



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 18, 2015

1. CALL TO ORDER

The board meeting was called to order by President Johnson at 5:32 p.m., in the Performing Arts Center, Room 106 at Sacramento City College, 3835 Freeport Boulevard, Sacramento, California.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Mr. Robert Jones
Mr. John Knight
Ms. Ruth Scribner

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Elizabeth Malnati addressed the Board of Trustees regarding Closed Session Item 9.A.

Laurie Jones addressed the Board of Trustees to request a moment of silence for world peace and campus safety.

3. CONSENT CONSIDERATIONS

Trustee Weaver requested that Consent Item 3.D – Board Policy Revisions: Probation and Dismissal (P-2231) be removed for further discussion and separate action.

A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through N, with the exception of item D.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Trustee Advisory Vote: Aye

A. Board Meeting Minutes: October 2-3 and 21, 2015

That the Board of Trustees approve the minutes of the meetings held on October 2-3 and 21, 2015.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 9, 2015 at 5:30 p.m.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Board Policy Revisions: Probation and Dismissal (P-2231)

Trustee Weaver requested that this agenda item be removed for further discussion and separate action.

E. Application to Present Late Claim: Julia Coleman

That the Board of Trustees reject the application to file a late claim and refer the matter to the District's insurance administrators for further handling.

F. SCC Student Services Modernization Bid Transactions

That the Board of Trustees approve the change orders as noted in the November board agenda packet to permit the design and construction contracts to be finalized with appropriate reservations for latent defects, should they arise.

G. Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2015.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

| Title, Description, Term, Project Administrator | College/Unit | Amount | Source |
|---|--------------|----------|------------------------|
| CA Early Childhood Mentor Program <ul style="list-style-type: none">Renewal to provide stipends and professional development support to ECE teachers/administrators.8/1/2015 through 7/31/2016Administrator: Marjorie Duffy, Interim Dean, Business and Family Sciences | CRC | \$31,232 | Chabot-Las Positas CCD |

| | | | |
|--|-----|-------------------------------------|--------------------------------------|
| Developing Hispanic Serving Institutions (HSI) <ul style="list-style-type: none"> • Five-year grant to support the success of first-time students. • 10/1/2015 through 9/30/2020 • Administrator: Christine Hernandez, Dean, Financial Aid and Student Services | SCC | \$2,625,000 (\$525,000 annually) | U.S. Dept. of Education |
| Open World Leadership Center Award – Augmentation <ul style="list-style-type: none"> • Funds to host Open World delegation at SCC. • 9/25/2015 through 10/3/2015 • Frank Malaret, Dean, Behavioral and Social Sciences | SCC | \$350 | FHI 360 |
| Small Engines Training Program <ul style="list-style-type: none"> • Funds to develop and deliver small engines training. • 6/1/2015 through 5/31/2016 • Administrator: Bob Johnson, Dean, Careers and Technology | CRC | \$37,500 | Foundation for CA Community Colleges |

I. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to Board Policy 8315.

| CONTRACTS | | | | | |
|---|------------------|----------------------------|---------------------|---|------------------------|
| Description | Agreement Amount | Initial (I) Renewal (R) | Valid Dates | Consultant/ Contractor | Department Sponsor |
| Consulting & Counsel Support to Develop FLC Master Plan | \$20,000.00 | (I) | 09/01/15 – 01/31/16 | Weiss Group | Folsom Lake College |
| Development of Videos for SB1070 Grant Initiatives & GFSF Program | \$16,450.00 | (I) | 09/28/15 – 03/30/16 | Teton Productions | American River College |
| Curriculum Development of CT, MRI & IR Certificates | \$45,559.00 | (I) | 10/01/15 – 03/15/16 | Health Gatekeepers | Folsom Lake College |
| C-ID Grant | \$192,308.00 | (I) | 07/01/14 – 06/30/15 | Academic Senate for California Community Colleges | Chancellor's Office |
| ETS Grant Writing Consultation Services | \$25,600.00 | (I) | 10/15/15 – 02/29/16 | Mary Ann Hamann | American River College |
| Confidential Professional Services | \$50,000.00 | (I) | 10/21/15 – 06/30/15 | Ellerman Troy | District Office Legal |
| ARC PE/Athletic Fields Testing & Inspection Services | \$46,991.00 | (I) | 10/19/15 – 10/01/17 | Terracon Consultants, Inc. | Facilities Management |
| SCC Davis Center Phase 2 Constructability Review | \$22,500.00 | (I) | 10/15/15 – 12/11/15 | DLR Group Inc. of California | Facilities Management |
| District Wide Lighting Controls Prop 39 Project Inspection Services | \$30,000.00 | (I) | 10/26/15 – 06/30/15 | Mark Browning | Facilities Management |

