



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, December 14, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight  
Ms. Tami Nelson

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

The Oaths of Office were administered to Ms. Haynes, Ms. Scribner, Mr. Knight and Ms. Nelson by Chancellor King.

President Ortiz and the Board of Trustees presented a Crystal Apple Award for outstanding contributions to education to Rachel Rosenthal, President of Folsom Lake College.

Sacramento City College faculty members Gayle Pitman, Irma Rodriguez, and Connie Zuercher each addressed the Board of Trustees regarding concerns about the District's financial aid policies.

## **3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING**

***A. Election Results and Seating of Elected Officials***

The Registrar of Voters for the County of Sacramento and State of California has certified the election results as follows:

TRUSTEE AREA	CANDIDATE SELECTED	VOTES CAST BY COUNTY				
		Sacramento	El Dorado	Yolo	Solano	TOTAL
3	John Knight	12,095	27,337	n/a	n/a	39,432
4	Ruth Scribner	25,221	n/a	22,786	11	48,018
5	Pamela Haynes	40,261	n/a	n/a	n/a	40,261
7	Tami Nelson	31,212	n/a	n/a	n/a	31,212

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees declare the results of the November 8, 2016 election as certified by the Sacramento County Registrar of Voters, which includes the votes cast in El Dorado, Yolo, and Solano Counties.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*B. Election of Officers*

*A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees elect Ruth Scribner as Board President.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees elect Pamela Haynes as Board Vice President.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees elect the Chancellor as Board Secretary.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*C. 2017 Dates of Regular Board Meetings*

*A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2017 board meeting calendar.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*D. Authorization to Attend Meetings*

*A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

*E. Reaffirm District Policies*

*A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

F. Representatives to Education Associations

*This item was postponed to the January 11, 2017 board meeting.*

**4. CONSENT CONSIDERATIONS**

Item 4.T was removed from the consent agenda to be considered as a separate action item.

*A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees approve Consent Consideration items A through W, with the exception of T.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. Board Meeting Minutes: November 9, 2016

*That the Board of Trustees approve the minutes of the meeting held on November 9, 2016.*

B. 2018-19 Academic Calendar

*That the Board of Trustees approve the academic calendar for 2018-2019 as proposed.*

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.*

D. Board Policy Creation: P-8911, Safety and Security (Clery Act)

*That the Board of Trustees approve and adopt Safety and Security (Clery Act) Policy P-8911.*

E. Board Policy Revision: P-2332, Academic Advising Program

*That the Board of Trustees approve the proposed revisions to Academic Advising Program Policy P-2332.*

F. Board Policy Revisions: P-1413 Use of Outdoor Areas; P-3213 Meeting Procedures

*That the Board of Trustees approve the proposed revisions to Use of Outdoor Areas Policy P-1413 and Meeting Procedures Policy P-3213.*

G. Board Policy Revisions: P-4111 Administrative; P-8431 Naming of Facilities and Areas

That the Board of Trustees approve the proposed revisions to Administrative Policy P-4111 and Naming of Facilities and Areas Policy P-8431.

H. Claim: Danine Henry

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

I. Claim: Angela Ramos

That the Board of Trustees reject the claim of Claimant as to those claims that accrued less than six months prior to the date the claim was submitted and refer those matters to the District's insurance administrators. It is recommended that the Board take no action as to those claims that arose more than six months prior to the date the claim was submitted.

J. District Bank and Merchant Services

That the Board of Trustees authorize entering into an agreement with JP Morgan Chase Bank for the providing of District banking and merchant services for a period of not less than five years.

K. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81450-81450.5.

L. Disposition of Stale Dated Records

That the Board of Trustees approve the destruction of the documents referenced in the December board agenda packet.

M. Special Event Authorization

That the Board of Trustees approve the applications as listed in the December board agenda packet.

N. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards as listed herein pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Northern California STREAM Pathways Consortium (NCSPC) <ul style="list-style-type: none"><li>• Enable Yolo County Office Education and LRCCD to implement the Northern California STREAM Pathways</li></ul>	SCC	\$51,000	Yolo County Office of Education

Consortium. <ul style="list-style-type: none"> <li>7/1/2016 through 6/30/2017</li> <li>Administrator: Gabriel Meehan/ AVP, Economic and Workforce Development</li> </ul>			
CTE Data Unlocked Initiative <ul style="list-style-type: none"> <li>Funding to provide technical assistance and support college planning.</li> <li>7/1/2016 through 10/31/2017</li> <li>Administrator: Jerome Countee/ Associate Vice President, Instruction and Workforce Development</li> </ul>	ARC	\$50,000	Rancho Santiago CCD
21st Century Skills Curriculum Integration <ul style="list-style-type: none"> <li>Funds to incorporate "21<sup>st</sup> Century Skills Curriculum" into BUS330 courses at FLC.</li> <li>11/11/2016 through 6/30/2017</li> <li>Administrator: Brian Robinson / Dean, Rancho Cordova Center</li> </ul>	FLC	\$7,500	Solano CCD
Leadership Development Funding Award <ul style="list-style-type: none"> <li>Funding to provide training to better coordinate planning, implementation and outcomes of statewide initiatives.</li> <li>11/11/2016 through 6/30/2017</li> <li>Administrator: Kathleen Kirklin / Vice President of Administration</li> </ul>	FLC	\$50,000	CA Community Colleges Chancellor's Office

O.     *Ratify: New Contracts and Renewals*

*That the Board of Trustees ratify the contracts listed herein pursuant to board policy 8315.*

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
ARC Liberal Arts Modernization architectural and engineering services for the design and construction of swing space	\$102,225.00	I	10/26/16 – 10/26/20	Dean F. Unger Architects, Inc.	FM
Consulting services & technical assistance for Asian American and Native American Pacific Islander-Serving Institutions Program (AANAPISI)	\$35,000.00	I	07/01/16 - 06/30/17	Lighthouse Consulting, Inc.	ARC
DOC DW ancillary cooling – investigative & design services Project 283	\$25,600.00	I	10/26/16 - 10/26/20	Glumac International	FM
Learning Management System (LMS) administration and integration	\$29,900.00	I	11/21/16 – 06-30-17	Dynamic Campus Solutions, Inc.	DO

CRC Security Improvement Project Inspector of Record Project 258	\$30,000.00	I	11/8/16 - 11/8/18	Mark A Robertson	FM
SCC Union Stadium accessibility & code feasibility review	\$10,650.00	I	11/21/16 - 11/21/17	Gary Roberts Architect Inc.	FM
DW service for building automation system	\$146,778.40	R	7/1/16 – 6/30/17	Honeywell	FM

P. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the December board agenda packet.

Q. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
16003	ARC Athletic Fields	\$25,786	3 (final)	Diede Construction Inc.	\$5,967,506
15007	CRC Infrastructure Hydronic Modifications	\$56,758	2	Diede Construction, Inc.	\$2,221,064
16013	CRC EGC Monument Sign Construction	(\$5,000)	1	Abide Builders, Inc.	\$67,000
14021	DW Elevator Service	\$903	1	Thyssenkrupp Elevator	\$92,023
15031	ARC Chiller Replacement (Boiler PLT)	\$3,992	1	ACCO Engineered Systems, Inc.	\$368,942

R. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81452.

S. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of October 16, 2016 through November 15, 2016.

PURCHASE ORDERS		
General Fund	0001089498-0001090026 B117690-B117726	\$ 3,526,473.08
Capital Outlay Fund	0003016999-0003017043 -	

