



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, November 9, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Edwin Fagin addressed the Board of Trustees regarding faculty concerns.

Ralph Merletti addressed the Board of Trustees to request their consideration of the recommendations he made during his campaign.

Board President Ortiz and the Trustees presented the Crystal Apple Award to Trustee Kay Albiani in honor of her outstanding contributions to education, including her twenty years of service on the Los Rios Community College District Board.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through Q.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

Motion carried; 7:0

A. Board Meeting Minutes: September 30 – October 1 and October 19, 2016

That the Board of Trustees approve the minutes of the meetings held on September 30 – October 1 and October 19, 2016.

B. Scheduling of the Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 14, 2016 at 5:30 p.m.

C. Resolution No. 2016-17: Board of Trustees Absences

That the Board of Trustees adopt Resolution No. 2016-17 which specifies that trustees be compensated for absences as indicated.

D. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

E. Board Policy Revisions: Protected Class Descriptions (P-2113, 2211, 2412, 2423, 5111, 6111, 7841, 8321, 8841, 9111)

That the Board of Trustees approve the proposed revisions to the policies in the board agenda packet.

F. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. Mario Rodriguez to the District's Citizens' Bond Oversight Committee.

G. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2016 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

H. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2016.

I. Special Event Authorization

That the Board of Trustees approve the applications as listed in the November board agenda packet.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Basic Skills & Student Outcomes Transformation Grant <ul style="list-style-type: none"> <li>Funds to enable colleges to implement or expand innovations and redesign in the areas of assessment, student services, and instruction.</li> <li>7/01/2016 through 6/30/2019</li> <li>Administrator: Kimberley McDaniel, Vice President, Student Services and Enrollment Management</li> </ul>	CRC	\$1,500,000	CCCCO
General Child Care and Development Programs (Correction of \$3,729 amount from July agenda item) <ul style="list-style-type: none"> <li>Funds for the District's General Child Care and Development Programs.</li> <li>7/1/2016 through 6/30/2017</li> <li>Administrator: Theresa Matista, Vice Chancellor, Finance and Administration</li> </ul>	District-wide	\$326,851	California Dept. of Education
General Child Care and Development Programs (Amendment) <ul style="list-style-type: none"> <li>Funds for the District's General Child Care and Development Programs.</li> <li>7/1/2016 through 6/30/2017</li> <li>Administrator: Theresa Matista, Vice Chancellor, Finance and Administration</li> </ul>	District-wide	\$16,789	California Dept. of Education

K. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Spring 2017 marketing campaign-media spend	\$150,000.00	R	4/23/16 – 2/28/17	3-Fold	Public Information DO

L. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the November board agenda packet.

M. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
17001R	ARC Public Art at Student Services, concrete pedestals and lighting for art work	1	10/24/16	Peterson Development	\$29,880.00

N. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the November board agenda packet per Education Code section 81452.

O. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of September 16, 2016 through October 15, 2016.

PURCHASE ORDERS		
General Fund	0001089027-0001089497 B117650-B117689	\$ 3,311,185.43
Capital Outlay Fund	0003016969-0003016998 B317000-B317000	
Child Development Fund	-	
Self-Insurance Fund	-	
WARRANTS		
General Fund	737192-738480	\$ 8,161,112.72
General Fund-ARC Instructional Related	006723-006817	
General Fund-CRC Instructional Related	022387-022425	
General Fund-FLC Instructional Related	030939-030950	
General Fund-SCC Instructional Related	045510-045593	
Capital Outlay Fund	831265-831331	
Student Financial Aid Fund	900003-900011	
Child Development Fund	954263-954277	
Self-Insurance Fund	976337-976341	
Payroll Warrants	324709-326552	
Payroll Vendor Warrants	61032-61177	
October Leave Process	326553-328072	
CHECKS		
Financial Aid Disbursements	2274678-2274779	\$ 5,686,377.12
Clearing Checks	2626-2627	\$ 1,662.50
Parking Checks	-	\$ -
Bookstore Fund – ARC	30869-30937	\$ 1,353,813.63
Bookstore Fund – CRC	026876-026961	
Bookstore Fund – FLC	9500-9554	
Bookstore Fund – SCC	048553-048629	

Student Clubs Agency Fund – ARC	5042-5086	\$ 150,879.93
Student Clubs Agency Fund – CRC	4101-4146	
Student Clubs Agency Fund – FLC	2148-2169	
Student Clubs Agency Fund – SCC	3466-3500	
Foundation – ARC	5094-5107	\$ 124,122.05
Foundation – CRC	2180-2199	
Foundation – FLC	1208-1228	
Foundation – SCC	3874-3904	
Foundation – DO	0809-0817	
Associated Students Trust Fund – ARC	0813-0813	\$ 7,616.45
Associated Students Trust Fund – CRC	0670-0674	
Associated Students Trust Fund – FLC	0589-0593	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4146-4230 Manual Checks 9126-9126	\$ 468,780.74
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ -
PARS	-	\$ 19,829.67
Vendors	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 74,473.13
Bookstore	-	\$ 50,297.69
Payroll Direct Deposit Advices	811473-816092	\$ 12,061,015.99
Other Payroll Transactions		\$ 9,824.50

P. 2016-17 Sabbatical and Professional Development Leave

That the Board of Trustees approve the sabbatical/professional development leaves included in the November board agenda packet for the 2016-17 year.

Q. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

#### 4. FIRST READING

A. Draft 2017 Board Meeting Calendar

A draft of the 2017 Board Meeting Calendar was presented to the Board of Trustees for first reading and discussion. A revised draft will be presented at the December 14 meeting.

