



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, July 12, 2017**

## **1. CALL TO ORDER**

The board meeting was called to order by President Scribner at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Ruth Scribner, President  
Ms. Pamela Haynes, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight  
Ms. Tami Nelson  
Ms. Deborah Ortiz

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

There were no oral communications.

## **3. CONSENT CONSIDERATIONS**

Item 3.J was removed from the consent agenda to be considered as a separate action item.

*A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through L.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. Board Meeting Minutes: June 14, 2017

*That the Board of Trustees approve the minutes of the meeting held on June 14, 2017.*

B. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Ms. Beverly (Babs) Sandeen to the District's Citizens' Bond Oversight Committee.

C. Acceptance of Gifts: Colleges and Foundations

That the Board of Trustees accept the in-kind gifts amounting to \$311,854.68 as reflected in the July board agenda packet.

D. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>TRIO Upward Bound (Monterey Trail / Valley High Schools)</p> <ul style="list-style-type: none"> <li>Funding for colleges to provide fundamental support to high school students from low income families to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>10/01/2017 through 9/30/2022</li> <li>Administrator: Chad Funk / Dean, Student Services</li> </ul>	CRC	\$257,500	U.S. Department of Education
<p>TRIO Upward Bound (Florin High School)</p> <ul style="list-style-type: none"> <li>Funding for colleges to provide fundamental support to high school students from low income families to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>10/01/2017 through 9/30/2022</li> <li>Administrator: Chad Funk / Dean, Student Services</li> </ul>	CRC	\$257,500	U.S. Department of Education
<p>TRIO Upward Bound (Inderkum High School)</p> <ul style="list-style-type: none"> <li>Funding for colleges to provide fundamental support to high school students from low income families to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>10/01/2017 through 9/30/2022</li> <li>Administrator: Frank Kobayashi / Dean, Natomas Center</li> </ul>	ARC	\$257,500	U.S. Department of Education
<p>TRIO Upward Bound (Center High School)</p> <ul style="list-style-type: none"> <li>Funding for colleges to provide fundamental support to high school students from low income families to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.</li> <li>10/01/2017 through 9/30/2022</li> <li>Administrator: Frank Kobayashi / Dean, Natomas Center</li> </ul>	ARC	\$257,500	U.S. Department of Education

<p>California Math Readiness Challenge</p> <ul style="list-style-type: none"> <li>• Funding to provide faculty release time to work with high schools, CSUS, and SCOE on Early Assessment Program Sr./Jr. Math activities.</li> <li>• 11/01/2016 through 9/30/2017</li> <li>• Administrator: Roger Davidson / Dean, Mathematics</li> </ul>	ARC	\$48,000	U.S. Department of Education
<p>IEPI Innovation &amp; Effectiveness</p> <ul style="list-style-type: none"> <li>• Funding to establish the infrastructure for developing and implementing a more student-centered and efficient academic scheduling process</li> <li>• TBD</li> <li>• Administrator: Jamey Nye / Vice Chancellor, Instruction &amp; Technology</li> </ul>	DO	\$200,000	Santa Clarita Community College District
<p>Sacramento Shakespeare Festival</p> <ul style="list-style-type: none"> <li>• Funding to provide support for the Sacramento Shakespeare Festival</li> <li>• 1/01/2017 through 12/31/2017</li> <li>• Administrator: Dan McCarty / Interim Director, College Advancement</li> </ul>	SCC	\$7,817.08	Sacramento Metropolitan Arts Commission

E. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
ARC liberal arts modification Inspector of Record	\$34,000	I	04/19/17-04/30/19	Jamie Derrick Inspection	FM
SCC Union Stadium removal and reconstruct new concrete deck	\$54,935	I	05/26/17 – 07/31/18	Gary Roberts Architect Inc.	FM
Districtwide hosted website service for graphic displays of individual building energy consumption for use by occupants & building users	\$17,040	R	06/01/17 – 05/31/18	Lucid Design Group Inc.	FM
Districtwide camera project – security consulting services.	\$148,260	I	06/05/17 - 06/05/19	Exante360 LLC	FM
SCC Lillard fume hood controls mechanical & electrical design service.	\$35,435	I	04/18/17-03/31/18	Glumac	FM