Child Development Fund	0006000780-0006000781	
Self-Insurance Fund	0009000369-0009000369	
<b>WARRANTS</b>		
General Fund	738481-739622,739624-739720	\$ 10,442,787.50
General Fund-ARC Instructional Related	006818-006938	
General Fund-CRC Instructional Related	022426-022467	
General Fund-FLC Instructional Related	030951-030967	
General Fund-SCC Instructional Related	045594-045715	
Capital Outlay Fund	831332-831417	
Student Financial Aid Fund	900012-900031	
Child Development Fund	954278-954289	
Self-Insurance Fund	976342-976347	
Payroll Warrants	328073-329942	\$ 8,634,349.13
Payroll Vendor Warrants	61178-61327	
November Leave Process	329943-331572	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 19,117,768.54
Clearing Checks	2628-2630	\$ 6,600.00
Parking Checks	2939-2942	\$ 109.00
Bookstore Fund – ARC	30938-31025	\$ 448,489.27
Bookstore Fund – CRC	026962-026987	
Bookstore Fund – FLC	9555-9601	
Bookstore Fund – SCC	048630-048672	
Student Clubs Agency Fund – ARC	5087-5111	\$ 101,616.80
Student Clubs Agency Fund – CRC	4147-4175	
Student Clubs Agency Fund – FLC	2170-2185	
Student Clubs Agency Fund – SCC	3501-3529	
Foundation – ARC	5108-5155	\$ 108,185.31
Foundation – CRC	2200-2217	
Foundation – FLC	1229-1241	
Foundation – SCC	3905-3935	
Foundation – DO	0818-0823	
Associated Students Trust Fund – ARC	0814-0828	\$ 12,510.60
Associated Students Trust Fund – CRC	0675-0679	
Associated Students Trust Fund – FLC	0594-0598	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4231-4295	\$ 393,869.28
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 7,500.00
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 626.10
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 115,494.84
Bookstore	-	\$ 100,107.61
Payroll Direct Deposit Advices	816093-820833	\$ 12,399,508.38
Other Payroll Transactions		\$ 9,672.00

**STALE DATED WARRANT**

Payee	Date Requested	Original Date	Original №	Reissued №	Amount
-------	----------------	---------------	------------	------------	--------



(Employee ID)					
38235	10/25/16	11/26/12	657829	739642	\$120.54
38247	10/31/16	10/31/12	656176	739646	\$132.46

T. Warrant: Opening Doors

*This item was removed from the consent agenda to be considered as a separate action item.*

U. Short-Term Temporary Employee Projections

*That the Board of Trustees approve the district-wide anticipated short-term temporary employee classifications as listed in the December board agenda packet, authorizing employment of short-term employees for the period January 1, 2017 through June 30, 2017. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.*

V. Special Rate Temporary Classified Salary Schedules

*That the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees maintenance services, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective January 1, 2017.*

W. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions as listed in the December board agenda packet.*

**4. CONSENT CONSIDERATIONS: SEPARATE ACTION**

T. Warrant: Opening Doors

Trustee Ortiz recused herself for the consideration of this agenda item.

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the warrant to Opening Doors.*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner

No: None

Absent: Ortiz

Student Trustee: Aye

Motion carried; 6:0

## 5. FIRST READING

A. Board Policy Revision: P-8611 Conflict of Interest Code

Revisions to Conflict of Interest Code Policy P-8611 were presented to the Board of Trustees for first reading and discussion.

B. Board Policy Revision: P-8122 Budget Planning

Revisions to Budget Planning Policy P-8122 were presented to the Board of Trustees for first reading and discussion.

C. Board Policy Creation: P-2218 Dual Enrollment

A new board policy, P-2218 Dual Enrollment was presented to the Board of Trustees for first reading and discussion.

## 6. COLLECTIVE BARGAINING

A. 2017–2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD

*A motion was made by Mr. Jones, seconded by Mr. Johnson, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Los Rios College Federation of Teachers.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

B. 2017–2020 Initial Collective Bargaining Proposals for SEIU and LRCCD

*A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Service Employees International Union*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## 7. ACTION

### A. Folsom Lake College Vision and Mission Statements

*A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees approve the vision and mission statements of Folsom Lake College.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

### B. 2015-16 District Audit Report

*A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees receive the audited financial statements for the 2015-16 fiscal year.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## 8. BOARD MEMBER REPORTS

Trustee Jones attended a day of sessions at the California Community College League Convention.

Trustee Ortiz provided an update on the recent activities of Align Capital Region. She also participated, along with the Mexican Consulate and the California Rural Legal Assistance Foundation, in a community meeting held at Sierra College to reaffirm support for DACA students and their parents.

