



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, July 13, 2016**

**1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

***Absent:***

Ms. Kay Albiani

**2. ORAL COMMUNICATIONS**

There were no oral communications.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through P.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Absent: Albiani*

*Motion carried; 6:0*

*Student Advisory Vote: Aye*

A. *Board Meeting Minutes: June 8, 2016*

*That the Board of Trustees approve the minutes of the meeting held on June 8, 2016.*

B. Board Policy Revision: Auxiliary Organizations (P-1612)

That the Board of Trustees approve the proposed revision to board policy P-1612.

C. Board Policy Revision: Sexual Assault, Domestic Violence, Dating Violence, and Stalking (P-2541)

That the Board of Trustees approve the proposed revision to board policy P-2541.

D. Application to Present Late Claim – Mariyana Biza

That the Board of Trustees reject the application to file a late claim and refer the matter to the District's insurance administrators for further handling.

E. Resolution No. 2016-11: Authorizing Execution of a Contract from the Department of Rehabilitation (Workability III)

That the Board of Trustees approve Resolution No. 2016-11 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

F. Acceptance of Gifts: Colleges and Foundations

That the Board of Trustees accept the in-kind gifts amounting to \$220,135.75 listed in the July agenda packet.

G. District Bank Accounts

That the Board of Trustees affirm the continuing need for the enclosed separate bank accounts used by the District.

H. Disposition of Stale Dated Records

That the Board of Trustees approve the destruction of the documents referenced in the July board agenda packet.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
California Apprenticeship Initiative – New and Innovative Grant Program <ul style="list-style-type: none"><li>Funds to develop a model apprenticeship program in advanced manufacturing and to train 40 apprentices.</li><li>1/21/2016 through 2/28/2017</li><li>Administrator: Jerome Countee, Associate Vice President, Instruction</li></ul>	ARC	\$788,000	CCCCO

<p>California State Preschool Program (renewal)</p> <ul style="list-style-type: none"> <li>• Funds for the District's State Preschool Program.</li> <li>• 7/1/2016 through 6/30/2017</li> <li>• Administrator: Theresa Matista, Vice Chancellor, Finance and Administration</li> </ul>	District-wide	\$803,186	California Dept. of Education
<p>Cultural Arts Award - Sacramento Shakespeare Festival</p> <ul style="list-style-type: none"> <li>• Funds to support the coordination and production of the Sacramento Shakespeare Festival.</li> <li>• 1/01/2016 through 12/31/2016</li> <li>• Administrator: Dan McCarty, Director, Advancement</li> </ul>	SCC	\$7,623	Sacramento Metro. Arts Commission
<p>California Career Pathways Trust – Capital Academies and Pathways (CAP)</p> <ul style="list-style-type: none"> <li>• Funds to establish a Faculty Champion for Advanced Manufacturing and participate in regional planning.</li> <li>• 1/15/2016 through 12/31/2017</li> <li>• Administrator: Jerome Countee, Associate Vice President, Instruction</li> </ul>	ARC	\$47,891	Elk Grove Unified School District
<p>California Career Pathways Trust – Capital Academies and Pathways (CAP)</p> <ul style="list-style-type: none"> <li>• Funds to establish Faculty Champions for Agriculture and Engineering and participate in regional planning.</li> <li>• 1/15/2016 through 12/31/2017</li> <li>• Administrator: Torence Powell, Associate Vice President, Instruction</li> </ul>	CRC	\$95,780	Elk Grove Unified School District
<p>California Career Pathways Trust – Capital Academies and Pathways (CAP)</p> <ul style="list-style-type: none"> <li>• Funds to establish Faculty Champions for Health Services and Information Communications Technology and participate in regional planning.</li> <li>• 1/15/2016 through 12/31/2017</li> <li>• Administrator: Gabriel Meehan, Associate Vice President, Instruction</li> </ul>	SCC	\$95,780	Elk Grove Unified School District
<p>California Career Pathways Trust – Central Region Agricultural Education Career Pathway (CRAECP)</p> <ul style="list-style-type: none"> <li>• Funds to develop career pathways in Agriscience, Agricultural Mechanics and Ornamental Horticulture, and collaborate with K-12 and industry partners.</li> <li>• 7/1/2015 through 7/20/2018</li> <li>• Administrator: Bob Johnson, Dean, Careers and Technology</li> </ul>	CRC	\$186,000	Galt Joint Union H.S. District
<p>California Career Pathways Trust – Northern California STREAM Pathways (STREAM)</p> <ul style="list-style-type: none"> <li>• Funds to develop career pathways and summer academies within Yolo County priority industry sectors, align local efforts in CTE and Basic Skills, and participate in the K- 14 STREAM Council.</li> <li>• 1/1/16 through 6/30/2016</li> <li>• Administrator: Gabriel Meehan, Associate Vice President, Instruction</li> </ul>	SCC	\$51,000	Yolo County Office of Education
<p>Center of Excellence – Labor Market Research</p> <ul style="list-style-type: none"> <li>• Contract to provide labor market data for the North-Far North Region.</li> <li>• 1/15/2016 through 6/30/2016</li> <li>• Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul>	WED	\$10,000	Butte College
<p>Center of Excellence – Labor Market Research (augmentation)</p> <ul style="list-style-type: none"> <li>• Contract to provide labor market data for the North-Far North Region.</li> <li>• 6/1/2016 through 6/30/2016</li> <li>• Administrator: Jamey Nye, Associate Vice Chancellor,</li> </ul>	WED	\$13,000	Butte College

