



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 8, 2017

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Community Room at Folsom Lake College, 10 College Parkway, Folsom, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Deborah Ortiz

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

John Parlante addressed the Board of Trustees regarding a discrimination claim.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Haynes, seconded by Ms. Ortiz, that the Board of Trustees approve Consent Consideration items A through N.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: January 11, 2017*

That the Board of Trustees approve the minutes of the meeting held on January 11, 2017.

B. *Board Representation to Education Associations*

That the Board of Trustees approve the appointment of Trustee Jones to represent the Board of

Trustees on the Los Rios Foundation Board.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Statement of Legislative Principles

That the Board of Trustees approve the 2017 Statement of Legislative Principles in the February board agenda packet.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2016 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

F. Los Rios Foundation - Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2016.

G. Special Event Authorization

That the Board of Trustees approve or ratify the applications for special events as listed in the February agenda packet.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract award listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Veteran Student Emergency Fund <ul style="list-style-type: none"> Funds to provide emergency assistance to veteran students on all LRCCD campuses. 1/1/2017 through 12/31/2017 Administrator: Kristin Frame / Director of Institutional Advancement 	LRF	\$45,000	Wells Fargo Foundation
CARES <ul style="list-style-type: none"> Funds to provide childcare consulting services to Child Action, Inc. 7/01/2016 through 6/30/2017 Administrator: Frank Malaret / Dean, Behavioral & Social Sciences 	SCC	\$7,500	Child Action, Inc.
Greater Sacramento Region Promise Planning <ul style="list-style-type: none"> Funding to support the planning process for an Awards for College Innovations / Promise Planning Grant application 	LRF	\$20,000	College Futures Foundation

<ul style="list-style-type: none"> 11/16/2016 through 2/3/2017 Administrator: Kristin Frame / Director of Institutional Advancement 			
<p>Align Capital Region Partnership</p> <ul style="list-style-type: none"> Funding to support the planning process for an Awards for College Innovations Planning Grant application 11/16/2016 through 2/3/2017 Administrator: Kristin Frame / Director of Institutional Advancement 	LRF	\$20,000	College Futures Foundation
<p>Career Tech Ed Program Culinary Art - Folsom</p> <ul style="list-style-type: none"> Funds To provide a Culinary Arts program to inmates at Folsom Women's Facility 1/1/2017 through 12/31/2017 Administrator: Kim Harrell / Dean, Careers & Technology 	CRC	\$100,000	California Prison Industry Authority
<p>Faculty Entrepreneurship Champion Mini-Grant</p> <ul style="list-style-type: none"> Funds To allow the Business Department to implement the Entrepreneurship program at CRC and at Valley High School 10/22/2016 through 6/30/2017 Administrator: Marjorie Duffy / Interim Dean, Business & Family Sciences 	CRC	\$7,500	Small Business Sector Navigator
<p>FLC MakerSpace (Proposal Development)</p> <ul style="list-style-type: none"> Funding for colleges to create makerspaces as part of an educational and workforce strategy. 12/1/2016 through 6/30/2017 Administrator: Gary Hartley / Dean, Instruction 	FLC	\$40,000	California Community Colleges Chancellors Office
<p>Sierra College Basic Skills Partnership Program Pilot</p> <ul style="list-style-type: none"> Funds To facilitate Math faculty awareness and involvement with the Basic Skills initiative and develop partnerships between High Schools, COE and CSUS. 7/1/2016 through 6/30/2018 Administrator: Roger A. Davidson / Dean, Math 	ARC	\$100,000	California Community Colleges Chancellors Office
<p>MakerSpace Start-up</p> <ul style="list-style-type: none"> Funding for colleges to create makerspaces as part of an educational and workforce strategy. 12/1/2016 through 6/30/2017 Administrator: Gabriel Meehan / Associate Vice President, Economic & Workforce Development 	SCC	\$40,000	California Community Colleges Chancellors Office

I. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
ARC Parking Lot Professional engineering/drawing for asphalt replacement	\$23,000.00	I	12/21/16 – 4/30/18	Wood Rodgers Inc.	FM
CRC College Center expansion CEQA initial study and mitigated negative declaration	\$27,980.00	I	1/11/17 – 12/31/17	Petralogix Engineering	FM

IT 5-yr maintenance and support for Liebert UPS (Uninterruptible Power Systems) and batteries	\$32,774.00	I	1-23-17 – 1-24-22	Emerson Network Power	DO
IT Project Management methodology assessment	\$115,000.00	I	12-14-16 – 06-30-17	Dynamic Campus Solutions, Inc.	DO
District wide Canvas remote help desk support service	\$21,544.00	I	1-4-2017-12/30/2017	Instructure Inc.	DO
Consulting, Grant Development Services	\$40,000	I	11-18-2016-11/17/2017	Hanover Research Council LLC	SCC

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the February board agenda packet pursuant to Board Policy 8315.

K. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions as listed herein pursuant to Board Policy 8315.

CHANGE ORDERS					
Bid №	Description	Change Amount	Change Number	Vendor	New Contract Total
16015	SCC Mohr Hall Installation of Replacement Chiller	\$18,148.00	1	ACCO Engineered Systems, Inc.	\$367,598.00

L. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the February board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

M. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of December 16, 2016 through January 15, 2017.

PURCHASE ORDERS		
General Fund	0001090510-0001090799 B117739-B117742	\$ 2,111,892.24
Capital Outlay Fund	0003017086-0003017118	
Child Development Fund	0006000785-0006000785	
Self-Insurance Fund	-	
WARRANTS		
General Fund	741373-741920	\$ 3,277,112.67
General Fund-ARC Instructional Related	007072-007114	

General Fund–CRC Instructional Related	022507-022522	
General Fund–FLC Instructional Related	030978-030984	
General Fund–SCC Instructional Related	045783-045817	
Capital Outlay Fund	831493-831546	
Student Financial Aid Fund	900045-900047	
Child Development Fund	954310-954313	
Self-Insurance Fund	976355-976356	
Payroll Warrants	334938-336712	\$ 8,032,770.31
Payroll Vendor Warrants	61485-61633	
January Leave Process	336713-338158	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 3,584,551.00
Clearing Checks	-	\$ -
Parking Checks	2943-2944	\$ 71.00
Bookstore Fund – ARC	31099-31140	\$ 226,270.57
Bookstore Fund – CRC	027002-027024	
Bookstore Fund – FLC	9636-9651	
Bookstore Fund – SCC	048736-048748	
Student Clubs Agency Fund – ARC	5131-5147	\$ 42,864.39
Student Clubs Agency Fund – CRC	4202-4223	
Student Clubs Agency Fund – FLC	2200-2210	
Student Clubs Agency Fund – SCC	3543-3549	
Foundation – ARC	5183-5203	\$ 77,193.93
Foundation – CRC	2224-2233	
Foundation – FLC	1258-1266	
Foundation – SCC	3948-3952	
Foundation – DO	0829-0832	
Associated Students Trust Fund – ARC	0834-0834	\$ 1,699.90
Associated Students Trust Fund – CRC	0682-0684	
Associated Students Trust Fund – FLC	0603-0604	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4360-4407 Manual checks 9128-9128	\$ 287,811.42
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 5,700.00
PARS	-	\$ 32,265.64
Vendors	-	\$ -
Backup Withholding	-	\$ 1,924.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 94,162.17
Bookstore	-	\$ 188,638.48
Payroll Direct Deposit Advices	825566-830439	\$ 11,479,138.30
Other Payroll Transactions		\$ 10,123.43

N. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-9414 Retirement Benefits

Revisions to Retirement Benefits Policy P-9414 were presented to the Board of Trustees for first reading and discussion.

5. COLLECTIVE BARGAINING

B. Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for LRCEA and LRCCD

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees conduct a public hearing and adopt the initial collective bargaining proposals of the District and receive the LRCEA's proposal.

