



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 5, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Student Center Board Room at American River College, 4700 College Oak Drive, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. John Knight
Ms. Tami Nelson

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Deborah Ortiz
Mr. Robert Jones

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Scribner

No: None

Absent: Jones, Ortiz

Motion carried; 5:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: March 3-4 and March 15, 2017*

That the Board of Trustees approve the minutes of the meetings held on March 3-4 and March 15, 2017.

B. Revision to the Dates/Locations of the Regular 2017 Meetings of the Board

That the Board of Trustees approve the revised board meeting calendar relocating the May 10, 2017 meeting.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Agreement for Auditing Services

That the Board of Trustees authorize the Chancellor, or designee, to enter into an agreement for annual auditing services with the firm of Vavrinek, Trine, Day & Co., LLP in the amount of \$114,000 for the 2016-17 audit and a total cost of \$362,200 for fiscal years 2017-18 through 2019-20, with the option to extend for two additional fiscal years.

E. Appointment of Hearing Officers

That Board of Trustees authorize the General Counsel to select and retain hearing officers to hear disciplinary matters as required under board policy 6915.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
California Math Readiness Challenge <ul style="list-style-type: none"> • Funding to provide faculty release time to work with high schools, CSUS, and SCOE on Early Assessment Program Sr./Jr. Math activities. • 11/01/2016 through 9/30/2017 • Administrator: Steven Boyd / Vice President of Instruction 	SCC	\$48,000	California Community Colleges Chancellor's Office
Avenue E Diversity in Engineering <ul style="list-style-type: none"> • Partnership to identify and support Under-Represented and Minority Engineering students at LRCCD and UCD. • 1/01/2016 through 12/31/2017 • Administrator: Don Palm / Dean, Davis Center 	SCC	\$47,000	University of California, Davis
IEPI Innovation & Effectiveness <ul style="list-style-type: none"> • Funding to establish the infrastructure and develop and implement a student-centered and efficient academic scheduling process. • 5/01/2017 through 4/30/2018 • Administrator: Whitney Yamamura / Interim President, Sacramento City College 	SCC	\$200,000	Santa Clarita Community College District

G. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Cost consulting services for CRC college center expansion project scheduled to bid in late 2017.	\$22,480.00	I	2/27/17- 12/31/17	Sierra West Group	FM
Consulting Services to increase enrollment in Career & Technical Education (CTE) programs at LRCCD colleges.	\$19,000.00	I	02/20/2017- 06/30/2017	Oliver Jennifer	ETW
Consulting services to analyze Help Desk services.	\$70,875.00	I	02/09/2017	Kovarus	DO
Consulting services to analyze Desktop Support services.	\$70,875.00	I	02/09/2017	Kovarus	DO
Consulting services to support enrollment planning efforts.	\$18,750.00	I	02-22-17 - 06-30-17	Cheri Jones	ARC
Consulting services to provide student recruiting, internship development, and employment placement services.	\$40,000.00	I	1/15/17 – 6/30/17	North State Building Industry Foundation	ARC, CRC, SCC

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the April board agenda packet pursuant to board policy 8315.

I. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the April board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

J. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of February 16, 2017 through March 15, 2017.

PURCHASE ORDERS		
General Fund	0001091237-0001091665 B117754-B117762	\$ 3,538,862.20
Capital Outlay Fund	0003017152-0003017179	
Child Development Fund	0006000789-0006000791	
Self-Insurance Fund	0009000373-0009000374	
WARRANTS		
General Fund	743816-744696	\$ 4,242,951.37
General Fund-ARC Instructional Related	007230-007311	
General Fund-CRC Instructional Related	022589-022619	
General Fund-FLC Instructional Related	031015-031036	
General Fund-SCC Instructional Related	045901-045961	
Capital Outlay Fund	831646-831716	
Student Financial Aid Fund	900060-900079	
Child Development Fund	954334-954340	
Self-Insurance Fund	976364-976366	
Payroll Warrants	342594-344433	
Payroll Vendor Warrants	61783-61943	
March Leave Process	344434-345859	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 3,421,400.50
Clearing Checks	2641-2643	\$ 550.00
Parking Checks	2945-2946	\$ 316.00
Bookstore Fund – ARC	31320-31415	\$ 927,566.77
Bookstore Fund – CRC	027118-027160	
Bookstore Fund – FLC	9680-9724	
Bookstore Fund – SCC	-	
Student Clubs Agency Fund – ARC	5191-5198	\$ 62,149.07
Student Clubs Agency Fund – CRC	4257-4284	
Student Clubs Agency Fund – FLC	2224-2240	
Student Clubs Agency Fund – SCC	3576-3588	
Foundation – ARC	5273-5276	\$ 92,695.18
Foundation – CRC	2256-2259	
Foundation – FLC	1279-1291	
Foundation – SCC	3963-3976	
Foundation – DO	0841-0847	
Associated Students Trust Fund – ARC	0835-0835	\$ 52.79
Associated Students Trust Fund – CRC	0685-0685	
Associated Students Trust Fund – FLC	0605-0605	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4481-4554 Manual checks 9132-9133	\$ 467,016.96
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 21,000.00
PARS	-	\$ 18,975.86
Vendors	-	\$ 18,157.42
Backup Withholding	-	\$ 313.20
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 108,541.04
Bookstore	-	\$ 60,437.30
Payroll Direct Deposit Advices	835164-839929	\$ 12,076,605.03
Other Payroll Transactions		\$ 9,111.31

K. Special Rate Salary Schedule

That the Board of Trustees approve the salary schedule as listed in the April agenda packet effective April 5, 2017 to increase the hourly rate for temporary Police Communication Dispatchers.

