



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, June 8, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Rosalie Amer and Lanny Hertzberg each addressed the Board of Trustees to express their support of the new board policies for emeriti on the consent agenda.

## **3. SPECIAL ORDER OF BUSINESS**

A. *Seating of Student Trustee*

President Ortiz administered the Oath of Office to Student Trustee Marianna Sousa.

## **4. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Knight, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through R, with the removal of agenda item D.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. Board Meeting Minutes: May 11, 2016

*That the Board of Trustees approve the minutes of the meeting held on May 11, 2016.*

B. Board Policy Creation: Emeriti (P-5166, P-6626, P-9415)

*That the Board of Trustees approve the proposed policies.*

C. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions (P-5121, P-5122, P-6122, P-6123, P-9121, P-9123)

*That the Board of Trustees approve the proposed revisions to board policies P-5121, P-5122, P-6122, P-6123, P-9121, P-9123.*

D. Claim – John Tiner

*This item was removed from the June consent agenda.*

E. Claim – Robert Harris

*That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.*

F. Proposal: SAFCA Consolidated Capitol Assessment District 2

*That the Board of Trustees support the proposed assessment of District property and authorize the Chancellor or his designee to sign and submit the official ballots to the agency.*

G. Contract Award: SCC South Campus Utility Improvements

*This item was moved to the Action portion of the agenda.*

H. Child Development Centers Program Self-Evaluation

*That the Board of Trustees approve the program self-evaluations for CCTR-5187 and CSPP-5364 contracts for the fiscal year 2015-16.*

I. Resolution No. 2016-08: Five Year Construction Plan and FPP's

*That the Board of Trustees approve the Five Year Construction Plan and FPP's and supporting Resolution No. 2016-08 for submission to the State on July 1, 2016.*

J. Resolution No. 2016-09: 2016-17 Appropriation Limitation

*That the Board of Trustees approve the appropriation limitation of \$376,592,579 for 2016-17 by adopting Resolution No. 2016-09.*

K. 2015-16 Budget Revision No. 2

That the Board of Trustees approve the 2015-16 Budget Revision No 2 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Self-Insurance, Bookstore, Regional Performing Arts (Harris) Center, and the Student Financial Aid Funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

L. Special Event Authorization

That the Board of Trustees approve the applications listed in the June board agenda packet.

M. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the June board agenda packet pursuant to Board Policy 8315.

N. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to Board Policy 8315.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16018	CRC Science & Business hydronic replacement in buildings 100,200,300, 400, re-route pipes into the roof and attaching to structure	5	5/12/16	California Environmental Systems, Inc.	\$483,614.00

O. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the June board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

P. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of April 16, 2016 through May 15, 2016.

PURCHASE ORDERS		
General Fund	0001086464-0001087247 B116747-B116753	\$ 3,252,589.38
Capital Outlay Fund	0003016772-0003016827	
Child Development Fund	0006000769-0006000770	
Self-Insurance Fund	0009000355-0009000355	

<b>WARRANTS</b>		
General Fund	730634-731935	\$ 5,346,208.86
General Fund-ARC Instructional Related	006272-006386	
General Fund-CRC Instructional Related	022241-022296	
General Fund-FLC Instructional Related	030859-030870	
General Fund-SCC Instructional Related	045115-045218	
Capital Outlay Fund	830827-830908	
Child Development Fund	954212-954226	
Self-Insurance Fund	976308-976316	
Payroll Warrants	307748-309611	\$ 20,557,991.72
Payroll-Direct Deposit	785013-789762	
May Leave Process	309612-311153	
Payroll Vendor Warrants	60314-60481	
<b>CHECKS</b>		
Financial Aid Disbursements	2264341-2266004	\$ 1,895,854.75
Clearing Checks	2610-2612	\$ 1,048,981.41
Parking Checks	-	\$ 66.00
Bookstore Fund – ARC	30457-30495	\$ 660,198.11
Bookstore Fund – CRC	026683-026705	
Bookstore Fund – FLC	9351-9380	
Bookstore Fund – SCC	048250-048299	
Student Clubs Agency Fund – ARC	4928-4951	\$ 72,945.03
Student Clubs Agency Fund – CRC	3955-3996	
Student Clubs Agency Fund – FLC	2076-2086	
Student Clubs Agency Fund – SCC	3361-3382	
Foundation – ARC	4785-4804	\$ 158,722.75
Foundation – CRC	2067-2089	
Foundation – FLC	1126-1138	
Foundation – SCC	3620-3644	
Foundation – DO	0749-0763	
Associated Students Trust Fund – ARC	0785-0795	\$ 28,611.01
Associated Students Trust Fund – CRC	0648-0663	
Associated Students Trust Fund – FLC	0576-0578	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3900-3933	\$ 102,638.49
<b>WIRES</b>		
Board of Equalization	-	\$ 27,319.00
PARS	-	\$ 25,769.23
Vendors	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