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the November board agenda packet.

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the November board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

L. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of September 16, 2015 through October 15, 2015.

| PURCHASE ORDERS | | |
|--|--|------------------|
| General Fund | 0001083410-0001083862 B116646-B116667 | \$ 3,059,168.19 |
| Capital Outlay Fund | 0003016441-0003016477 | |
| Child Development Fund | - | |
| Self-Insurance Fund | - | |
| WARRANTS | | |
| General Fund | 721397-722694 | \$ 10,064,439.93 |
| General Fund-ARC Instructional Related | 005537-005649 | |
| General Fund-CRC Instructional Related | 021952-021991 | |
| General Fund-FLC Instructional Related | 030747-030761 | |
| General Fund-SCC Instructional Related | 044530-044655 | |
| Capital Outlay Fund | 830218-830298 | |
| Child Development Fund | 954133-954147 | |
| Self-Insurance Fund | 976270-976275 | |
| Payroll Warrants | 282982-284835 | \$ 20,397,722.91 |
| Payroll-Direct Deposit | 752766-757240 | |
| October Leave Process | 284836-286357 | |
| Payroll Vendor Warrants | 59165-59331 | |
| CHECKS | | |
| Financial Aid Disbursements | 2174873-2181226 | \$ 6,265,915.55 |
| Clearing Checks | - | \$ |
| Parking Checks | 2920-2921 | \$ 115.00 |
| Bookstore Fund – ARC | 29809-29919 | \$ 1,110,303.64 |
| Bookstore Fund – CRC | 026318-026397 | |
| Bookstore Fund – FLC | 9085-9145 | |
| Bookstore Fund – SCC | 047791-047838 | |
| Student Clubs Agency Fund – ARC | 4755-4797 | \$ 101,495.98 |
| Student Clubs Agency Fund – CRC | 3774-3798 | |
| Student Clubs Agency Fund – FLC | 1993-2013 | |
| Student Clubs Agency Fund – SCC | 3200-3234 | |
| Foundation – ARC | 4603-4621 | \$ 38,463.82 |
| Foundation – CRC | 1988-1994 | |

| | | |
|--------------------------------------|----------------------------|---------------|
| Foundation – FLC | 1009-1024 | |
| Foundation – SCC | 3511-3525 | |
| Foundation – DO | 0695-0700 | |
| Associated Students Trust Fund – ARC | - | \$ 3,795.35 |
| Associated Students Trust Fund – CRC | 0631-0634 | |
| Associated Students Trust Fund – FLC | 0547-0549 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 3453-3506 | \$ 280,838.03 |
| WIRES | | |
| Board of Equalization | - | \$ - |
| PARS | - | \$ - |
| Vendors | - | \$ - |
| Backup Withholding | - | \$ 745.20 |
| Retiree Health Trust | | \$ - |

M. Sabbatical and Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2015-16 year.

N. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

3. CONSENT CONSIDERATIONS (SEPARATE ACTION)

D. Board Policy Revisions: Probation and Dismissal (P-2231)

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve the proposed revisions to Policy 2231 – Probation and Dismissal.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Trustee Advisory Vote: No

4. FIRST READING

A. Draft 2016 Board Meeting Calendar

A draft copy of the proposed 2016 annual board meeting calendar was presented to the Board of Trustees as First Reading for review and discussion.