FM/LRPD Storage Area Network Design and Consulting	\$63,420	I	05/31/17 – 05/31/18	Exante360 LLC	FM
Districtwide provide hosted website for collecting and displaying electrical data; analytics bill tracking development	\$62,878.61	R	05/26/17-05/31/20	Lucid Design Group Inc.	FM
FLC Professional Consulting Services, Counsel And Facilitation Support To Develop Folsom Lakes College Leadership Academy	\$15,000.00	I	05/01/2017-12/31/2017	DEVOL MICHELLE	FLC
Districtwide Coordinate regional advisory committees to exchange information from local employers, identify potential training and skill gaps, align existing programs to the regional labor market needs.	\$50,000.00	I	5/3/17 – 12/31/17	Valley Vision	ETW

F. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to Board Policy 8315.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17010	SCC Swing Space for Mohr Hall Modernization Existing Temps	\$9,588.70	2	Kaler/Dobler Construction Inc.	\$469,188.70
17010	SCC Swing Space for Mohr Hall Modernization Existing Temps	\$790.00	3	Kaler/Dobler Construction Inc.	\$469,978.70

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the July board agenda packet pursuant to Board Policy 8315.

H. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the July board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

I. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of May 16, 2017 through June 15, 2017.

<b>PURCHASE ORDERS</b>		
General Fund	0001093241-0001093388 B117778-B117778	\$ 5,205,539.71
Capital Outlay Fund	0003017309-0003017329	
Child Development Fund	-	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	747806-748454; 748456- 749177	\$ 9,577,795.81
General Fund-ARC Instructional Related	007517-007673	
General Fund-CRC Instructional Related	022688-022718	
General Fund-FLC Instructional Related	031079-031098	
General Fund-SCC Instructional Related	046090-046175	
Capital Outlay Fund	831862-831972	
Student Financial Aid Fund	900086-900088	
Child Development Fund	954378-954389	
Self-Insurance Fund	976380-976385	
Payroll Warrants	352674-354410	
Payroll Vendor Warrants	62249-62399	
June Leave Process	354411-354417	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 1,691,818.03
Clearing Checks	2648-2648	\$ 330.00
Parking Checks	2953-2959	\$ 711.00
Bookstore Fund – ARC	31525-31578	\$ 572,582.05
Bookstore Fund – CRC	027221-027250	
Bookstore Fund – FLC	9795-9815	
Bookstore Fund – SCC	049027-049061	
Student Clubs Agency Fund – ARC	5250-5279	\$ 70,712.23
Student Clubs Agency Fund – CRC	4344-4385	
Student Clubs Agency Fund – FLC	2259-2271	
Student Clubs Agency Fund – SCC	3618-3647	
Foundation – ARC	5308-5336	\$ 353,201.01
Foundation – CRC	2284-2292	
Foundation – FLC	1323-1349	
Foundation – SCC	4039-4293	
Foundation – DO	0888-0895	
Associated Students Trust Fund – ARC	0854-0861	\$ 2,850.22
Associated Students Trust Fund – CRC	0704-0717	
Associated Students Trust Fund – FLC	0608-0608	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4676-4723	\$ 253,613.67
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 27,400.00
PARS	-	\$ 28,394.71

Vendors	-	\$
Backup Withholding	-	\$ 681.00
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 153,971.82
Bookstore	-	\$ 21,449.44
Payroll Direct Deposit Advices	849728-854827	\$ 12,220,107.75
Other Payroll Transactions	-	\$ 8,607.25

J. Warrant - Opening Doors

*This item was removed from the consent agenda to be considered as a separate action item.*

K. Classification of Contract Employees

*That the Board of Trustees approve the changes listed in the July board agenda packet in certificated personnel employment status effective July 1, 2017.*

L. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the July board agenda packet.*

**3. CONSENT CONSIDERATION: SEPARATE ACTION**

J. Warrant - Opening Doors

Trustee Ortiz recused herself for the consideration of this agenda item and absented herself from the chamber during the vote.