**Q. Short Term Temporary Employees**

*That the Board of Trustees approve districtwide anticipated short-term temporary employee classifications listed in the June board agenda packet, authorizing employment of short-term employees for the period July 1, 2016 through December 31, 2016. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.*

R. Regular Human Resource Transactions

*That the Board of Trustees approve the human resources transactions listed in the June board agenda packet.*

**5. FIRST READING**

A. Board Policy Revision: Changes to Auxiliary Organizations: P-1612

Revisions to board policy P-1612 were presented to the Board of Trustees as First Reading for review and discussion.

B. Board Policy Revision: Changes to Sexual Assault, Domestic Violence, Dating Violence, and Stalking: P-2541

Revisions to board policy P-2541 were presented to the Board of Trustees as First Reading for review and discussion.

**6. ACTION**

A. Resolution No. 2016-10: Declare Tribute Road Property Surplus and Authorize Offers to Public Entities.

*A motion was made by Ms. Albiani, and seconded by Mr. Johnson, that the Board of Trustees approve Resolution No. 2016-10 authorizing the Chancellor or designee to commence the process for the offering of the Tribute Road Property to the entities listed in Education Code, section 81363.5 and Government Code, section 54222 and engage in negotiations as appropriate.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

B. Pay Rate Schedules 2016-17: Employment Service Agreement Professional Expert Agreement Special Rate – Temporary Classified

*A motion was made by Ms. Haynes, and seconded by Ms. Scribner, that the Board of Trustees approve the salary schedules listed in the June board agenda packet.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

C. Cosumnes River College Mission Statement

*A motion was made by Ms. Scribner, and seconded by Ms. Albiani, that the Board of Trustees approve the proposed mission statement of Cosumnes River College.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

D. Sacramento City College Mission Statement

*A motion was made by Ms. Scribner, and seconded by Ms. Albiani, that the Board of Trustees approve the proposed mission statement of Sacramento City College.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

E. 2016-17 Institutional Effectiveness Goals

*A motion was made by Mr. Jones, and seconded by Ms. Scribner, that the Board of Trustees approve the institutional effectiveness goals for American River College, Cosumnes River College, Folsom Lake College, Sacramento City College, and the Los Rios Community College District for submission to the California Community Colleges Chancellor's Office by the June 15, 2016 submission deadline.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

F. 2016-17 District Tentative Budgets

*A motion was made by Mr. Knight, and seconded by Ms. Albiani, that the Board of Trustees adopt the 2016-17 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate county/state agencies.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

G. Contract Award: SCC South Campus Utility Improvements

*A motion was made by Ms. Haynes, and seconded by Mr. Knight, that the Board of Trustees award the contract for Bid #16020 to Diede Construction, Inc. for the base bid (\$3,009,500.00) and no alternate for a total contract amount of \$3,009,500.00.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

## **7. BOARD MEMBER REPORTS**

Trustee Haynes recognized Kim Goff for receiving the statewide Classified Employee of the Year award. She attended the Andy Warhol exhibit at American River College and the Faculty Tenure Reception.

Trustee Scribner attended a student art show at Sacramento City College, the Faculty Tenure Reception, and Cosumnes River College's commencement.

Trustee Knight participated in Folsom Lake College's commencement, noting it was the largest number of graduates to walk at the college. He also attended the American River College nursing program pinning ceremony, the Andy Warhol exhibit, and met with Brian Bedford of Align Capital Region (formerly NextEd).

Ms. Albiani thanked Dr. Lorimer and all the Sacramento City College staff who were involved in hosting Secretary Hillary Clinton. She also participated in Cosumnes River College's commencement.

Trustee Sousa shared that she spoke at Sacramento City College's commencement.

