



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, October 18, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Deborah Ortiz

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

The following faculty members from Sacramento City College addressed the Board of Trustees regarding the proposed changes to the regulations for parking on campus:

1. Troy Myers (Academic Senate President)
2. Pamela Posz
3. Liam McDaid
4. Scott Newton
5. David Wyatt
6. Kathryn Stanton

Tracy Thomas addressed the Board of Trustees regarding diversity.

3. CONSENT CONSIDERATIONS

Item 3.E was removed from the agenda to be considered as a separate action item.

A motion was made by Mr. Knight, seconded by Ms. Ortiz, that the Board of Trustees approve Consent Consideration items A through Q.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: September 13, 2017*

That the Board of Trustees approve the minutes of the meeting held on September 13, 2017.

B. *Curriculum Proposals: ARC/CRC/FLC/SCC*

That the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College and Sacramento City College.

C. *Resolution No. 2017-14: Liability Coverage for District Volunteers*

That the Board of Trustees approve Resolution No. 2017-14 regarding liability coverage for volunteers.

D. *Resolution No. 2017-15: Authorizing Execution of a Contract from the Department of Rehabilitation (College 2 Career)*

That the Board of Trustees approve Resolution No. 2017-15 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

E. *Board Policy Revision: P-1312 Visitors on Campus*

This item was removed from the consent agenda for separate action.

F. *Board Policy Revision: P-3221 Board Absences*

That the Board of Trustees approve the proposed revisions to Board Absences policy P-3221.

G. *Board Policy Creation: P-8221 Debt Management*

That the Board of Trustees approve and adopt the proposed new Debt Management policy P-8221.

H. *Section 125 Plan Modification*

That the Board of Trustees (1) specify the 125 Plan administrator is a committee comprised of the Vice Chancellor of Finance and Administration, the Associate Vice Chancellor of Finance, and the Director of Accounting Services, and (2) approve the changes to the 125 Plan including clarifying language regarding special elections as per U.S. Department of the Treasury, Regulation section 1.125-4 and allowing employees to fund health savings accounts.

I. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed in the October 2017 board agenda packet.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CCC Maker • Provides funding to build college makerspaces that welcome non-traditional students, support faculty to embed makerspaces into instruction, and foster partnerships with businesses to produce innovation-ready graduates inspired to contribute to the creative economy. • 8/18/2017 through 6/30/2018 • Administrator: Monica Pactol / Vice President, Instruction	FLC	\$250,000	California Community Colleges Chancellor's Office
Pathways to Paychecks • Provides funding to prepare students to become the next generation of industry professionals. • 11/01/2016 through 6/30/2017 • Administrator: Teri Munger / Instructor	ARC	\$60,000	Sacramento County Office of Education
CDTC Instructional Agreement • Funds to support coordination of and instruction in the Child Development Training Program • 9/01/2017 through 6/30/2018 • Administrator: Carl Sjovold / Interim Dean	SCC	\$20,400	Yosemite CCD/State of CA
Makerspace – Planning & Development • Funding for colleges to create makerspaces as	CRC	\$20,000	Sierra Joint Communit

K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17008	ARC additional scope of work associated with berm behind the well	\$13,451.53	1	T&S Construction Co.	\$1,086,378.53
16020	SCC 1) Cost to repair unknown electrical line found in "F" Lot 2) Credit for work associated with	\$16,645.00	1	Diede Construction Inc.	\$3,026,145.00

	terminating underground conduits into vault 3) Cost to re-route hydronics to avoid unknown pipes at approach to Business Wing. 4) Change ridged conduit to "EMT" at interior locations 5) Capture unused portion of allowance 6) Additional time for rain delays and administrative time for project close-out				
17020	ARC install new disconnect to accommodate additional breaker at existing panel	\$1,996.00	3	Kaler/Dobler Construction	\$196,730.90

BID AWARDS

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18010	DW Concrete Work to Support Parking Meter Upgrade Project	3	10/6/17	BRW Concrete Inc.	90,500.00

Bidders for 18010 DW Concrete Work to Support Parking Meter Upgrade Project

Contractor Name	Total Bid
BRW Concrete Inc.	90,500.00
Victor Concrete Inc.	104,800.00
Roebbelen Contracting Inc.	144,305.00

L. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein.