B. Board Policy Creation: P-8911 Safety and Security (Clery Act)

A new board policy, P-8911 Safety and Security (Clery Act), was presented to the Board of Trustees for first reading and discussion.

C. Board Policy Revision: P-2332 Academic Advising Program

Revisions to board policy P-2332 were presented to the Board of Trustees for first reading and discussion.

D. Board Policy Revisions: P-1413 Use of Outdoor Areas; P-3213 Meeting Procedures

Revisions to board policies P-1413 and P-3213 were presented to the Board of Trustees for first reading and discussion.

## 5. INFORMATION

A. Career Technical Education

Representatives from the District's Career Technical Education Leadership group provided an overview of Career Technical Education programs and related workforce development efforts across the Los Rios Community College District. Faculty and students from American River College and Sacramento City College shared highlights of CTE programs at their colleges. This item was presented to the Board for its information and discussion.

## 6. BOARD MEMBER REPORTS

Trustee Albiani thanked everyone who was a part of her retirement reception at Cosumnes River College.

Trustee Sousa provided an update on projects the student advisory committee is leading, including a "Love-In"—a demonstration planned simultaneously on all four college campuses in response to the election results, a "Bag of Life Campaign" to directly aid in food insecurity needs, and the Lobby Day focus on AB 2017: College Mental Health Services Program.

Trustee Knight represented the Board of Trustees at the ribbon cutting ceremony of the American River College soccer fields.

Trustee Scribner attended Trustee Albiani's retirement reception and the Board's impressions group sessions for the Sacramento City College President candidates.

Trustee Jones reported his participation in the Sacramento City College President impressions process.

Trustee Haynes reported her participation in several activities, including the Los Rios Foundation meeting; the statewide Academic Senate's annual conference; an Umoja event; and Cosumnes River College's Tiny House competition.

## 7. FUTURE AGENDA ITEMS

Trustee Haynes requested more detailed information on the open education resource program.

Trustee Haynes requested an update on adult education and how far along our consortium is in alignment to student success and career technical education.

Trustee Haynes requested more disaggregated data on Associate Degrees for Transfer and Associate Degrees. She is interested in knowing how many degrees are awarded per campus, what areas of study the majority of these degrees are granted in, and to what extent are there students of color obtaining these degrees.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Rebecca Kelley, Student President, Folsom Lake College ASB

Vonnie Shane, President, Folsom Lake College Classified President

Ginni May, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** ARC, together with many members of the Los Rios community (including Trustee John Knight and Deputy Chancellor Sue Lorimer) and the general public, celebrated the grand opening of its highly anticipated and beautiful new soccer stadium on Friday, October 28.

The dedication/ribbon-cutting event was followed by two matches: ARC women's soccer vs CRC and ARC men's soccer vs FLC. (The ARC men's team won 3-1, women's lost 0-2.) The lead soprano of ARC's award-winning Vocal Jazz Ensemble, Serena Chao, sang a beautiful rendition of the National Anthem to begin a new, exciting era of soccer at ARC.

The new stadium is part of a \$3 million expansion of physical education facilities at the college. In addition to this facility, the expansion included a new football practice field, new sustainable environmental features, and a renovated soccer practice field.

**CRC:** The CRC Pedestrian Bridge has officially opened to the public. Regional Transit and CRC jointly opened the bridge during a ceremony last week. The bridge and adjacent parking structure were designed together to match the aesthetics of the other buildings on campus.

RT CEO Henry Li welcomed a couple dozen onlookers to the opening and talked about the partnership between Los Rios and RT. He said the opening of the bridge marks the completion and final phase of the work at the CRC station. The pedestrian bridge is 322 feet in length and 10 to 12 feet wide. The construction cost, including the new entrance sign, was approximately \$1.9 million.

**FLC:** As Democratic incumbent Ami Bera and Republican challenger Scott Jones faced off at KVIE-TV studios on October 18, FLC students found themselves sharing the spotlight. At the "Debate Watching 101" seminar, Student Senate president Becca Kelley presented a strong student perspective alongside other distinguished panel members that included CRC Communications professor Georgine Hodgkinson, Capital Public Radio's Bob Moffitt, and Sac Bee political correspondent Christopher Cadelago. For the nationally televised debate, Zainub Tayeb, a student journalist for the college's online news publication The Talon, joined Bob Moffitt and Dan Smith, Capitol Bureau Chief of The Sacramento Bee, on the debate panel while proud members of the Los Rios community watched on from the studio audience.

**SCC:** On October 26, SCC facilitated an important visit from a Partnership Review Team (PRT) through the State Chancellor's Office. The team interviewed key members of the various constituent groups on campus to gather information about the college's work, particularly in the area of guided pathways. The team will use the information to help SCC streamline and better communicate and implement guided pathways as a way to boost student success. SCC was chosen to participate in this opportunity called the Institutional Effectiveness Partnership Initiative (IEPI), which calls for Partnership Resource Teams to provide peer expertise to California community colleges that are dealing with significant institutional and programmatic challenges. The team's next visit is scheduled for December 13.

Chancellor King announced the following retirements:

Retirement			Years of Service
Marie Schirmer	Nutrition Professor	ARC	17
Gayle List	Library/Media Technical Assistant	FLC	22+
Sharon Blevins	Educational Center Supervisor	Ethan	25+

## 9. ADJOURNMENT

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the meeting be adjourned.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

President Ortiz adjourned the meeting at 8:20 p.m.

  
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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: December 14, 2016.*

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