Public Hearing: President Scribner declared a public hearing open in the matter of the 2017-2020 Initial Collective Bargaining Proposals for LRCEA and LRCCD. There were no comments. The hearing was declared closed.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

6. ACTION

A. California Community Colleges Classified Employee of the Year

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees endorse the nomination of Eric Fisher, HVAC Mechanic at American River College, for the 2017 California Community Colleges Classified Employee of the Year Award.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. ACCJC Substantive Change Proposal for New Programs at Folsom Lake College: Certificate of Achievement in Computed Tomography

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve the ACCJC Substantive Change Proposal for New Programs: Certificate of Achievement in Computed Tomography.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. Resolution No. 2017-03: 2016-17 Budget Revision No. 1

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees ratify and adopt the resolution authorizing the changes to the General Fund revenues and appropriations as shown on Schedules I, II and III (Instructionally Related sub-fund), and approve the 2016-17 Budget Revision No 1 for the Child Development, Capital Outlay Projects, Self-Insurance, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, and Los Rios Foundation funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

D. Contract Awards: SCC Swing Space Portables and Remodel Swing Space Portables

A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees award the contract for Bid number 17009 to Kaler/Dobler Construction Inc. for the total contract amount of \$146,000 and award the contract for Bid number 17010 to Kaler/Dobler Construction Inc. for the total contract amount of \$454,000.

E. Contract Award: ARC East Well Pump Station Improvements

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees award the contract for Bid number 17008 to T&S Construction Co., Inc. for the total contract amount of \$1,072,927.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

F. District Technology Plan

A motion was made by Mr. Johnson, seconded by Ms. Nelson, that the Board of Trustees approve the Los Rios Community College District Technology Plan.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

G. *Contract Award: District Information Technology Services*

A motion was made by Ms. Haynes, seconded by Ms. Ortiz, that the Board of Trustees contract with CampusWorks for IT leadership and expert services for \$853,000 over 24 months.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

H. *Accreditation Follow-Up Report for American River College*

A motion was made by Ms. Haynes, seconded by Ms. Nelson, that the Board of Trustees approve the American River College Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

I. *Accreditation Follow-Up Report for Cosumnes River College*

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees approve the Cosumnes River College Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

J. *Accreditation Follow-Up Report for Folsom Lake College*

A motion was made by Knight, seconded by Johnson, that the Board of Trustees approve the Folsom Lake College Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

K. Accreditation Follow-Up Report for Sacramento City College

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees approve the Sacramento City College Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

7. INFORMATION

A. Folsom Lake College Makerspace: Making Across the Curriculum

Folsom Lake College staff presented an overview of the college's Makerspace: a physical location where people gather to share resources and knowledge, work on projects, network and build in a technology-rich environment. For students this offers an inspired interdisciplinary learning environment and enables students from all disciplines to tackle open ended, real world challenges, preparing them for careers involving innovation, creativity, and invention.

8. BOARD MEMBER REPORTS

Trustee Souza reported that the student leaders would be participating in Lobby Day on February 15. They will be advocating for student mental health services.

Trustee Haynes attended the Sacramento Metro Chamber's Annual Dinner and Business Awards event, at which Sacramento City College was inducted into the Centennial Business Hall of Fame. Ms. Haynes also shared information from the CCLC Legislative Conference with her colleagues.

Trustee Ortiz provided an update on the work of Align Capital Region. She participated in the annual Steps to College event with the Mexican Consulate last Saturday, and will address Folsom Lake College students Monday regarding the Board's recent resolution regarding DACA students.

Trustee Nelson attended the CCLC Effective Trusteeship workshop.

Trustee Scribner participated in CRC's Convocation, attended the Martin Luther King March, and the ARC President's Circle event.

Trustees Scribner, Haynes, and Jones attended the recent Los Rios College Promise Summit.

9. FUTURE AGENDA ITEMS

No future agenda items were discussed.