Trustee Ortiz participated in Sacramento City College's commencement. She will serve as a representative of the Board on the Capital Align Region advisory committee (formerly the NextEd organization).

Trustee Johnson participated in American River College's commencement and was formally awarded his AA degree.

## 8. FUTURE AGENDA ITEMS

Trustee Scribner requested a comprehensive update on enrollment and the District's marketing efforts.

Trustee Scribner also requested information regarding "road blocks" students may encounter in the enrollment process due to holds from previous semesters, including details about how the criteria is established and the appeal process.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Rochelle Franco, President, Folsom Lake College Classified Senate

Shannon Mills, Academic Senate

### *Chancellor's Report:*

ARC: ARC awarded 2,889 degrees to the graduating class of 2016, a total that is up 14% over the previous year. That total includes 1,320 associate in science degrees and 1,569 associate in arts degrees. The class average GPA was 3.04, with 557 graduates earning "great distinction" (3.5 or above). The average age of the graduates was 30, with the youngest 18 and the oldest 80. ARC was especially honored to award a degree to Trustee Dustin Johnson!

CRC: The art, music, theater, photography and English departments collaborated to celebrate the 10th annual Cosumnes River Journal at the end of the spring semester. To mark a decade of publishing emerging and established writers and artists, a retrospective show took place in the art gallery. Large posters displaying the covers of the Journal were hung on the walls and attendees were entertained with a mini theatre performance, a dramatic poetry reading and a guitar performance. Twelve of the writers featured in the most recent volume also read pieces of their work. This was the first time an event like this has taken place and turnout surpassed expectations.

FLC: Folsom Lake College alumni are off to a great start this summer! Adam Hartigan (Class of 2014), now attending William Jessup University, secured a prestigious summer internship with computer technology corporation Oracle. Adam credits much of his academic drive to his time as a Falcon. "School, academia, studying, challenging my mind in those ways – that was my own personal version of the Seventh Circle in Dante's Inferno," Adam said. "Once I stepped foot onto the [FLC] campus, I became acclimated to the pristine academic environment and came under the tutelage of the amazing professors at the school. I developed a deep desire to learn." Also of note, during Sacramento State's recent commencement celebrations, Payam Hojjat (Class of 2015) was selected by President Robert S. Nelsen to receive the 2016 President's Medal. Payam was recognized for his inspiring story as he was declared a genius at age 8 and then developed abnormal brain activity that resulted in 79 grand mal seizures. He persevered to finish high school in two years, began his higher education career at Folsom Lake College,



and then transferred to CSUS where he just earned his bachelor's degree in Management Information Systems.

SCC: Presidential candidate Hillary Clinton held a rally in Sacramento City College's North Gym to a standing-room only crowd of nearly 1,000 community members on Sunday, June 5. Hundreds more stood outside the gym to listen to her speak. Other notable guests included State Assemblymember Kevin McCarty, State Senator Richard Pan, Congresswoman Doris Matsui and Mayor Kevin Johnson.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
James Huntington	Lead Instruction Assistant – Writing/English/Reading	ARC	15+
Colleen Owings	Vice President of Instruction	ARC	20
Albert Reese Jr.	Lead Electrician	FM	25+
Barbara Jefferis	Custodian	ARC	26+

## 10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:00 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54956.9: Conference with Legal Counsel- Existing Litigation; WCAB Nos. ADJ8874615; unassigned.
- B. Pursuant to 54957: Complaint against Public Employee: two matters.

*Closed Session Adjourned: 8:10 pm*

*Open Session: 8:12 pm*

## 11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

*In closed session under item 10.A, the Board of Trustees authorized the settlement of the workers' compensation claims identified in the agenda for a payment of \$47,500. The Board voted to settle this matter by a vote of 7 to 0.*

*In closed session, under item 10.B, the Board of Trustees voted to reject the appeal of a claim of discrimination filed by the student. The Board voted to reject this claim by a vote of 7 to 0.*

*In closed session, under item 10.B, the Board of Trustees voted to reject the appeal of a claim of discrimination filed by the applicant. The Board voted to reject this claim by a vote of 7 to 0.*

## 12. ADJOURNMENT

*A motion was made by Mr. Knight, seconded by Ms. Haynes, that the meeting be adjourned.*

*Motion carried; 6:0*

President Ortiz adjourned the meeting at 8:14 p.m.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: July 13, 2016*

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