*A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees approve the warrant to Opening Doors.*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner

No: None

Absent: Ortiz

Motion carried; 6:0

Student Advisory Vote: Aye

**4. ACTION**

A. Resolution 2017-05A: Authorization to Sell the Poppy Ridge Parcel

*A motion was made by Mr. Knight, and seconded by Mr. Johnson, that the Board of Trustees adopt Resolution Number 2017-05A to approve the sale of the Poppy Ridge Parcel to the City of Elk Grove, at the purchase price, and upon the terms set forth, and that the Board of Trustees*

authorizes the Chancellor, or designee, to execute the purchase and sale agreement, prepare the appropriate document(s) and take all necessary steps to consummate the sale of the Poppy Ridge Parcel, including the execution of a deed and the delivery of it upon performance and compliance by the purchaser of all the terms or conditions of the contract to be performed concurrently therewith.

Roll Call Vote:

Aye: Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Abstain: Haynes

Motion carried; 6:0 with one abstention.

Student Advisory Vote: Aye

B. Resolution No. 2017-10: Mitigated Negative Declaration – CRC College Center Modernization and Expansion Project

A motion was made by Mr. Jones, and seconded by Mr. Knight, that the Board of Trustees adopt Resolution No. 2017-10, approving a Mitigated Negative Declaration for the proposed Cosumnes River College - College Center Modernization and Expansion and that the Board approve the project.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. LRSA Salary Schedule - Modification

A motion was made by Ms. Ortiz, and seconded by Ms. Haynes, that the Board of Trustees approve the memorandum of understanding with the LRSA unit and the changes to the 2017-18 interim salary schedule for LRSA Classified Employees, effective July 1, 2017, and that the placement for unit members in the changed classifications will be updated accordingly.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

D. SEIU Salary Schedule - Modification

A motion was made by Ms. Haynes, and seconded by Ms. Nelson, that the Board of Trustees approve the changes to the 2017-18 interim salary schedule for SEIU Classified Employees, effective July 1, 2017, and that the placement for unit members in the classification of police officer and police detective be updated accordingly.

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

E. *Appointment of Los Rios Representatives to the Capital Adult Education Regional Consortium*

*A motion was made by Ms. Haynes, and seconded by Mr. Knight, that the Board of Trustees approve the appointments of Vice Chancellor Jamey Nye as the District's primary CAERC representative and Vice Chancellor of Finance and Administration Theresa Matista as alternate representative to the Capital Adult Education Regional Consortium.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

## **5. INFORMATION**

American River College President Thomas Greene presented an overview of the proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) between the Los Rios Community College District and Twin Rivers Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education. Beginning Fall 2017, classes in Diesel Technology will be offered to high school students at Highlands High School. At the completion of a sequence of classes, students will earn a Preventative Maintenance Certificate. A public hearing will be held at the August 9, 2017 board meeting to allow for public input regarding the joint MOU.

## **6. BOARD MEMBER REPORTS**

Trustee Nguyen continues to work on understanding the bylaws and constitutions of our District, as well as Districts in the area.

Trustee Knight shared insights from a recent visit coordinated by the El Dorado Office of Education to a correctional facility for young women (ages 13-17) who are wards of the court.

