



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, August 10, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Ralph Merletti addressed the Board of Trustees to provide suggestions based on observations he made during the July board meeting.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through N.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. *Board Meeting Minutes: July 13, 2016*

*That the Board of Trustees approve the minutes of the meeting held on July 13, 2016.*

B. Resolution No 2016-13: Sub Grant with Sacramento Employment and Training Agency

That the Board of Trustees approve the Resolution No. 2016-13 authorizing a sub grant between Sacramento Employment and Training Agency and the Los Rios Community College District.

C. Resolution No 2016-14: Authorizing Execution of a Contract from the County of Sacramento Department of Human Assistance (CalWORKS Data Sharing Agreement)

That the Board of Trustees approve Resolution No. 2016-14 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

D. Claim – Vincent Romano

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2016 Quarterly Financial Status report (CCFS-311Q) and the related financial statements.

F. Los Rios Foundation ~ Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2016.

G. Special Event Authorization

That the Board of Trustees approve the applications included in the August board agenda packet.

H. Ratify: Grants and Contracts Awarded

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Common Assessment Initiative Implementation Grant <ul style="list-style-type: none"> <li>• Funds to support the development/implementation of a common assessment system.</li> <li>• 6/01/2016 through 6/30/2017</li> <li>• Administrator: Kimberly McDaniel, Vice President, Student Services</li> </ul>	CRC	\$15,000	CCCCO
Prop 39 Program Improvement Fund – Augmentation <ul style="list-style-type: none"> <li>• Funds to enhance green/clean technology programs.</li> <li>• 5/01/2016 through 6/15/2016</li> <li>• Administrator: Gabriel Meehan, Associate Vice President, Economic and Workforce Development</li> </ul>	SCC	\$20,383	Mendocino College
State Trade Export Promotion (STEP) Program (renewal)	WED	\$179,620	CCCCO

<ul style="list-style-type: none"> <li>Funds to provide export training to California businesses.</li> <li>7/30/2015 through 7/29/2016</li> <li>Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul>			
<p>Workability III (renewal)</p> <ul style="list-style-type: none"> <li>Funds to prepare and assist individuals in the Workability Program to obtain and maintain meaningful employment.</li> <li>7/1/2016 through 6/30/2017</li> <li>Administrator: Christine Hernandez, Dean, Financial Aid and Student Services</li> </ul>	SCC	\$634,395	CA Dept. of Rehabilitation

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

I. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Davis Center Phase 2 – Inspector of Record; Provide DSA required inspection services for duration of project	\$180,000.00	(R)	07/01/16 – 07/01/18	Mark Browing	Facilities Management
SCC Mohr Hall -swing space portables. Provide Architectural and Engineering services for Mohr Hall Modernization	\$25,120.00	(I)	07/14/16- 08/31/18	Dean F. Unger Architects, Inc.	Facilities Management
DW - service for maintaining building automation systems	\$146,778.40	(R)	07/01/16 - 06/30/17	Honeywell Inc.	Facilities Management

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the August board agenda packet pursuant to board policy 8315.

K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to board policy 8315.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16019R	8440 Poppy Ridge Rd.	4	7/22/16	WCE, DBA West	\$64,000

	Demolishing Project; permitting and demolition of structures, trees, irrigation system, concrete, septic and fencing			Coast Environmental	
16023	Outsource of Financial Aid Disbursement System; financial aid delivery to over 22,000 students at four campuses.	3	Notice of Intent to Award 7/22/16	BankMobile	\$30,000 annually for a 5 year term

L. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the August board agenda packet, pursuant to Education Code section 81452.

M. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of June 16, 2016 through July 15, 2016.

PURCHASE ORDERS		
General Fund	0001087686-0001088104 B117000-B117502	\$ 13,616,839.29
Capital Outlay Fund	0003016864-0003016893	
Child Development Fund	0006000773-0006000774 B617000-B617011	
Self-Insurance Fund	0009000359-0009000365 B917000-B917001	
WARRANTS		
General Fund	733133-734804	\$ 9,082,279.16
General Fund-ARC Instructional Related	006546-006589	
General Fund-CRC Instructional Related	022330-022348	
General Fund-FLC Instructional Related	030896-030902	
General Fund-SCC Instructional Related	045332-045365	
Capital Outlay Fund	831019-831072	
Child Development Fund	954234-954246	
Self-Insurance Fund	976322-976324	
Payroll Warrants	314774-315834	\$ 15,812,911.16
Payroll-Direct Deposit	795260-798837	
July Leave Process	315835-317844	
Payroll Vendor Warrants	60645-60770	
CHECKS		
Financial Aid Disbursements	2269259-2272625	\$ 2,401,956.50
Clearing Checks	2621-2622	\$ 2,976.04
Parking Checks	-	\$ -
Bookstore Fund – ARC	30600-30663	\$ 682,127.08
Bookstore Fund – CRC	026742-026789	
Bookstore Fund – FLC	9406-9439	

