



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 11, 2016

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the American River College Student Center Board Room, 4700 College Oak Drive, Sacramento, California.

Present:

Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Kay Albiani

2. ORAL COMMUNICATIONS

Laurie Jones addressed the Board of Trustees regarding student government matters and congratulated Cameron Weaver on behalf of former Student Trustee Omba Kipuke.

The following employees addressed the Board of Trustees regarding the District's sustainability efforts:

1. David Hagerty
2. Craig Davis
3. Don Reid

President Ortiz and the Board of Trustees recognized Cameron Weaver for his outstanding service as Student Trustee.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Knight, seconded by Mr. Weaver, that the Board of Trustees approve Consent Consideration items A through Q.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: April 13, 2016*

That the Board of Trustees approve the minutes of the meeting held on April 13, 2016.

B. *Curriculum Proposals: ARC/CRC/FLC/SCC*

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. *Non-Substantive Board Policy Revisions: Grade Point Average and Student Honors (P-7251); Grading Practice and Standards (P-7252); Developmental Course Limit (P-7261)*

That the Board of Trustees approve the proposed revisions to board policies P-7251, P-7252 and P-7261.

D. *Claim – Wesley Williams*

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

E. *Claim – Dane Lawless*

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

F. *Proposal: Reclamation District 900 Operations and Maintenance*

That the Board of Trustees support the proposed assessment of District property and authorize the Chancellor or his designee to sign and submit the official ballot to the agency.

G. *District Quarterly Financial Status Report (311Q)*

That the Board of Trustees receive the March 31, 2016 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

H. *Los Rios Foundation – Quarterly Investment Report*

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2016.

I. Special Event Authorization

That the Board of Trustees approve the applications as listed in the May board agenda packet.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program <ul style="list-style-type: none"> • Funds to support the Mentor Program. • 8/1/2015 through 7/31/2016 • Administrator: Dale van Dam, Dean, Instruction 	FLC	\$650	Chabot-Las Positas CCD

K. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Workforce research, compile and analyze findings, develop and write reports	\$15,000	I	3/21/16 – 6/30/16	Karen Beltramo	Workforce & Economic Development
District Wide Compliance Testing for Underground Fuel Storage Tanks	\$21,015	R	1/1/16 – 6/30/17	Walton Engineering, Inc.	Facilities Management

L. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the May board agenda packet pursuant to Board Policy 8315.

M. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to Board Policy 8315.

CHANGE ORDERS					
Bid №	Description	Change Amount	Change Number	Vendor	New Contract Total
16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	\$8,539.27	1	Treehenge Construction Inc.	\$331,539.27

16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	\$6,463.30	2	Treehenge Construction Inc.	\$338,539.27
16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	None	3	Treehenge Construction Inc.	\$338,539.27

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16015	SCC Mohr Hall Chiller Replacement	2	4/8/16	ACCO	\$349,450.00
16009	District Wide Vending Machine Services	2	4/19/16	Canteen	LRCCD to receive 25.3% from profits of snacks, 32.6% hot beverages and 7.6% general merchandise

N. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the May board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

O. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of March 16, 2016 through April 15, 2016.

PURCHASE ORDERS			
General Fund	0001085937-0001086463 B116735-B116746	\$ 2,353,514.33	
Capital Outlay Fund	0003016720-0003016771 B316005-B316005		
Child Development Fund	-		
Self-Insurance Fund	0009000354-0009000354		
WARRANTS			
General Fund	728710-730633	\$ 14,141,410.64	
General Fund-ARC Instructional Related	006155-006271		
General Fund-CRC Instructional Related	022199-022240		
General Fund-FLC Instructional Related	030843-030858		
General Fund-SCC Instructional Related	045050-045114		
Capital Outlay Fund	830727-830826		
Child Development Fund	954196-954211		
Self-Insurance Fund	976306-976307		
Payroll Warrants	304233-306099		\$ 20,103,878.02
Payroll-Direct Deposit	780325-785012		
March Leave Process	306100-307747		
Payroll Vendor Warrants	60141-60313		

CHECKS		
Financial Aid Disbursements	2242363-2264340	\$ 19,158,576.67
Clearing Checks	-	\$
Parking Checks	2928-2929	\$ 66.00
Bookstore Fund – ARC	30395-30456	\$ 751,409.49
Bookstore Fund – CRC	026667-026682	
Bookstore Fund – FLC	9314-9350	
Bookstore Fund – SCC	048214-048249	
Student Clubs Agency Fund – ARC	4909-4927	\$ 49,321.74
Student Clubs Agency Fund – CRC	3936-3954	
Student Clubs Agency Fund – FLC	2066-2075	
Student Clubs Agency Fund – SCC	3339-3360	
Foundation – ARC	4771-4784	\$ 31,192.33
Foundation – CRC	2060-2066	
Foundation – FLC	1111-1125	
Foundation – SCC	3606-3619	
Foundation – DO	0742-0748	
Associated Students Trust Fund – ARC	0777-0784	\$ 8,999.78
Associated Students Trust Fund – CRC	0646-0647	
Associated Students Trust Fund – FLC	0570-0575	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3832-3899	\$ 158,848.59
WIRES		
Board of Equalization	-	\$
PARS	-	\$ 24,436.37
Vendors	-	\$ -
Backup Withholding	-	\$ 676.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

P. 2016-17 Sabbaticals/Professional Development Leaves

That Board of Trustees approve the Sabbaticals/Professional Development Leaves for the 2016-17 year.