Trustee Haynes recently provided a structured pathways report to the CCCT Board. She reported on her appointment by the State Chancellor to the State Department of Education Board's Workforce Pathways Joint Advisory Committee. She also recognized the Hawk Institute,



the Roberts Family, the M2C3 (National Consortium on College Men of Color), and the Umoja program for the work they do, and expressed her appreciation to the Board of Governors who recognized the historic black colleges and universities and made certain that there are articulation agreements. Finally, Trustee Haynes respectfully requested meeting adjournment in honor of former Sacramento City Councilwoman Bonnie Pannell.

Trustee Nelson recently visited the Cosumnes River College food pantry the Hawk Spot.

## 7. FUTURE AGENDA ITEMS

Trustee Knight requested information on the District's Nursing programs' transfer practices.

Trustee Knight also noted the El Dorado Hills Fire District is opening a new training facility, which may provide an opportunity for EMT and fire academy classes in conjunction with Los Rios.

Trustee Ortiz requested an update on the District's allied healthcare programs, the local nursing workforce demand, as well as whether the District offers any LVN to RN programs.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Vonnie Shane, President, Folsom Lake College Classified Senate

Troy Myers, President, Sacramento City College Academic Senate

### *Chancellor's Report:*

**ARC:** ARC's Veterans Resource Center (VRC) has been selected to receive a statewide 2017 Dr. John W. Rice Diversity & Equity Award. The award will be presented at a special event Tuesday, July 18, at the Crocker Art Museum in Sacramento. The VRC is being recognized as one of the most developed, well-staffed and fully institutionalized service programs for veterans in the state. The Dr. John W. Rice Diversity & Equity Award was established in 2001 to honor community college staff members, districts, colleges or programs that have made the greatest contribution towards faculty and staff diversity or student equity. Award winners are selected for clearly demonstrating an outstanding achievement in diversity or student equity.

**CRC:** Cosumnes River College joined hundreds of others to raise funds for the Elk Grove Food Bank at the 13th Annual EGRun4Hunger event on June 24. CRC students and employees joined forces and raised the second largest amount of funds this year. Proceeds from the EGRun4Hunger benefit the Elk Grove Food Bank, which provides all of the food for CRC's food pantry, the Hawk Spot. They also provide food for the Veterans' Resource Center and Enriched Scholars Program. They do all of this free-of-charge, where many school food pantries must pay for their food. The Elk Grove Food Bank shares the college's unwavering commitment to our students and their success. The work of the Food Bank benefits more than 4,500 individuals from the Elk Grove area every month.

**FLC:** Folsom Lake College hosted the inaugural West Coast Coders camp for high school girls June 5-16. This all-girl camp provided the opportunity for young women interested in computer science to learn about firmware and software while they programmed robots with laptop computers. FLC Computer Information Science professors Caleb Fowler and Suha Al Jaboori oversaw the hands-on instruction. This is one of several such camps offered in the Sacramento area through a grant from the North Far North Regional Consortium, Yuba College Deputy Sector Navigator, and the Strong Workforce Program. The purpose of the camp is to provide opportunities for female high school students to learn together as a group that no barriers can prevent them from pursuing their interest in computer programming and high technology applications.

**SCC:** Sacramento City College is launching a Career Education Campaign in partnership with the California Community Colleges (CCC). The campaign is designed to raise awareness among key audiences that more than 200 Career Education programs are offered at the 113 California community colleges, including SCC. The campaign will also increase awareness and engagement with employers. The launch includes a press conference on Thursday, July 20 at 9:00 am at the State Capitol. The event will include SCC student and alumni speakers, and aeronautic, dental health and culinary career education demos and visual displays.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Clarence Mabanag	Police Officer	DO	2
Bernardita Juarez	Custodian	CRC	12
John Hallberg	Administrative Services Analyst	ARC	19

## 9. ADJOURNMENT

*A motion was made by Trustee Haynes, seconded by Mr. Knight, that the meeting be adjourned.*

*Motion carried; 7:0*

President Scribner adjourned the meeting in honor and memory of former Sacramento Councilwoman Bonnie Pannell at 6:43 pm.

  
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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: August 9, 2017*

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