



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, February 17, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Community Room at Folsom Lake College, 10 College Parkway, Folsom, California.

### ***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Cosumnes River College faculty member Dr. Edwin Fagin addressed the Board of Trustees regarding class sizes.

Laurie Jones requested and observed moment of silence for world peace and campus safety, and addressed the Board of Trustees regarding student government matters.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through S.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. *Board Meeting Minutes: January 13, 2016*

*That the Board of Trustees approve the minutes of the meeting held on January 13, 2016.*

B. Curriculum Proposals: ARC/CRC/FLC/SCC

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.*

C. Resolution No. 2016-02: Local Agency Investment Fund (LAIF)

*That the Board of Trustees approve Resolution No. 2016-02 granting authority to the positions listed in the resolution to oversee LAIF accounts/transactions for the accounts listed in the resolution.*

D. Non-Substantive Board Policy Revisions: Visitors on Campus (P-1312); Goals and Objectives (P-7121); Class Size (P-7131); Investment of Funds (P-8252); Bidding and Quotation Procedures (P-8323); Naming of Facilities and Areas (P-8431); Accounting Procedures (P-8511)

*That the Board of Trustees approve the proposed revisions to the policies in the February board agenda packet.*

E. Statement of Legislative Principles

*That the Board of Trustees approve the 2016 Statement of Legislative Principles in the February board agenda packet.*

F. 2015-16 Budget Revision No. 1

*That the Board of Trustees approve the 2015-16 Budget Revision No. 1 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Self Insurance, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, and Los Rios Foundation funds shown on the schedules included in the February board agenda packet, and that the related documents be filed with the County Superintendent of Schools.*

G. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the December 31, 2015 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.*

H. Los Rios Foundation - Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2015.*

I. Claim: Luis Lago

*That the Board of Trustees reject the claim of the Claimant and refer the matter to the District's insurance administrators.*

J. Naming of Court 2 of the Folsom Lake College Tennis Complex

That the Board of Trustees approve the naming of Court 2 of the Folsom Lake Tennis Complex as "Global Floor Designs Incorporated Court 2."

K. Naming of Court 5 of the Folsom Lake College Tennis Complex

That the Board of Trustees approve the naming of Court 5 of the Folsom Lake Tennis Complex as "A.N.G. Home Health Care Court 5."

L. Special Event Authorization

That the Board of Trustees approve the applications for special events as listed in the February agenda packet.

M. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract award listed herein pursuant to Board Policy 8315.

| Title, Description, Term, Project Administrator  | College/Unit | Amount    | Source |
|--|--------------|-----------|--------|
| Deputy Sector Navigator – Global Trade & Logistics (augmentation) <ul style="list-style-type: none"> <li>• Augmentation and extension to provide key talent for the region to facilitate community college and industry partnerships that support the development of global trade/logistics training programs.</li> <li>• 1/1/2016 through 12/31/2016</li> <li>• Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul> | WED          | \$100,000 | CCCCO  |

N. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

| CONTRACTS   |                  |                         |                                      |                                   |                       |
|---|------------------|-------------------------|--------------------------------------|-----------------------------------|-----------------------|
| Description   | Agreement Amount | Initial (I) Renewal (R) | Valid Dates                          | Consultant/ Contractor            | Department Sponsor    |
| ARC Liberal Art Bldg. Architectural and Engineering Svcs. | \$1,580,000.00   | I                       | Tentative*<br>11/1/2015 – 12/31/2018 | Gould Evans Inc.                  | Facilities Management |
| CRC Pool Prop 39 Project                                  | \$36,104.00      | I                       | 12/7/2015 – 6/30/2016                | R & A Engineering Solutions, Inc. | Facilities Management |
| CRC College Center Expansion                              | \$43,300.00      | I                       | 12/17/2015 – 12/31/2018              | River City Controls               | Facilities Management |
| ARC Boiler Replacement                                    | \$71,600.00      | I                       | 1/12/2016<br>5/1/2016                | Turley and Associates             | Facilities Management |

O. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the February board agenda packet pursuant to Board Policy 8315.

P. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions as listed herein pursuant to Board Policy 8315.

| BID AWARDS |                        |                 |            |                   |                 |
|------------|------------------------|-----------------|------------|-------------------|-----------------|
| Bid No     | Description            | No of Responses | Award Date | Successful Vendor | Contract Amount |
| 16012      | Irrigation Controllers | 2               | 1/28/16    | Ewing Irrigation  | \$155,660       |

Q. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the February board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

R. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of December 16, 2015 through January 15, 2016.

| PURCHASE ORDERS                        |  |                  |
|--|--|------------------|
| General Fund                           | 0001084752-0001085102<br>B116705-B116719 | \$ 5,701,402.39  |
| Capital Outlay Fund                    | 0003016583-0003016618                    |                  |
| Child Development Fund                 | 0006000765-0006000765                    |                  |
| Self-Insurance Fund                    | 0009000350-0009000351                    |                  |
| WARRANTS                               |  |                  |
| General Fund                           | 723974-725958                            | \$ 7,707,158.83  |
| General Fund-ARC Instructional Related | 005888-005945                            |                  |
| General Fund-CRC Instructional Related | 022066-022083                            |                  |
| General Fund-FLC Instructional Related | 030788-030790                            |                  |
| General Fund-SCC Instructional Related | 044847-044886                            |                  |
| Capital Outlay Fund                    | 830488-830535                            |                  |
| Child Development Fund                 | 954162-954172                            |                  |
| Self-Insurance Fund                    | 976286-976292                            |                  |
| Payroll Warrants                       | 293341-295105                            | \$ 19,419,756.86 |
| Payroll-Direct Deposit                 | 766518-771188                            |                  |
| January Leave Process                  | 295106-296622                            |                  |
| Payroll Vendor Warrants                | 59646-59813                              |                  |
| CHECKS                                 |  |                  |
| Financial Aid Disbursements            | 2207992-2211757                          | \$ 6,656,847     |
| Clearing Checks                        | 2602-2602                                | \$ 6,302.50      |
| Parking Checks                         | -  | \$ -             |

|                                      |                            |               |
|--------------------------------------|----------------------------|---------------|
| Bookstore Fund – ARC                 | 30080-30159                | \$ 943,480.54 |
| Bookstore Fund – CRC                 | 026477-026530              |               |
| Bookstore Fund – FLC                 | 9206-9237                  |               |
| Bookstore Fund – SCC                 | 047986-048064              |               |
| Student Clubs Agency Fund – ARC      | 4835-4840                  | \$ 46,487.08  |
| Student Clubs Agency Fund – CRC      | 3867-3888                  |               |
| Student Clubs Agency Fund – FLC      | 2038-2043                  |               |
| Student Clubs Agency Fund – SCC      | 3275-3290                  |               |
| Foundation – ARC                     | 4674-4688                  | \$ 25,079.21  |
| Foundation – CRC                     | 2021-2022                  |               |
| Foundation – FLC                     | 1056-1060                  |               |
| Foundation – SCC                     | 3555-3561                  |               |
| Foundation – DO                      | 0725-0731                  |               |
| Associated Students Trust Fund – ARC | 0766-0766                  | \$ 911.45     |
| Associated Students Trust Fund – CRC | 0642-0645                  |               |
| Associated Students Trust Fund – FLC | 0559-0559                  |               |
| Associated Students Trust Fund – SCC | -                          |               |
| Regional Performing Arts Center Fund | USI Check System 3626-3694 | \$ 502,967.84 |
| <b>WIRES</b>                         |                            |               |
| Board of Equalization                | -                          | \$ 5,088.00   |
| PARS                                 | -                          | \$ 18,848.98  |
| Vendors                              | -                          | \$ -          |
| Backup Withholding                   | -                          | \$ 524.70     |
| Retiree Health Trust                 | -                          | \$ -          |
| Self-Insurance                       | -                          | \$ 6,616.00   |

S. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

**4. ACTION**

A. California Community Colleges Classified Employee of the Year

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees endorse the nomination of Kim Goff, of Sacramento City College, for the 2016 California Community Colleges Classified Employee of the Year Award.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. Ratification of Emergency Repairs of Cosumnes River College Swimming Pool Pump

A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees ratify the emergency repairs by Commercial Pump Service Inc. in the amount of \$21,134.57 for the Cosumnes River College swimming pool pump.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

## 5. INFORMATION

A. Folsom Lake College Learning Skills: New Programs to Meet Student Needs

Folsom Lake College faculty, staff and students presented an overview of the college's new Student Athlete Success Center located on the main campus and the ESL Peer Mentor Program located at the Rancho Cordova Center.

## 6. BOARD MEMBER REPORTS

Trustee Weaver attended the Sacramento City College Campus Safety Awareness Day and participated in the Strategic Plan Town Hall at Folsom Lake College.

Trustee Albiani attended the Strategic Plan Town Hall at Cosumnes River College, as well as a Broadway show at the Harris Center.

Trustee Scribner reported her participation in Cosumnes River College's Convocation, and she commended all of those involved in the curriculum process.