Q. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

4. FIRST READING

A. Board Policy Creation: Emeriti: P-5166, P-6626, P-9415

New board policies P-5166, P-6626 and P-9415 were presented to the Board of Trustees as First Reading for review and discussion.

B. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions: P-5121, P-5122, P-6122, P-6123, P-9121, P-9123

Revisions to board policies were presented to the Board of Trustees as First Reading for review and discussion.

C. Five Year Construction Plan and FPP's

The Five Year Construction Plan and FPP's were presented to the Board of Trustees as First Reading for review and discussion.

5. ACTION

A. Los Rios Strategic Plan

A motion was made by M. Haynes, and seconded by Mr. Knight, that Board of Trustees approve the Los Rios Community College District 2016 Strategic Plan for implementation.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

B. Resolution No. 2016-07: Recognizing Classified Employees

A motion was made by Ms. Scribner, and seconded by Mr. Weaver, that the Board of Trustees adopt Resolution No. 2016-07 recognizing classified staff for their contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

C. Equal Employment Opportunity Plan

A motion was made by Ms. Haynes, and seconded by Mr. Johnson, that the Board of Trustees approve the Los Rios Community College District Equal Employment Opportunity plan.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0
Student Advisory Vote: Aye

6. INFORMATION

A. American River College New Faculty Academy

American River College New Faculty Academy Coordinator Heidi Bennett presented information about the College's cohort for new faculty for the Board of Trustees' information and discussion.

7. BOARD MEMBER REPORTS

Trustees Ortiz and Haynes both attended the Honrando a Nuestros Estudiantes (Honoring our Students) celebration, as well as the Jewish/Latino Film Festival.

Trustee Haynes attended the CRC Patron's Luncheon and a Sacramento City College Talks event.

Trustee Knight reported out from the Building Industry Association meeting he attended.

Trustee Weaver expressed his gratitude for the opportunity to serve as the Student Trustee.

8. FUTURE AGENDA ITEMS

Trustee Haynes requested an update on the recent funding for workforce and economic development, and how Greater Sacramento and NextEd are intersecting to ensure that our students are employable through our pathways.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

David Hilton, President, American River College Student Association
Mary Goodall, President, American River College Classified Senate
Ginni May, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: American River College's Respiratory Care program is among a select group of programs recognized by the Commission on Accreditation for Respiratory Care (CoARC) to receive the Distinguished RRT Credentialing Success Award. The Commission views the RRT credential as a measure of a program's success in inspiring its graduates to achieve their highest educational and professional aspirations. This is the second consecutive year ARC's program has been recognized.

CRC: Cosumnes River College has been notified that it has been awarded a state grant that will allow CRC to transform how instruction in basic skills is delivered, with a goal of increasing access and success for more students. CRC requested \$1.5 million. Through the basic skills initiative, instruction at the college will be completely and thoroughly enhanced by transforming how, where and when basic skills students are taught. Many CRC faculty, staff and administrators were instrumental in the writing and preparation of this grant. In all, 85 California community colleges applied for funding, and 43 – including Sacramento City College – were awarded some level of funding. Precise dollar amounts are pending BOG approval.

FLC: Folsom Lake College’s Work Experience & Internship Program was named the “College Program of the Year” for two-year colleges by the California Internship & Work Experience Association (CIWEA). FLC’s program, under the guidance of coordinator Julie Collier, was recognized at a special luncheon during the annual CIWEA conference held in San Diego on April 7. Highlights for the program during the past academic year included hosting the college’s first large-scale Career Fair, a successful partnership with Dignity Health’s Mercy Hospital of Folsom placing students as volunteer staff in the hospital’s emergency department, and serving as one of 10 pilot schools for “New World of Work” that incorporates soft skills training into Work Experience courses.

SCC: Sacramento City College has been awarded the 2016 Yolo County Excellence in Education Award in Program Excellence for the “Kinders Go to College” event at the SCC West Sacramento Center. This is a new program that began in May 2015 in partnership with the Washington Unified School District, city of West Sacramento and Yolo County Office of Education. It focuses on hosting the entire kindergarten class and parents from one elementary school in the district. The goal is to expose children early on to the concept of college by bringing them to a campus. Each kindergartener has the opportunity to rotate through several activity workshops on topics including nutrition, nursing, the environment and recycling, art, law enforcement, and the library. The model also engages middle and high school students by assigning them as “mentors” to the kindergarteners. Mentors are asked to guide the younger children throughout the day by helping them with the activities and answering their questions. This year’s Kinders Go to College event is next Friday, May 20, 8:30 a.m. to 1 p.m.

Chancellor King announced the following retirements:

Retirement			Years of Service
Deborah Flower	Horticulture Professor	ARC	10
Jane Watson	Reading Professor	ARC	15
Lori Puccio	Payroll Accountant	DO	15+
William Iley	Physics Professor	SCC	25
Carol Minter	Dental Hygiene Professor	SCC	38

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:05 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

Pursuant to Government Code section 54956.8; Conference with Real Property Negotiators; Property: Sacramento County APN: 277-0285-003-0000; District Negotiators: Brian King, Theresa Matista, Pablo Manzo and Jamey Nye.

Closed Session Adjourned: 8:20 pm

Open Session: 8:21 pm

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

12. ADJOURNMENT

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 4:0

President Ortiz adjourned the meeting at 8:23 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: June 8, 2016
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