Trustee Knight attended American River College's Nursing Program Pinning Ceremony.

Trustee Sousa reported that the students' proposal regarding AB2017 – College Mental Health Services – for Lobby Day has been approved and will be moving forward.

Trustee Scribner attended the NAACP dinner at which Trustee Haynes was honored for her extraordinary level of involvement in and commitment to the greater Sacramento community. She also shared some of her visions for the coming year in her role as Board President.

## 9. FUTURE AGENDA ITEMS

Trustee Ortiz requested that a Board resolution to affirm the District's commitment to DACA students be placed on the January agenda.

Update reports on the following topics were requested by board members:

- Align Capital Region efforts
- Dual Enrollment

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Valencia Scott, Student President, American River College ASB  
Mary Goodall, President, American River College Classified President  
Ginni May, President, Districtwide Academic Senate  
Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** ARC's football team won the northern California title for the first time in decades, then fell just short in the state championship game, losing 29-27 to Fullerton College on Saturday. The Beavers finished the season 10-3 and were ranked nationally for much of the year—at one point #8 in the nation. While the Beavers did not bring back the state crown, ARC is very proud of the team's NorCal championship and successful season.

**CRC:** Congressman Ami Bera stopped by CRC recently to sit in on a welding class led by professor Jason Roberts. During the class, Congressman Bera learned about the valuable skills and opportunities students gain that can translate into jobs with employers like Siemens and PG&E and add to the local economy. Congressman Bera met with a graduate of Pleasant Grove High School, who is hoping to increase his skills and his paycheck with the certification from the welding class. President Ed Bush and Dean of Careers and Technology Kim Harrell also met with the Congressman to discuss the many ways CRC is contributing to the economy and the community.

**FLC:** Folsom Lake College was honored by the Sacramento County Tobacco Control Coalition at their 19th Annual Recognition Meeting on November 9 for the college's implementation of a smoke-, tobacco-, and vape-free learning and work environment on all its campuses as of August 1, 2016. Each year, the Coalition formally recognizes individuals and organizations exhibiting outstanding tobacco control efforts in the community.

**SCC:** SCC has received the Centennial Business Hall of Fame award from the Sacramento Metro Chamber. Award recipients will be honored at the January 27 Annual Dinner & Business Awards event, first hosted in 1895. American Red Cross also received the Centennial award this year. Other recipients include Mayor Kevin Johnson for Sacramentan of the Year, Fleet Feet

Sacramento for Small Business of the Year, Jim Alves from SMUD and Holly Harper from Sutter Health for Volunteers of the Year, and more.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Douglas Meline	Associate Vice Chancellor, Information Technology	DO	3
Gerald Tryhane	Accounting/Business Professor	FLC	12
Daniel Smith	HVAC Mechanic	FM	14+
Ron Friend	Lead Facilities Planning and Engineering Specialist	FM	14+
Ann Bachtold-Silva	Administrative Assistant I	ARC	17+
Marsha Dillon	Administrative Assistant II	ARC	17+
Bao Nguyen	Cook/Baker	CRC	17+
Timothy Taylor	Computer Information Science Professor	SCC	28
Andrea Salmi	Biology Professor	CRC	29
Kenneth Snell	Psychology Professor	FLC	30
Rick Boeck	Film and Media Studies Professor	CRC	31

## 11. CLOSED SESSION

General Counsel Sherry announced closed session. The following Board members went into closed session at 7:00 pm to consider the matters listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54956.9, subd. (a): Conference with Legal Counsel- Existing Litigation; WCAB Nos. ADJ 8187662, 6852692, 6925410

*Closed Session Adjourned: 7:08 pm*

*Open Session: 7:09 pm*

## 12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

*In the closed session matter identified as Item 11.A, the Board of Trustees authorized the settlement of the Workers' Compensation claim identified in the agenda with a payment of \$75,000. The Board voted to settle this matter by a vote of 7 to 0.*

## 13. ADJOURNMENT

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

President Scribner adjourned the meeting at 7:10 p.m.

  
\_\_\_\_\_  
**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Approved by the Board of Trustees: January 11, 2017.*  
jd