CONTRACTS

Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
District wide consulting services for infrastructure project management, design guidelines, master planning & tech support	\$100,000	I	07/01/2017 – 06/30/2022	Wood Rodgers	FM
Asian American and Native American Pacific Islander-Serving Institutions Proposal development services and technical assistance	\$35,000	R	07-01-17 – 06-30-18	Lighthouse Consulting	ARC

Title III proposal development services and technical assistance	\$30,000	R	07-01-17 – 06-30-18	Lighthouse Consulting	ARC
Consulting services to support strategic enrollment planning & management efforts	\$15,000	R	07-01-17 – 06-30-18	Cheri Jones	ARC
Consulting services for Peoplesoft Campus Solutions, Human Resource & Fiscal Service upgrades	\$82,000	R	7/1/17-6/30/18	Arya consulting	DO
Managing the district wide implementation of the student experience life cycle project	\$68,250	I	7/10/17-3/31/19	Cheri Jones	DO
Managing the district wide implementation of the enterprise level scheduling solution	\$52,500	I	7/10/17-12/31/18	Cheri Jones	DO
Hiring of digital communications specialist as consultant	\$55,358.29	I	9/11/17-3/31/18	3-Fold	DO
Evaluation services to Sacramento City College For U.S. Department Of Education Title V Grant	\$15,000.00	I	10/1/17-9/30/18	Erickson Consulting Services LLC	SCC
Support Coordination For California Healthcare Workforce Academy Including Scope Of Work And Contract Completion - meeting reporting and other tasks To support The Pilot Site	\$30,000.00	I	07/07/17-12/31/17	Butte College	SCC
Technical assistance services, facilitation & coaching support for Health Pathway Community Of Practice	\$15,000.00	I	8/15/2017-12/31/2017	UC Regents	SCC

M. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the October board agenda packet pursuant to Board Policy 8315.

N. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000.

That the Board of Trustees approve the disposal of items as listed in the October board agenda packet per Education Code section 81450-81450.5.

O. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items as listed in the October board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

P. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of August 16, 2017 through September 15, 2017.

PURCHASE ORDERS		
General Fund	0001094322-0001094784 B118632-B118685	\$ 6,044,949.75
Capital Outlay Fund	0003017392-0003017434	
Child Development Fund	0006000807-0006000809	
Self-Insurance Fund	B918005-B918005	
WARRANTS		
General Fund	751836-752918	\$ 13,779,717.36
General Fund-ARC Instructional Related	007772-007839	
General Fund-CRC Instructional Related	022736-022767	
General Fund-FLC Instructional Related	031121-031135	
General Fund-SCC Instructional Related	046282-046352	
Capital Outlay Fund	832141-832221	
Student Financial Aid Fund	900089-900098	
Child Development Fund	954411-954424	
Self-Insurance Fund	976396-976398	
Payroll Warrants	361755-363080	
Payroll Vendor Warrants	62632-62764	
September Leave Process	363081-366074	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 17,771,269.91
Clearing Checks	2760-2761	\$ 385.00
Parking Checks	3064-3065	\$ 107.00
Bookstore Fund – ARC	32151-32294	\$ 1,830,288.89
Bookstore Fund – CRC	27606-27667	
Bookstore Fund – FLC	10043-10061	
Bookstore Fund – SCC	049611-049706	
Student Clubs Agency Fund – ARC	5322-5349	\$ 135,023.03
Student Clubs Agency Fund – CRC	4450-4482	
Student Clubs Agency Fund – FLC	2324-2353	
Student Clubs Agency Fund – SCC	3741-3772	
Foundation – ARC	5612-5623	\$ 208,469.25
Foundation – CRC	2326-2373	
Foundation – FLC	1442-1449	
Foundation – SCC	4327-4334	
Foundation – DO	0908-0916	
Associated Students Trust Fund – ARC	0906-0906	\$ 1,385.42
Associated Students Trust Fund – CRC	0800-0802	
Associated Students Trust Fund – FLC	0704-0705	
Associated Students Trust Fund – SCC	-	

Regional Performing Arts Center Fund	USI Check System 5078-5130 Manual check: 9210-9210	\$ 361,127.87
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,900.00
PARS	-	\$ -
Vendors	-	\$ 135,166.44
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 135,166.44
Bookstore	-	\$ 186,935.30
Payroll Direct Deposit Advices	868174-872910	\$ 11,662,807.85
Other Payroll Transactions	-	\$ 8,153.25

Q. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.

3. CONSENT CONSIDERATION: SEPARATE ACTION

E. Board Policy Revision: P-1312 Visitors on Campus

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees approve the proposed revisions to Visitors on Campus policy P-1312.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: Jones

Motion carried; 6:1

Student Advisory Vote: Aye

4. ACTION

A. Resolution No. 2017-16: In Support of Codifying DACA

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve Resolution No. 2017-16 in support of DACA students within the California Community College and the Los Rios Community College District system and urge Congress to act to provide immediate and permanent legal protections for DACA students.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. Sacramento City College Strategic Plan, College Goals and Strategies

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve the revised Sacramento City College Strategic Plan.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

5. BOARD MEMBER REPORTS

Trustee Nguyen attended the City College of San Francisco Youth Town Hall for high school and college students.

Trustee Haynes thanked the executive staff and everyone who prepared for the fall board retreat. She participated in an interview on the radio show Family Matters (97.5FM) with Sacramento City College President Gutierrez, as well as press conference on AB 19 at SCC with Chancellor King and Dean Murakami. She also shared that last week the Sacramento Democratic Committee recognized Dean Murakami.