Instruction			
Center of Excellence – Research Mini Grant <ul style="list-style-type: none"> <li>Contract to conduct three surveys for the Small Business Deputy Sector Navigator.</li> <li>5/13/2016 through 6/30/2016</li> <li>Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul>	WED	\$60,000	Woodland College
Distance Education Captioning and Transcription Grant (renewal) <ul style="list-style-type: none"> <li>Funds to pay for captioning and transcription of multimedia materials used in online classes.</li> <li>1/14/2016 through 5/18/2016</li> <li>Administrator: Stephen McGloughlin, Dean, Learning Resources and College Technology</li> </ul>	CRC	\$2,784	Santa Clarita CCD
Faculty Entrepreneurship Mini Grant <ul style="list-style-type: none"> <li>Funds to contextualize 21<sup>st</sup> century skills into current Business program curricula.</li> <li>4/18/2016 through 6/30/2016</li> <li>Administrator: Marjorie Duffy, Dean, Business and Family Science</li> </ul>	CRC	\$4,497	Woodland College, Small Business DSN
Foster and Kinship Care Education (Augmentation) <ul style="list-style-type: none"> <li>Funds to provide education and training to foster parents and relative caregivers.</li> <li>7/1/2015 through 6/30/2016</li> <li>Administrator: Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$2,500	CCCCO
General Child Care and Development Programs (renewal) <ul style="list-style-type: none"> <li>Funds for the District's General Child Care and Development Programs.</li> <li>7/1/2016 through 6/30/2017</li> <li>Administrator: Theresa Matista, Vice Chancellor, Finance and Administration</li> </ul>	District-wide	\$3,729	California Dept. of Education
Industry Driven Regional Collaborative Grant <ul style="list-style-type: none"> <li>Funds to develop an Advanced Imaging program.</li> <li>6/1/2016 through 2/28/2018</li> <li>Administrator: Monica Pactol, Vice President, Instruction</li> </ul>	FLC	\$247,628	CCCCO
LRCCD MESA Scholarships <ul style="list-style-type: none"> <li>Scholarship funds for twenty qualified MESA students.</li> <li>6/20/2016 through 6/19/2017</li> <li>Administrator: Roger Davidson, Dean, Mathematics</li> </ul>	ARC	\$5,000	Teichert Foundation
Prop 39 Program Improvement Fund – Sub-award <ul style="list-style-type: none"> <li>Funds to enhance green/clean technology programs.</li> <li>1/01/2015 through 6/30/2015</li> <li>Administrator: Gabriel Meehan, Associate Vice President, Workforce and Economic Development</li> </ul>	SCC	\$47,564	Mendocino College
Wagnelis Foundation Grant <ul style="list-style-type: none"> <li>Annual funds to support the CRC Ethics Symposium.</li> <li>9/25/2015 through 9/25/2016</li> <li>Administrator: Edward Bush, President</li> </ul>	CRC	\$8,350	Wagnelis Foundation
Youth Empowerment Strategies for Success (YESS) Program <ul style="list-style-type: none"> <li>Funds to provide an employability skills workshop series to transitioning foster youth.</li> <li>5/30/2016 through 6/3/2016</li> <li>Administrator: Shannon Dickson, Dean, Counseling and Student Services</li> </ul>	CRC	\$1,500	Foundation for CA Community Colleges

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Additional Testing and Agreement Extension	\$30,050.00	(R)	02/03/15 – 06/30/17	R & A Engineering Solutions Inc.	Facilities Management
SCC Café – Facility Modifications for Subway	\$29,750.00	(I)	5/10/16 - 5/31/17	Gary Roberts Architect, Inc.	Facilities Management
SCC Infrastructure Testing & Inspection Services	\$17,625.00	(I)	6/21/16 - 6/30/18	Youngdahl Consulting Group Inc	Facilities Management

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the July board agenda packet pursuant to board policy 8315.

L. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to board policy 8315.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
16003	ARC Athletic Fields Improvements	\$166,668.00	2	Diede Construction Inc.	\$5,941,720
15022	SCC Rodda Hall N 3 <sup>rd</sup> Floor Remodel	\$37,761.00	3	American River Construction	\$2,283,626

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16021	SCC LRC Generator Addition	2	6/9/16	Tri-Powers Systems	\$160,288
16025	District Wide Custodial Supplies Various Commodity Groups Awarded to 3 Separate Suppliers	10	6/15/16	Cole Supply Co. \$295,936 Hillyard, Inc. \$53,136 SAC-VAL Janitorial \$83,239	\$432,311
16024	SCC North Gym Flooring replacement	3	6/7/16	Hur Flooring	\$139,880

M. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the July board agenda packet, pursuant to Education Code section 81452.

N. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of May 16, 2016 through June 15, 2016.

<b>PURCHASE ORDERS</b>		
General Fund	0001087248-0001087685	\$ 2,367,098.64
Capital Outlay Fund	0003016828-0003016863	
Child Development Fund	0006000771-0006000772	
Self-Insurance Fund	0009000356-0009000358	
<b>WARRANTS</b>		
General Fund	731936-733132	\$ 10,434,309.67
General Fund-ARC Instructional Related	006387-006545	
General Fund-CRC Instructional Related	022297-022329	
General Fund-FLC Instructional Related	030871-030895	
General Fund-SCC Instructional Related	045219-045331	
Capital Outlay Fund	830909-831018	
Child Development Fund	954227-954233	
Self-Insurance Fund	976317-976321	
Payroll Warrants	311154-312965	\$ 23,358,198.47
Payroll-Direct Deposit	789763-795259	
May Leave Process	312966-314773	
Payroll Vendor Warrants	60482-60644	
<b>CHECKS</b>		
Financial Aid Disbursements	2266005-2269258	\$ 2,513,932.50
Clearing Checks	2613-2620	\$ 3,237.70
Parking Checks	2930-2934	\$ 456.00
Bookstore Fund – ARC	30496-30599	\$ 902,527.26
Bookstore Fund – CRC	026706-026741	
Bookstore Fund – FLC	9381-9405	
Bookstore Fund – SCC	048300-048351	
Student Clubs Agency Fund – ARC	4952-4978	\$ 58,435.77
Student Clubs Agency Fund – CRC	3997-4035	
Student Clubs Agency Fund – FLC	2087-2096	
Student Clubs Agency Fund – SCC	3383-3418	
Foundation – ARC	4805-4831	\$ 328,562.17
Foundation – CRC	2090-2101	
Foundation – FLC	1139-1165	
Foundation – SCC	3645-3838	
Foundation – DO	0764-0783	
Associated Students Trust Fund – ARC	0796-0807	\$ 3,752.20
Associated Students Trust Fund – CRC	0664-0665	
Associated Students Trust Fund – FLC	0579-0583	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3934-3991	\$ 232,866.42

<b>WIRES</b>		
Board of Equalization	-	\$ 15,700.00
PARS	-	\$ 24,520.67
Vendors	-	\$ -
Backup Withholding	-	\$ 745.20
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -
Wire Transfers	-	\$ 101,655.29

O. Classification of Contract Employees

That the Board of Trustees approve changes referenced in the July board agenda packet in certificated personnel employment status effective July 1, 2016

P. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the July board agenda packet.

#### 4. ACTION

A. Resolution No. 2016-12: Kindergarten Through Community College Public Education Facilities Bond Act of 2016.

A motion was made by Ms. Haynes, and seconded by Mr. Johnson, that the Board of Trustees adopt Resolution No. 2016-12 supporting the passage of a Kindergarten Through Community College Public Education Facilities Bond Act of 2016.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

B. Contract Award: Davis Center Phase 2

A motion was made by Ms. Scribner, and seconded by Ms. Haynes that the Board of Trustees award the contract contingent upon State Chancellor's Office approval of award for Bid #16017 to Broward Builders, Inc. for the total base bid \$10,777,000.00 and all alternates for a total contract amount of \$11,282,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

*Absent: Albiani*

*Motion carried; 6:0*

*Student Advisory Vote: Aye*

C. Contract Award: District Alert System

*A motion was made by Ms. Scribner, and seconded by Mr. Johnson, that the Board of Trustees ratify the master service agreement with RAVE with an effective date of June 30, 2016 for a term of five years.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Absent: Albiani*

