



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, December 9, 2015

1. CALL TO ORDER

The board meeting was called to order by President Johnson at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Mr. John Knight
Mr. Robert Jones
Ms. Ruth Scribner

Mr. Cameron Weaver Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL OF MEETING

A. *Election of Officers*

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the Board of Trustees elect Deborah Ortiz as Board President.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of Trustees elect Ruth Scribner as Board Vice President.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees elect the Chancellor as Board Secretary.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. 2016 Dates of Regular Board Meetings

A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2016 board meeting calendar.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. Authorization to Attend Meetings

A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

D. Reaffirm District Policies

A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

E. Representation to Education Associations

President Ortiz made the following appointments:

ACTIVITY/ASSOCIATION	REPRESENTATIVES
American Association of Community Colleges (AACC)	Dustin Johnson
Association of Community College Trustees (ACCT)	Deborah Ortiz
California Community College Trustees (CCCT)	Pam Haynes
Los Rios Foundation	Pam Haynes; Kay Albiani
Yolo County School Boards Association (YCSBA)	Ruth Scribner Alternate: Dustin Johnson

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the association and committee appointments as listed.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

At the conclusion of the Annual Organizational Meeting, President Ortiz and the Board of Trustees presented an award for outstanding service to Dustin Johnson, outgoing President of the Los Rios Community College District Board of Trustees.

4. CONSENT CONSIDERATIONS

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through P.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. Board Meeting Minutes: November 4 and 18, 2015

That the Board of Trustees approve the minutes of the meetings held on November 4 and 18, 2015.

B. 2017-2018 Academic Calendar/Summer Session 2017

That the Board of Trustees approve the academic calendar for 2017-2018 as proposed in the December board agenda packet.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Faculty Hiring Manual for LRCCD Faculty

That the Board of Trustees approve the Hiring Manual for Los Rios Community College District Faculty.

E. Claim: Olivera Garasanin

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

F. Reciprocal Easement Agreement and Grant of Easements

That the Board of Trustees approve the Reciprocal Easement Agreement and Grant of Easements and authorize the Chancellor, or designee, to execute the appropriate documents.

G. Disposition of Stale District Records

That the Board of Trustees approve the disposal of the documents referenced in the December board agenda packet.

H. Special Event Authorization

That the Board of Trustees approve the applications as listed.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
American Apprenticeship Initiative <ul style="list-style-type: none"> • Funds to train 1,000 workers in Advanced Manufacturing using an American Apprenticeship model. • 10/1/2015 through 9/30/2020 • Administrator: Jerome Countee, Associate Vice President, Instruction 	ARC, CRC	\$5,000,000 (\$1 million annually)	U.S. Dept. of Labor
CA Early Childhood Mentor Program <ul style="list-style-type: none"> • Funds to support the Mentor Program. 	CRC	\$1,000	Chabot-Las Positas CCD

<ul style="list-style-type: none"> 9/14/2015 through 6/15/2016 Administrator: Marjorie Duffy, Interim Dean, Business and Family Sciences 			
<p>Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal)</p> <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program. 9/1/2015 through 6/30/2016 Administrator: Victoria Maryatt, Interim Dean, Health and Education 	ARC	\$28,900	Yosemite CCD
<p>Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal)</p> <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program. 9/1/2015 through 6/30/2016 Administrator: Marjorie Duffy, Interim Dean, Business and Family Sciences 	CRC	\$11,875	Yosemite CCD
<p>Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal)</p> <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program. 9/1/2015 through 6/30/2016 Administrator: Frank Malaret, Dean, Behavioral and Social Sciences 	SCC	\$20,400	Yosemite CCD
<p>Cochran Fellowship Program</p> <ul style="list-style-type: none"> Funds to train and introduce Thailand wholesalers to regional markets. 6/1/2015 through 6/20/2015 Administrator: Jamey Nye, Associate Vice Chancellor, Instruction 	WED	\$15,660	U.S. Dept. of Agriculture
<p>MESA – Fund for Student Success</p> <ul style="list-style-type: none"> Renewal to support the MESA program. 7/1/2015 through 6/30/2016 Administrator: Brandon Muranaka, Dean, Science, Math, and Engineering 	CRC	\$50,500	CCCCO
<p>MESA – Fund for Student Success</p> <ul style="list-style-type: none"> Renewal to support the MESA program. 7/1/2015 through 6/30/2016 Administrator: Daniel Styer, Dean, Mathematics, Statistics, and Engineering 	SCC	\$50,500	CCCCO
<p>Prop 39 Program Improvement Fund – Round 2 Funds</p> <ul style="list-style-type: none"> Funds to enhance green/clean technology programs. 11/1/2015 through 6/15/2016 Administrator: Gabriel Meehan, Associate Vice President, Instruction 	SCC	\$70,962	Mendocino-Lake CCD
<p>Puente Project (renewal)</p> <ul style="list-style-type: none"> Funds to provide academic and personal mentoring for Puente Program students. 7/1/2015 through 6/30/2016 Administrator: Laduan Smedley, Vice President, Administrative Services 	SCC	\$4,500	Regents of the University of CA