L. Sabbatical and Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2017 year as listed in the April agenda packet.

M. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. FIRST READING

A. Board Policy Revisions: Intent and Accountability for Equal Opportunity, Service Animals (P-2113, P-5111, P-6111, P-9111)

Revisions to Board Policies P-2113, P-5111, P-6111, and P-9111 were presented to the Board of Trustees for first reading and discussion.

B. Board Policy Revision: P-7241 Graduation Requirements

Revisions to Board Policy P-7241 were presented to the Board of Trustees for first reading and discussion.

C. Board Policy Revisions: Medical Clearance Procedures: P-5121, P-5122, P-5125, P-6122, P-6123, P-9121, P-9123

Revisions to Board Policies P-5121, P-5122, P-5125, P-6122, P-6123, P-9121, and P-9123 were presented to the Board of Trustees for first reading and discussion.

5. ACTION

A. Resolution 2017-05: To Declare 8440 Poppy Ridge Road Property as Surplus

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve Resolution Number 2017-05 authorizing the Chancellor or designee to commence the process for the offering of the Poppy Ridge Parcel to the entities listed in Education Code, section 81363.5 and Government Code, section 54222 at the fair market value of \$3,222,750 and engage in negotiations as appropriate.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Scribner

No: None

Absent: Jones, Ortiz

Motion carried; 5:0

Student Advisory Vote: Aye

6. INFORMATION

A. Student Mental Health Services Update

In response to a 2014 request by the Board of Trustees, a districtwide work group was formed under the leadership of the Associate Vice Chancellor of Student Services to review current college services, including development of a survey for both students and employees about their perceptions of student mental health needs. Members of the districtwide workgroup presented their findings from the student mental health services review, and provided possible actions to improve future services.

B. American River College's STEM Pathways

Representatives from American River College presented an overview of STEM (Science, Technology, Engineering, Mathematics) Career Pathways for underrepresented students. ARC's STEM programs function as conduits between high schools, universities and jobs. Faculty from ARC's STEM academic support programs shared highlights of their respective programs, and students shared their experiences in STEM at ARC.

7. BOARD MEMBER REPORTS

Trustee Haynes attended the Phi Theta Kappa awards luncheon, which included recognition of some Los Rios students.

Several Trustees attended the Sacramento City College Centennial Gala.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board of Trustees:

Mary Goodall, President, Classified Senate, American River College

Carlos Lopez, President, Academic Senate President, Folsom Lake College

Chancellor's Report:

ARC: ARC has been recognized by the National Arbor Day Foundation as part of their Tree Campus USA program. The recognition follows a lot of hard work by staff, faculty, and students. The college achieved the designation by meeting Tree Campus USA's five requirements: a tree advisory committee, a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance, and the sponsorship of student service-learning projects. ARC's service learning project was a crowd-sourced tree inventory where about 25 volunteers geo-tagged each of the trees on campus. To date, the count is at 1,384—with an additional 300 scrub oaks not marked. ARC is one of only three California community colleges as well as one of only 11 of all two- and four-year California colleges and universities to receive this recognition.

CRC: Cosumnes River College Business Professor Man Phan was appointed by Governor Jerry Brown to the California Community College Board of Governors. Professor Phan has been at CRC for five years. In addition to his work at CRC, he was a business development manager at Steinberg Architects from 2008 to 2012 and at Carrier Johnson and Culture from 2004 to 2008. Phan also served as a legislative assistant with the San Diego County Board of Supervisors from 2001 to 2003 and was a member of the San Diego City Council in 1998. CRC alumnus Benjamin Perea was recently accepted to the Yale School of Medicine for his residency in pediatrics. Perea is currently at Chicago Medical School. Perea came to CRC from Laguna Creek High School in Elk Grove, transferred to UC Davis, is earning a degree in Microbiology, and will graduate from the Chicago Medical School in June.

FLC: The Folsom Lake College/Rancho Cordova College Promise program is off to an impressive start! The 2017-18 application period closed on March 31, 2017 with a total of 170 applicants. 154 of those applicants met the initial eligibility requirements and are on track to make up the inaugural Rancho Cordova Promise cohort. The enthusiastic response was higher than expected as FLC had originally projected 110 applicants. FLC looks forward to formally welcoming the Promise students and their parents with a picnic planned at the Rancho Cordova Center this summer to kick off the new school year. Special thanks to the City of Rancho Cordova for their forward thinking and investing in the future of their residents.

SCC: Sacramento City College's Centennial Gala was a hit! The fundraising event on Saturday, March 25, sold out and the college was able to raise about \$50,000 to support students and faculty innovation. The event showcased SCC's best live music and theater, accompanied by an elegant dinner, and was attended by some of Sacramento's most notable leaders, artists and entrepreneurs.

Chancellor King announced the following retirements:

Retirement			Years of Service
Gary D. Hartley	Dean, Instruction	FLC	13
Carole F. Sabo	Administrative Assistant I	ARC	16
Lauri J. Smedley	Business Technology Professor	SCC	19+
Elaine R. Stagner	Interpreter/Transliterater II	SCC	27
Jesus F. Malaret	Dean, Behavioral and Social Sciences	SCC	27

Margaret L. Ursin	Outreach Specialist	CRC	28
Laduan Smedley	Vice President, Administration	SCC	29+
Thuan T. Bui	Counselor	ARC	35+


10. ADJOURNMENT

President Scribner noted the next meeting will be held at the District's Facilities Management office, and thanked everyone for accommodating the movement of the April meeting to allow for spring break.

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 5:0

President Scribner adjourned the meeting at 7:20 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: May 10, 2017
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