Trustee Scribner expressed her appreciation for the preparation and participation in the board retreat. She also shared that she attended the Sacramento Central Labor Council Salute to Labor dinner.

6. FUTURE AGENDA ITEMS

No future agenda items were discussed.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Halimeh Edais, President, Associated Student Body, Cosumnes River College

Vonnie Shane, Classified Senate President, Folsom Lake College

Carlos Lopez, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC student and alumni artists currently have their work on display at two community locations: the E Street Gallery and Crocker Art Gallery. The E Street Gallery exhibit is on display through October 28 and features work from 14 former and current ARC student artists. The student exhibit at the Crocker will be on display through January 7, 2018. This annual Crocker spotlight features the top 40 student pieces from a recent competition.

CRC: Cosumnes River College alumnus Tonny Hoang, who earned an A.S. degree in Environmental Studies & Sustainability and a GIS certificate, has been accepted into the McNair Scholars program at UC Davis. Tonny has landed three funded research experiences for undergrads in the last 18 months. The first of these was an NSF-funded Research Experience for Undergraduates (REU) program at Arizona State University during the summer of 2016, where he researched the effects of soil and microorganisms on growth of Ponderosa pine trees. The second took place during the spring of 2017 at UC Berkeley's Lawrence Livermore National Laboratory, where he learned how to use various software and remote sensing applications to analyze soils, along with other variables, to improve crop yields. The third, another NSF-funded REU program, took place this past summer at North Carolina State Univ. where he did soil science research.

FLC: Following the tragic events in Las Vegas on October 1st, the Greater Sacramento region rallied to support those affected. Due to the overwhelming need for blood, Folsom Lake College and BloodSource opened the college's Fall Blood Drive at the Main Folsom campus on October 4th and 5th to the community. With promotional support from many local radio and television stations, the effort saw a record-breaking turnout from students, faculty and staff, and the larger college community yielding 209 pints of lifesaving blood donated by 280 people (152 of whom were first timers). Participants also had the opportunity to sign nearly 150 cards that were then sent to Las Vegas area hospitals to share with their patients and medical staff.

SCC: President Gutierrez held his first Café Conversation with the SCC campus today. Another Café Conversation is planned for November so staff, students, and faculty have multiple opportunities to engage, share thoughts, and ask questions. In addition, the SCC MET Department in partnership with Trane has installed a new Variant Refrigerant Flow Training Center in the Lusk Building. The training center will be used as a classroom for MET students as well as a Heating Ventilation and Air Conditioning Contractor hands-on training facility. The ribbon cutting on September 29 was attended by Mayor Steinberg, members of the SCC faculty and staff, and many industry partners and representatives. It was a great success!

Chancellor King announced the following retirements:

Retirement			Years of Service
Siegfried Lutz	Police Officer	DO	14+
Marcia Viracola	Child Development Center Associate Teacher	SCC	15
Susan Peterson	Nursing Professor	ARC	17+
Janet Miller	Biology Professor	ARC	19
Phuong Duong	Food Services Assistant	SCC	19
Truman Rishard	Accounting Professor	SCC	19+
Eugene Nakanishi	Custodian	CRC	20
Alan Miller	Custodian	ARC	21
Jennifer Garcia	Student Personnel Assistant – Career & Job Opportunity Services	ARC	22+
Daniel Prosperi	Maintenance Electrician	FM	32+
Monica Cranston	Counselor	CRC	37+

8. CLOSED SESSION

Associate Vice Chancellor Ross announced closed session as listed below. The following board members went into closed session at 7:15 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor
- B. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators
– Agency designated representative: Jon Sharpe; Unrepresented Employee: Chancellor.

Closed Session Adjourned: 8:40 pm

Open Session: 8:42 pm

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In the closed session matter identified as Item 8.A, the Board of Trustees deemed that the Chancellor's performance for 2016-2017 was satisfactory, and he met his goals and objectives. The Board is prepared to enter into an agreement with the Chancellor on the following terms:

1. *Increase the contract term by one year through June 30, 2021.*
2. *Increase the Chancellor's base salary by 3% to \$318,954 in 2017-18, and by 3% over the prior year in each of the following years: 2018-19 and 2019-20.*
3. *Make the deferred compensation component and on-going component of his contract, and increase the amount by \$2,500 to \$17,500 in 2017-18 and by \$2,500 over the prior year in each of the following years: 2018-19 and 2019-20. Said deferred compensation is payable only upon an overall satisfactory performance evaluation as determined by the Board.*
4. *Increase the number of vacation days from 24 to 27 per year.*
5. *All other terms and conditions of the contract shall remain in place for the balance of the contract.*

However, the Board cannot act on this item at this time because the Chancellor's contract action item was not included in the October agenda. This item will be on the November agenda.

10. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Ms. Ortiz, that the meeting be adjourned.

Motion carried; 7:0

President Scribner adjourned the meeting at 8:45 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: November 8, 2017

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