Trustee Haynes attended all of the spring Convocations. She also participated in the Martin Luther King, Jr. Walk, and shared the plaque the District received from MLK 365. Other activities she participated in included the Community College League of California's legislative conference, a Labor Crab Feed, the Los Rios Foundation board meeting, the Metro Chamber's economic forecast, and the EEO & Equity Faculty Hiring Regional Training at Yuba College.

Trustee Jones attended the Strategic Plan Town Hall at American River College.

Trustee Ortiz participated in Convocation at Sacramento City College.

## 7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:  
Stephen Mayfield, President, Folsom Lake College Student Association  
Rochelle Franco, President, Folsom Lake College Classified Senate  
Ginni May, President, Districtwide Academic Senate

### Chancellor's Report:

ARC: American River College's women's cross-country team won the prestigious California Community College Athletic Association (CCCAA) Scholar Team award, with a team GPA of 3.29! This is the highest honor that the CCCAA awards for student achievement. In addition, ARC swimmer Alexandria Dumaplin was honored as one of only 14 individual athletes to earn a spot on the Association's 2015 Scholar Athlete Honor Roll. This is the second consecutive year ARC has earned a Scholar Team award distinction; men's cross-country was honored in 2015.

CRC: Cosumnes River College Architecture Professor John Ellis recently received the American Institute of Architects (AIA) Central Valley California Council Presidential Citation for Lifetime Achievement. Professor Ellis was recognized for his "exemplary contribution to the (architecture) profession... for being a foundational role model to the launching of countless architectural careers... his devotion to those under his mentorship and the advancement of architecture and the value of design... and the communities served by his guidance." Professor Ellis has announced his retirement, effective May 19. He will be sorely missed by students and colleagues alike, but we wish him well.

FLC: Folsom Lake College's Medical Laboratory Technician degree program, along with Program Coordinator Jason Pedro, was featured in ABC10 News broadcasts on February 1 and 2. The "Better Jobs" segments focused on good jobs that do not require a bachelor's degree. According to California's Employment Development Department, health care jobs are among the three fastest-growing fields in the Sacramento region. "The medical field is just exploding. You have the Affordable Care Act, which has really increased volumes, so more people are going to the doctor...and you also have an aging workforce," Jason explained. The medical lab tech position was singled out as one of the most in-demand professions in the area. Upon completion of FLC's MLT program, lab techs earn an average salary of more than \$45,000 a year.

SCC: It's "Double Heart" month at Sacramento City College! Beginning Tuesday, February 16, through Friday, February 19, SCC employees are showing students that "We Care" about them by wearing cutout paper hearts pinned to their shirts. The campaign also includes a letter to students and posters placed around campus conveying the same message. National and statewide student surveys, including the Community College Survey of Student Engagement, show that students do not believe enough of us care about their educational success. This small token is one way that SCC can show its students that it cares about their happiness and success.

Chancellor King announced the following retirements:

| Retirement         |  |     | Years of Service |
|--------------------|--|-----|------------------|
| Raymond Di Guilio  | Vice President, Administrative Services      | ARC | 5+               |
| Robert Johnson     | Dean, Careers and Technology                 | CRC | 7                |
| Kathryn Jeffery    | College President                            | SCC | 8                |
| Grover Nelson      | Bus Driver/Maintenance Helper                | FM  | 16+              |
| Colleen Johnson    | Campus Operations Supervisor                 | FLC | 20+              |
| Katherine McCreery | Telecommunications Systems Designer          | DO  | 24+              |
| Linda Ennenga      | EOP&S Counselor                              | ARC | 25               |
| Elizabeth Belyea   | Dean, Kinesiology, Health and Athletics      | CRC | 26               |
| Shashi Gupta       | Mathematics Professor                        | ARC | 27               |
| Joseph Bardon      | Facilities Planning & Engineering Specialist | FM  | 30+              |
| Michael Carran     | Head Grounds Maintenance Technician          | FM  | 31+              |
| John Ellis         | Architecture Professor                       | CRC | 33               |
| Dale Cohen         | Academic Director, Nursing Program           | SCC | 35               |
| Regina Wilkins     | Administrative Assistant II                  | SCC | 37+              |
| Judy Kimura        | Confidential Administrative Assistant I      | CRC | 40+              |

## 9. CLOSED SESSION

Chancellor King announced closed session as listed below. The following board members went into closed session at 6:35 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 94957, Public Employee  
Discipline/Dismissal/Release

*Closed Session Adjourned: 6:55 pm*

*Open Session: 6:58 pm*


## 10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

## 11. ADJOURNMENT

*A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the meeting be adjourned.*

*Motion carried; 4:0*

President Ortiz adjourned the meeting at 7:00 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: March 16, 2016.*

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