students shared highlights of Strong Workforce Program funded programs at their institutions.

7. BOARD MEMBER REPORTS

Trustee Sousa expressed her appreciation for the opportunity to serve as the Student Trustee for the past year.

Trustee Knight participated in the American Association of Community Colleges conference in New Orleans and the Sacramento Metro Chamber Cap to Cap trip to Washington, D.C.

Trustee Haynes attended the Honrando a Nuestros Estudiantes (Honoring Our Students) Celebration and the Veterans Resource Center opening – both at American River College.

Trustees Knight, Haynes, Jones, and Nelson participated in the Community College League of California conference.

Trustees also participated in the recent executive management position impressions group sessions.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board of Trustees:

Ginni May, President, District Academic Senate

Chancellor's Report:

ARC: The ARC Vocal Jazz Ensemble was recognized by the prestigious jazz magazine Downbeat as the top community college small jazz vocal ensemble in the nation! This is the program's 16th Downbeat award and 8th national championship.

CRC: CRC's Model UN brought home a first place in the 67th Far West Conference of the Model UN with the Slanczka Award for Diplomacy. The team represented Canada at the conference and won based on demonstrated mastery in writing resolutions and debating Canada's positions. Two team members were invited to participate in closing ceremonies where their roles were to summarize and explain resolutions arrived at over the course of the conference. The invitation is considered an honor and based on achievement and proficiency in UN protocol. Approximately 50 new high school students who will be attending the Rex & Margaret Fortune Early College High School in the fall, as well as taking some of CRC's curriculum, participated in a visit to the college recently. The emphasis of our partnership with Fortune is STEAM education and the purpose of the half-day visit was to provide students with an introduction to CRC, hear from current students, experience a mini-lecture and lab practicum and tour the campus.

FLC: Folsom Lake College capped off Social Justice Spring: 100 Days of Social Change with "FLC OUT LOUD!" on Thursday, April 27 at the Folsom campus. The evening event, held in the Falcon's Roost, included a poetry slam, art exhibit, display of the college's "Jeans for Justice" art statement activity denouncing sexual violence, Student Voices film screening, and the unveiling of the annual FLC literary magazine, the machine. FLC's Multicultural and Diversity Committee and students Taylor Zenobia, Zainub Tayeb, and Lynn Berkley-Baskin are to be commended for their hard work and dedication in planning the full slate of meaningful events—including film screenings, thoughtful discussions, and student panels—that made up Social Justice Spring.

SCC: On May 5, in collaboration with CRANE (Capitol Region Academies for the Next Economy), Sacramento City College faculty in Aeronautics programs offered young women in high school and their CTE teachers a rare opportunity to participate in an interactive field trip to Sacramento City College's McClellan campus. During the event, called "Keep 'em Flying," which also honored Rosie the Riveter, students received hands-on training in: Flight Simulators, Mechanics, Electronics, Engines, and Airplane Transport. Students also had a chance to interact with college professors and industry professionals.

Chancellor King shared that Trustee Scribner was recognized for her twenty years of community college board service at the CCLC annual conference, and that Trustee Haynes was reelected to the CCCT with the highest number of votes in the state.

Chancellor King announced the following retirements:

Retirement			Years of Service
Anne Danenberg	Research Analyst	SCC	8+
Michael Kennedy	Maintenance Electrician	FM	17
Donald Dillon	Kinesiology Professor / Head Football Coach	ARC	18+
Gertrude Obrien	Instructional Assistant-Food Service Management	ARC	34

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:40 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

A. Pursuant to Government Code section 54957: Complaint Against Public Employee

Closed Session Adjourned: 8:40 pm

Open Session: 8:41 pm

11. OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

In the closed session matter identified as Item 10.A, the Board of Trustees voted to reject the appeal by a vote of 7 to 0.

12. ADJOURNMENT

A motion was made by Mr. Knight, seconded by Ms. Nelson, that the meeting be adjourned.

Motion carried; 5:0

President Scribner adjourned the meeting at 8:42 p.m.


BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: June 14, 2017

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