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Electrical Switch Gear	\$93,850.00	I	11/04/15 – 11/2017	Engineering Enterprise	Facilities Management
SCC Emergency Generator Design Services	\$18,200.00	I	11/04/15 – 11/2017	Engineering Enterprise	Facilities Management
ARC Campus-wide Wireless Access Points	\$74,920.00	I	11/20/15 – 12/31/15	K S Telecom, Inc.	Information Technology

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and or approve the agreements identified in the December board agenda packet.

L. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of December as herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
14013	FLC – Rancho Cordova Center	\$129,589.00	6	Roebbelen Contracting, Inc.	\$11,945,203.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16006	DW Lighting Controls Upgrade	2	11/5/15	Big Valley Electric	\$319,500

M. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the December board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

N. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of November 16, 2015 through December 15, 2015.

PURCHASE ORDERS		
General Fund	0001083863-0001084354 B116668-B116696	\$ 2,599,082.91

Capital Outlay Fund	0003016478-0003016533 B3016482-B3016493	
Child Development Fund	B616013-B616013	
Self-Insurance Fund	0009000348-0009000348	
WARRANTS		
General Fund	722695-723904	\$ 9,256,809.92
General Fund-ARC Instructional Related	005650-005760	
General Fund-CRC Instructional Related	021992-022021	
General Fund-FLC Instructional Related	030762-030773	
General Fund-SCC Instructional Related	044656-044750	
Capital Outlay Fund	830299-830372	
Child Development Fund	954148-954155	
Self-Insurance Fund	976276-976278	
Payroll Warrants	286358-288233	\$ 20,621,979.51
Payroll-Direct Deposit	757241-761804	
October Leave Process	288234-289884	
Payroll Vendor Warrants	59332-59484	
CHECKS		
Financial Aid Disbursements	2181227-2203479	\$ 20,257,292.40
Clearing Checks	2598-2598	\$ 1,020.00
Parking Checks	-	\$ -
Bookstore Fund – ARC	29920-30008	\$ 876,480.74
Bookstore Fund – CRC	026398-026438	
Bookstore Fund – FLC	9146-9191	
Bookstore Fund – SCC	047839-047937	
Student Clubs Agency Fund – ARC	4798-4809	\$ 63,949.49
Student Clubs Agency Fund – CRC	3799-3832	
Student Clubs Agency Fund – FLC	2014-2027	
Student Clubs Agency Fund – SCC	3235-3255	
Foundation – ARC	4622-4631	\$ 69,397.34
Foundation – CRC	1995-2012	
Foundation – FLC	1025-1041	
Foundation – SCC	3526-3543	
Foundation – DO	0701-0717	
Associated Students Trust Fund – ARC	0756-0759	\$ 12,217.13
Associated Students Trust Fund – CRC	0635-0640	
Associated Students Trust Fund – FLC	0550-0554	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3507-3559 Manual checks 9123-9123	\$ 247,528.11
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 180.00
Retiree Health Trust		\$ -

O. Short-Term Temporary Employees

That the Board of Trustees approve the districtwide anticipated short-term temporary employee classifications, as listed in the December board agenda packet, authorizing employment of short-term employees for the period of January 1, 2016 to June 30, 2016. The Human Resources department will place the names of the short-term temporary employee hires on the subsequent board agendas.

P. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the December board agenda packet.