Bookstore Fund – SCC	048352-048395	
Student Clubs Agency Fund – ARC	4979-4985	\$ 19,256.41
Student Clubs Agency Fund – CRC	4036-4047	
Student Clubs Agency Fund – FLC	2097-2103	
Student Clubs Agency Fund – SCC	3419-3425	
Foundation – ARC	4832-4892	\$ 67,556.88
Foundation – CRC	2102-2104	
Foundation – FLC	1166-1180	
Foundation – SCC	3839-3845	
Foundation – DO	0784-0793	
Associated Students Trust Fund – ARC	0808-0811	\$ 3,016.68
Associated Students Trust Fund – CRC	0666-0667	
Associated Students Trust Fund – FLC	0584-0588	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3992-4042	\$ 375,998.65
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ 20,480.61
Vendors	-	\$ 3,912.50
Backup Withholding	-	\$ 676.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -
Wire Transfers	-	\$ 139,172.11

N. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

**4. ACTION**

A. Pay Rate Schedules: 2015-16 Final and 2016-17 Interim.

A motion was made by Ms. Scribner, and seconded by Mr. Knight, that the Board of Trustees adopt and approve the salary schedules for all groups and individuals as listed in the August board agenda packet, and that the Board of Trustees ratify the Memorandums of Understanding, as outlined in the August board agenda.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

## 5. INFORMATION

### A. Update on Confidential Advocate/Sexual Assault Education Program

General Counsel Sherry provided a summary of staff's review of the District's sexual assault-related board policies and regulations, its internal processes and the information available to students, staff and faculty on the subject. He presented the comprehensive guide containing information about sexual assault, sexual assault prevention, the legal process, the college process, resources available to victims and other useful information, which will be provided to the college community and persons who report they have been sexually assaulted. Starting this fall, a Confidential Advocate from WEAVE will be on each college campus five hours per week (20 hours per week total) to provide confidential support and resources to anyone who reports sexual assault.

## 6. BOARD MEMBER REPORTS

Student Trustee Sousa attended the California Endowment "Schools not Prisons" Campaign.

Trustee Haynes attended the Career Technical Education (CTE) Summit in Oakland as a representative of the Board of Governors, as well as the Citizens' Bond Oversight Committee meeting.

## 7. FUTURE AGENDA ITEMS

Trustee Albiani requested a follow up on the District's efforts to manage student mental illness issues.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Mary Goodall, President, ARC Classified Senate President

Carlos Lopez, President, Folsom Lake College Academic Senate President

Dean Murakami, President, LRFCT

### *Chancellor's Report:*

ARC: ARC students and faculty once again earned multiple honors in State Fair industrial education competition. The highlight was the Diesel Tech program winning a prestigious Golden Bear Best of Show for a trailer hitch project. Several other programs won in this annual showdown among students throughout California.

CRC: Cosumnes River College will host a "Unity in our Community" event at the end of August. Hosted by the Student Life and Leadership Center, the event was conceived in response to the recent events across the country. The event is framed around "peaceful advocacy" through venues attentive towards healing. Tables will be placed around the quad and dialogue will be

facilitated by a variety of people answering questions and asking what unity means at CRC. This is the first of what is hoped to be several events throughout the semester. It will take place during the first week of classes on August 25.

**FLC:** Folsom Lake College students Shelbie Condie and Will Shultz were recipients of the 2016 University of California Regents Scholarship. The merit-based Regents Scholarship is the UC's most prestigious scholarship, which grants an honorarium award of \$7,500 per year plus privileges including priority registration, research opportunities, and student-faculty mentorships. Scholars are selected based on their academic achievements and personal accomplishments and must have a GPA of 3.80 or higher. Shelbie, an English major, and Will, a Computer Science major, will be attending UC Davis this fall.

**SCC:** Sacramento City College hosted an event called "Schools Not Prisons" on Saturday, August 6. The event, which drew more than 1,000 participants, raises awareness of the disproportionate amount of public funding invested in prisons rather than education. Organized by the California Endowment, the event featured art and music and was free to attend. It kicked off a tour that will visit multiple college campuses, as well as three adult and youth correctional facilities.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Mary McDermott	Foster and Kinship Care Education / YESSILP Coordinator	ARC	17
Charles Larabee III	Computer Information Science Professor	ARC	18
David Clinchy	Director, Facilities, Planning & Construction	FM	25
David Cooper	Computer Information Science Professor	FLC	27
Timothy Taylor	Computer Information Science Professor	SCC	29
Richard Clinger	Instructional Assistant – Applied Music (Piano)	SCC	35+

## 9. ADJOURNMENT

*A motion was made by Mr. Johnson, seconded by Mr. Jones, that the meeting be adjourned.*

*Roll Call Vote:*

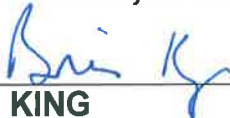
*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

President Ortiz adjourned the meeting at 6:30 p.m.

  
**BRIAN KING**  
 Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: September 7, 2016*