



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, January 13, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

President Ortiz and the Board of Trustees presented a Crystal Apple Award for outstanding contributions to education to Dr. Kathryn Jeffery, President of Sacramento City College.

Laurie Jones addressed the Board of Trustees regarding Phi Theta Kappa related matters. She also requested and observed a moment of silence for world peace and campus safety.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through K.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. *Board Meeting Minutes: December 9, 2015*

*That the Board of Trustees approve the minutes of the meeting held on December 9, 2015.*

B. Resolution No. 2016-01: Board of Trustees Absences

That the Board of Trustees adopt Resolution No. 2016-01 which specifies that trustees be compensated for absences as indicated.

C. Appointment of Interim President of Los Rios Foundation

That the Board of Trustees appoint the Chancellor as the Interim President of the Los Rios Foundation.

D. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed in the January board agenda packet.

E. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Center of Excellence – Cluster Research <ul style="list-style-type: none"> <li>Contract to provide labor market data to Valley Vision.</li> <li>7/1/2015 through 5/31/2016</li> <li>Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul>	WED	\$19,900	Valley Vision
Center of Excellence – Labor Market Research Statewide Technical Assistance <ul style="list-style-type: none"> <li>New funds for a statewide Center of Excellence technical assistance provider.</li> <li>11/18/2015 through 6/30/2016</li> <li>Administrator: Jamey Nye, Associate Vice Chancellor, Instruction</li> </ul>	WED	\$200,000	CCCCO
Faculty Entrepreneurship Mini Grant <ul style="list-style-type: none"> <li>Funds to enhance the Entrepreneurship/Small Business Management program at CRC.</li> <li>8/22/2015 through 6/30/2016</li> <li>Administrator: Marjorie Duffy, Interim Dean, Business and Family Science</li> </ul>	CRC	\$7,500	Solano College, Small Business Sector Navigator
Feasibility Study Mini Grant <ul style="list-style-type: none"> <li>Funds for a feasibility study on Business Programs at the West Sacramento Center.</li> <li>11/20/2015 through 12/31/2015</li> <li>Administrator: Art Pimentel, Dean, West Sacramento Center</li> </ul>	SCC	\$10,000	Woodland College, Small Business DSN
Prop 39 Program Improvement Fund – Round 2 Funds <ul style="list-style-type: none"> <li>Funds to enhance green/clean technology programs.</li> <li>11/1/2015 through 6/15/2016</li> <li>Administrator: Jerome Countee, Associate Vice President, Instruction</li> </ul>	ARC	\$107,329	Mendocino-Lake CCD

F. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the contracts listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Closed Captioning Services	\$60,000.00	R	07/01/15 – 06/30/16	Teleperformance Rapidtext	DSPS-Student Services
District Office Media Production	\$159,000.00	R	09/2015 – 02/2016	3-Fold Communications	Chancellor's Office
District Wide Service Bldg. Automation System	\$72,394.50	R	01/01/2016 – 06/30/2016	Honeywell, Inc.	Facilities Management
SCC Rodda Hall North 3 <sup>rd</sup> Flr. DSA Construction Inspection Svcs.	\$20,000.00	I	04/15/2014 – 03/31/2016	Derrick Jaime	Facilities Management

G. Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the January board agenda packet.

H. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions as listed herein.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
15022	SCC Rodda Hall North 3 <sup>rd</sup> Floor Remodel	\$34,450	1	American River Construction	\$2,179,450
13015	SCC Student SVCS Modernization	\$105,000	6	John Otto, Inc.	\$9,418,417

I. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the January board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

J. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of November 16, 2015 through December 15, 2015.

<b>PURCHASE ORDERS</b>								
General Fund	0001084355-0001084750 B116697-B116704		\$ 2,028,456.76					
Capital Outlay Fund	0003016534-0003016582 -							
Child Development Fund	-							
Self-Insurance Fund	0009000349-0009000349							
<b>WARRANTS</b>								
General Fund	723905-724973		\$ 10,079,628.09					
General Fund-ARC Instructional Related	005761-005887							
General Fund-CRC Instructional Related	022022-022065							
General Fund-FLC Instructional Related	030774-030787							
General Fund-SCC Instructional Related	044751-044846							
Capital Outlay Fund	830373-830487							
Child Development Fund	954156-954161							
Self-Insurance Fund	976279-976285							
Payroll Warrants	289885-291770					\$ 20,117,055.58		
Payroll-Direct Deposit	761805-766517							
December Leave Process	291771-293340							
Payroll Vendor Warrants	59485-59645							
<b>CHECKS</b>								
Financial Aid Disbursements	2203480-2207991		\$ 5,346,996.00					
Clearing Checks	2599-2601		\$ 512,698.61					
Parking Checks	2922-2923		\$ 66.00					
Bookstore Fund – ARC	30009-30079		\$ 556,880.54					
Bookstore Fund – CRC	026439-026476							
Bookstore Fund – FLC	9192-9205							
Bookstore Fund – SCC	047938-047985							
Student Clubs Agency Fund – ARC	4810-4834		\$ 64,591.17					
Student Clubs Agency Fund – CRC	3833-3866							
Student Clubs Agency Fund – FLC	2028-2037							
Student Clubs Agency Fund – SCC	3256-3274							
Foundation – ARC	4632-4673		\$ 35,587.92					
Foundation – CRC	2013-2020							
Foundation – FLC	1042-1055							
Foundation – SCC	3544-3554							
Foundation – DO	0718-0724							
Associated Students Trust Fund – ARC	0760-0765		\$ 22,166.28					
Associated Students Trust Fund – CRC	0641-0641							
Associated Students Trust Fund – FLC	0555-0558							
Associated Students Trust Fund – SCC	-							
Regional Performing Arts Center Fund	USI Check System 3560-3625		\$ 406,655.78					
<b>WIRES</b>								
Board of Equalization	-		\$ -					
PARS	-		\$ -					
Vendors	-		\$ -					
Backup Withholding	-		\$ 124.20					
Retiree Health Trust	-		\$ -					
<b>STALE DATED WARRANT</b>								
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount			
0036980	11/25/15	9/28/12	653073	724934	\$138.00			

K. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the January board agenda packet.

#### 4. FIRST READING

A. Statement of Legislative Principles

A draft Statement of Legislative Principles was submitted to the Board of Trustees as First Reading for review and discussion.

#### 5. ACTION

A. 2016-17 Non-Resident Tuition & Student Capital Outlay Fees

A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees adopt for 2016-17, a nonresident tuition fee rate of \$211 per unit effective for the summer 2016 term. In addition, it is recommended that the Board of Trustees adopt for 2016-17, the student capital outlay fee of \$18 per unit to be assessed to all nonresident students also effective for the summer 2016 term.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

#### 6. INFORMATION

A. 2016-17 Governor's Budget Proposal

Vice Chancellor Theresa Matista presented an overview of the Governor's proposed budget for 2016-17 for the Board of Trustees' information and discussion.

B. 2015-16 Program Development Funds

Vice Chancellor Theresa Matista presented information on Program Development Funds, which are comprised of the District's discretionary funds per established formulas and certain categorical or special revenues for allocation to new, continuing and one-time only purposes.

#### 7. BOARD MEMBER REPORTS

Trustee Weaver reported the activities of the student advisory committee, including the Lobby Day position paper regarding a proposed "Safety Day" at community colleges.

Trustee Albiani attended the Chamber Installation Dinner honoring Los Rios officers.

The Trustees personally thanked Dr. Kathryn Jeffery for her service to Sacramento City College.

## 8. FUTURE AGENDA ITEMS

Trustee Scribner requested an update on how Los Rios is doing with its Career Technical Education (CTE) pathways and program partnerships, especially with K-12. Trustee Haynes added that she'd like to see a specific list with the status of the development of each pathway partnership, and if there is potential for any new funding.

Trustee Haynes also asked a board presentation on allied health and nursing programs, including student demographics by college for admission and completion.

Trustee Jones requested an update on Civitas in the next six months.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Sandra Belmares, President, Sacramento City College Classified Senate

Ginny May, President, Districtwide Academic Senate

### Chancellor's Report:

ARC: American River College's Chemical Dependency Studies Program has been named the #1 program in the state by the California Consortium of Addiction Programs and Professionals. ARC was ranked the highest out of 51 colleges and universities, and 10 private institutions. The Consortium gave ARC its "Spotlight Award," praising ARC's program for its outstanding contribution to substance abuse counselor education.

CRC: The Cosumnes River College Agriculture program was recently approved for funding through the California Career Pathways Trust Central Region Agricultural Education Career Pathway consortium for the Agricultural Mechanics, Agriscience and Ornamental Horticulture pathways. The grant—a total of \$186,000 over the next two years—will focus on improving the quality of high school and community college Agricultural Mechanics, Agriscience and Ornamental Horticulture pathway programs, and building on existing partnerships with regional employers to successfully transition students to agricultural careers.

FLC: The Folsom Lake College women's soccer team won its third consecutive Bay Valley Conference (BVC) championship title in three years—its first three years. In post-season play, the Falcons made it to the Elite Eight (the third round of state playoffs), furthest in the program's history. The National Soccer Coaches Association of America (NSCAA) ranks the team 14th in the nation. Team Captain and Forward Sami Thomas was selected to the 2015 NSCAA Junior College Women's Scholar All-America Team and the 2015 California Community College

Athletic Association (CCCSA) All-State Team. She was also named Most Valuable Player by the Bay Valley Conference.

SCC: A new nursing program partnership among Sacramento State, Sacramento City College, American River College and Sierra College aims to fast track a limited number of students who will graduate by the end of this year. The first 40 students will graduate this spring from their respective community colleges, then earn a Sacramento State nursing diploma in December 2016. The Sacramento Bee recently reported on the partnership.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Denise Parrish	Assistant Financial Aid Officer	FLC	7+
Dana Gano	Account Clerk II	SCC	16+
Kelly Mizuno	Lead HVAC Mechanic	FM	17+
Kristine Backus	Senior Information Technology Business/Technical Analyst	DO	21+
Sherri Slack	Food Services Assistant I	ARC	24+
Bertha Cottrell	Account Clerk III	ARC	26+
Linnell Violet	Early Childhood Education/Consumer Science Professor	CRC	38

## 10. ADJOURNMENT

*A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the meeting be adjourned.*

*Motion carried; 7:0*

President Ortiz adjourned the meeting at 6:45 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Approved by the Board of Trustees: February 17, 2016*

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