5. ACTION

A. Temporary Classified and Student Help Salary Schedules, Coaching Stipends

A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of approve the salary schedules for student help/college work study employees, temporary classified employees maintenance services, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedule effective January 1, 2016, and athletic/coaching stipend schedule for faculty retroactive to July 1, 2015.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. 2014-15 District Audit Report

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees receive the audited financial statements for the 2014-15 fiscal year.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. College Student Equity Plans

A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees approve the American River College Student Equity Plan, the Cosumnes River College Student Equity Plan, the Folsom Lake College Student Equity Plan, and the Sacramento City College Student Equity Plan for submission to the Chancellor's Office.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

6. BOARD MEMBER REPORTS

Trustee Weaver provided an update on the progress of the Student Advisory Committee's activities, including their finalized topics for Lobby Day in January, which will focus on community college campus safety and emergency preparedness.

Trustee Johnson participated in the Community College League of California's Annual Convention, as well as the Inmate Education Summit hosted by the State Chancellor's Office.

Trustee Scribner thanked Trustee Johnson for his year of leadership as president and congratulated President Ortiz.

Trustee Haynes attended the Community College League of California's Annual Convention and the CCCT/CEO joint meeting at the convention.

Trustee Ortiz participated in the Community College League of California's Annual Convention. She also shared her thoughts on the joint LRMA/LRSA leadership series presentation by Dr. Manuel Pastor from USC -- *California Looking Forward: Why Equity & Inclusion Matter for All of Us*.

7. FUTURE AGENDA ITEMS

Trustee Scribner requested a comprehensive safety report, including details such as communication protocols, how statistics are shared, follow-up resolution beyond the initial alert, and how the information about the services available are communicated to faculty and students.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Stephen Mayfield, President, Folsom Lake College Student Association
Rochelle Franco, President, Folsom Lake College Classified Senate
Brian Robinson, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: American River College's men's cross country team has won the state championship for the fourth time in the past five years! And this marks the program's sixth consecutive top-2 finish at the season-ending meet. The Beavers score was nearly 50 points ahead of the second place team as three Beavers finished in the top 11. The women's cross country team finished a strong seventh, with ARC's Jenica Dodge finishing second. Jenica also recorded the 2nd-best time in school history.

CRC: The 10th Annual Fall Ethics Symposium took place at Cosumnes River College and Sacramento State recently. More than 500 students, faculty and staff, representing eight colleges and universities attended. The Symposium is a joint collaboration with the ethics departments of CRC and Sac State. The partnership has given thousands of students over the years the opportunity to receive "outside the classroom" experience. This year's topic was The Ethics of Nudging and brought out experts from Colorado State University and St. Louis University. The two-day event was well attended and was videotaped by our partners at the Sacramento Educational Cable Consortium for future web posting and cablecasting.

FLC: Folsom Lake College commemorated Veterans Day with a series of activities leading up to the national holiday. A flag-raising ceremony was performed by the Rancho Cordova Veterans of Foreign Wars Post 10125 at the Folsom campus. As dozens of staff and students showed their respect, Dean of Student Services and Navy veteran Bernard Gibson assisted in the unfolding and raising of the American flag. FLC's Veterans Resource Center partnered with the College Advancement Office to host the 1st Annual Veterans Education Support Team appreciation luncheon. A highlight of the luncheon was a panel discussion of six Armed Forces veterans and current students discussing how the Veterans Resource Center has helped them transition from "boots to books." And the college's new carillon bells played patriotic melodies throughout the week.

SCC: And, finally, at Sacramento City College, Biology Professor Paul deGennaro spent all semester working on a project to encourage non-traditional STEM (Science, Technology, Engineering, and Math) majors to consider enrolling in STEM classes through a program called STEM-ULATION. More than 600 students took a novel science assessment and were scored on their inclination toward science-related concepts. Each of the students was then emailed his or her results and invited to three STEM events, including a final STEM-POSIMUM on Saturday, December 5, where several other faculty members demonstrated various science and engineering classes to the students.

Chancellor King announced the following retirements:

Retirement			Years of Service
Dennis Lee	Custodian	FLC	5+
Paul Hodgkins	Instructional Assistant – Campus Computer Laboratory	ARC	16+
Sandra McKaig	Mathematics Professor	ARC	34
Patricia Peterson	Mathematics Professor	ARC	41

9. ADJOURNMENT

A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the meeting be adjourned.

President Ortiz adjourned the meeting at 7:34 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: January 13, 2016

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