*Motion carried; 6:0*

*Student Advisory Vote: Aye*

D. 2016 SCC Distance Education Substantive Change Report

*A motion was made by Ms. Haynes, and seconded by Mr. Knight, that the Board of Trustees approve the 2016 Sacramento City College Distance Education Substantive Change Report for submission to ACCJC.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Absent: Albiani*

*Motion carried; 6:0*

*Student Advisory Vote: Aye*

## **5. INFORMATION**

A. Enrollment Management Overview

District and college representatives provided an overview of the 2015-16 enrollments as well as projected 2016-17 enrollments and their expected impact on the District budget; described external factors impacting enrollment; detailed ongoing instruction, student services, and marketing efforts underway to improve 2016-17 enrollments; and discussed new strategies to improve the educational pathways and better communicate with students and potential students.

## **6. BOARD MEMBER REPORTS**

Trustee Knight recently met with Brian Bedford and Ed Manansala, El Dorado County Office of Education's Superintendent, about Align Capital Region. He also participated in the El Dorado County Study Mission in Bend, Oregon.



Trustee Haynes participated in a roundtable discussion hosted by Congressman Ami Bera at American River College regarding the LGBT Community. She also attended the Freedom School activity at ARC the same day.

## 7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

April Robinson, President, CRC Classified Senate President  
Ginni May, President, Districtwide Academic Senate President  
Dean Murakami, President, LRFCT

### *Chancellor's Report:*

ARC: Former ARC soccer player McCall Madriago helped lead the US Deaf Women's National Soccer Team to gold at the 2016 Deaf World Cup in Italy! The U.S. was dominant throughout the Cup, finishing undefeated in six matches, outscoring opponents 25 goals to 2, and beating Russia 3-0 in the final. McCall, a midfielder, started in several matches for the U.S. She has transferred to Humboldt State, where she will play starting in fall 2016.

CRC: On Saturday, June 25th, CRC hosted the First Year Experience (FYE) Launch Day! This was a kick-off event for new FYE students and their family members. President Bush addressed the crowd about the importance of education and how having a plan is key to success. The day included student orientations and workshops on the program and on the importance of family support to student success. Faculty greeted students and answered questions about classes. CRC Student Ambassadors mingled with the students and parents, passed out complimentary planners and gave campus tours. Even CRC's mascot, "Hawkeye," swooped in to make an appearance and take pictures with attendees! The three-week FYE Summer Experience begins Monday, July 25.

FLC: FLC's Harris Center for the Arts completed its fifth year of operation during the 2015-2016 year. Since opening, the Center has hosted more than 1,500 events attracting a combined audience of more than 750,000 who purchased more than \$20 million in tickets. As many of you know, the Center works with more than 100 local community organizations to produce events, and has had an economic impact on the region of an estimated \$45 million. In a recent survey of more than 3,000 patrons, 95 percent consider the Harris Center to have been a good investment for the community. The recently announced 2016-2017 season has been well received by patrons. The season will feature national touring companies of CHICAGO, Once, and FAME; a return engagement by Clint Black; and first-time appearances by Jethro Tull's Ian Anderson and Billy Bob Thornton & The Boxmasters.

SCC: SCC hosted eight teams of high school students from throughout the state last month at the first-ever California Cyber Security Challenge. The students represented schools from San Diego, North Hollywood, the Bay Area and Sacramento. Their challenge was to prevent hackers from disrupting computer code through various means. The event was sponsored by the Governor's Office of Business and Economic Development (GO-Biz).

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Mitchel Benson	Associate Vice Chancellor, Communications and Media Relations	DO	3
Claire Hanamoto	Laboratory Technician – Science	SCC	14+
Timothy Wei	Computer Information Science Professor	SCC	16
Carol Martensen	Mathematics Lab Coordinator	SCC	19
Diane Weller	Accountant	SCC	21+
Patricia Harris	Physical Therapist Assistant	SCC	22
David Clinchy	Director, Facilities Planning and Construction	FM	25
Lynne Collins	English Professor	ARC	27
Mary Turner	Vice President of Instruction	SCC	32

## 9. ADJOURNMENT

*A motion was made by Mr. Johnson, seconded by Mr. Jones, that the meeting be adjourned.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner*


*No: None*

*Absent: Albiani*

*Motion carried; 6:0*

*Student Advisory Vote: Aye*

President Ortiz adjourned the meeting at 8:40 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: August 10, 2016.*  
*jd*