10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Rebecca Kelly, President, Folsom Lake College Student Association
Vonnie Shane, President, Folsom Lake College Classified Senate
Ginni May, President, Districtwide Academic Senate
James Telles, LRCFT

ARC: The ARC production of "Cabaret" has been selected as one of only three performances to be presented at the prestigious Region VII Kennedy Center American College Theatre Festival in Denver later this month. ARC competed against hundreds of productions from a nine-state region, including shows from four-year universities, private colleges, and master's programs. To build financial support, the college is holding two fundraising events, as it will cost approximately \$54,000 for trucking, airfare, lodging, technical needs and registration. In addition to presenting "Cabaret" at the festival, ARC students are participating in other events ranging from the Irene Ryan (Acting) Competition to the Directing Competition, Musical Theatre Scholarship Competition, NextStep (Professional Theatre) Auditions and more. The Kennedy Center American College Theatre Festival is a national theatre program, sponsored by the U.S. Department of Education and the Kennedy Center for the Performing Arts, involving 18,000 students from colleges and universities nationwide.

CRC: For the first time since its opening in 2014, the CRC Art Gallery will feature a photography exhibit. The exhibition, entitled "Lightworks," will feature recognized photographers Kurt Edward Fishback, Richard Murai, Bill Santos and Donald Satterlee. This newest show will begin with an opening reception this Friday, February 10 from 6:00-8:00 p.m. The "Lightworks" exhibition runs through March 23. Hours of operation for the gallery are 11:00 a.m. to 5:00 p.m., Monday through Thursday. The exhibit is curated by CRC Art Professor Yoshio Taylor.

FLC: Falcon's Eye Theatre, the production arm of Folsom Lake College's Department of Theatre and Cinema Arts, participated in the Ghostlight Project on Thursday, January 19 outside of the Harris Center for the Arts. Inspired by the tradition of leaving a "ghost light" on in a darkened theater, this nationwide movement asked supporters to gather outside local theaters with flashlights "to create a 'light' for dark times ahead, and to make a pledge to stand for and protect the values of inclusion, participation, and compassion for everyone regardless of race,

class, religion, country of origin, immigration status, (dis)ability, age, gender identity, or sexual orientation." Over 40 faculty, staff, students, and community supporters participated.

SCC: SCC will be celebrating its 100th anniversary with a special Centennial Gala on Saturday, March 25 at 6 p.m. at the Sheraton Grand Hotel Sacramento. The evening will feature an elegant dinner and an entertainment-packed program that includes acts from "Music Man" and "The Great Gatsby," performances by the Sac City Choir and City Jazz Band, an original Vaudeville play and more. Tickets will be available for sale later this month on the college's website.

Chancellor King announced the following retirements:

Retirement			Years of Service
Victoria Schwimley	Account Clerk III	DO	15
Eva Meisner-Bell	Student Personnel Assistant-Career Center	ARC	24+
James Myart	Custodian	CRC	24+
Cynthia Petty	Administrative Assistant II	CRC	25
Ralph Hendrix	Counselor	CRC	27
Carol Olsen	Business Education Professor	CRC	27
Robert Hartin	Counselor	ARC	29

11. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:35 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 54957, Complaint Against Public Employee
- B. Pursuant to Government Code section 54956.9 subd. (a): Conference with Legal Counsel- Existing Litigation; WCAB No.'s: ADJ9912520 and ADJ10377695.
- C. Pursuant to Government code section 54957.6: Conference with Labor Negotiators – Agency designated representative Brian King, Theresa Matista, JP Sherry, Ryan Cox; Employee Organizations: SEIU, LRSA.

Closed Session Adjourned: 8:18 pm

Open Session: 8:19 pm

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

In the closed session matter identified as Item 11.A, the Board of Trustees voted to reject the appeal of the student. The Board voted to reject this appeal by a vote of 7 to 0.

In the closed session matter identified as Item 11.B, the Board of Trustees voted to approve the settlement of the Workers' Compensation Cases identified in that matter by a payment of \$90,000 to the employee. The Board voted to approve this settlement by a vote of 7 to 0.


In the closed session matter identified as Item 11.C, there was no reportable action taken.

13. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 7:0

President Scribner adjourned the meeting at 8:20 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: March 15, 2017.

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