5. INFORMATION

A. Sacramento City College's ESTEEM Program

Sacramento City College representatives presented the history of the ESTEEM Program and how it combines instruction, student support services, and supplemental instruction to provide students with structured support to help them be successful in their coursework and in navigating the college system.

B. Sacramento City College's 100th Anniversary

Sacramento City College representatives shared highlights of Sacramento City College's upcoming Centennial Celebration.

6. BOARD MEMBER REPORTS

The Trustees expressed their appreciation for the recent strategic planning workshop. They also reported their attendance at the Los Rios Foundation Gala, and congratulated President Jeffery on her appointment to Santa Monica Community College.

Trustee Haynes attended the Folsom Lake College Rancho Cordova Center and American River College Student Center dedications, as well as the UMOJA conference.

Trustee Scribner reported her participation in the regional education summit hosted by Chancellor King and CSUS President Nelsen.

Trustee Ortiz participated in the regional education summit hosted by Chancellor King and CSUS President Nelsen, as well as the Folsom Lake College Rancho Cordova Center and American River College Student Center dedications. She also shared that American River College was recognized by the Sacramento County Tobacco Control Coalition for its success in becoming the first college in the District to impose smoking ban. Trustee Ortiz and President Greene accepted the award on the College's behalf at the Coalition's annual recognition meeting.

Trustee Weaver announced that Sacramento City College and American River College were well represented at the Student Senate for California Community Colleges General Assembly. He noted the student Lobby Day topics will focus on campus safety and awareness and campus food closet programs.

7. FUTURE AGENDA ITEMS

Trustee Jones requested a future presentation on the District's curriculum process.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Marianna Sousa, Sacramento City College Student Association
Sandra Belmares, President, Sacramento City College Classified Senate
Brian Robinson, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC's Workforce Development department has been busy this month and next with special events. On November 13, the office held "Pathways to Paychecks," which invited 90 high school students on campus to learn about career pathways in welding, electronics, and apprenticeship. Earlier today, November 18, ARC hosted "Siemens Career Day," as Siemens is actively hiring welders and is partnering with our welding program to support their growing workforce needs. Siemens was on campus to present their company and hold informal one-on-one brief interviews with welding students. On December 10, ARC hosts "Students Today, Careers Tomorrow," a regional counselor event to inform middle school, high school, and college counselors about regional workforce opportunities in five industry sectors: agriculture, advanced manufacturing, health, ICT, and small business. The main goals of the Workforce Development office are to implement state and federal grants that build and enhance our Career Technical Education (CTE) programs, develop programs and strategies to create college and career-ready students in our high schools, and build relationships with employers to hire our CTE graduates. Workforce Development, through our grant work and events, is committed to prepare students for high-wage, high-demand CTE career pathways from middle school, to high school, to college, and ultimately landing the career of their dreams.

CRC: CRC Athletic Director Jeanne Calamar was recognized by the Elk Grove City Council recently for her work with students with special needs at the college. Members of the Elk Grove Disability Advisory Committee presented the 9th Annual Above & Beyond Accessibility Awards at the Elk Grove City Council meeting October 14. The award was created to recognize individual, organizations, and businesses that have gone above and beyond for individuals with disabilities in the community. Professor Calamar teaches several adaptive PE classes and was nominated by more than 20 of her current and former students.

FLC: Folsom Lake College celebrated the dedication of the new Rancho Cordova Center with a ribbon cutting ceremony on October 28. The well-attended event welcomed over 200 members of the FLC and Los Rios family (including State Chancellor Brice Harris), the city of Rancho Cordova, and the community. The facility, located at the corner of Folsom Blvd. and Paseo Dr., is currently offering limited instructional offerings and support services. In late December, all personnel and services will transition from the Rockingham site to the new permanent facility in time to launch the spring 2016 semester.

SCC: The SCC Express newspapers won eight awards at the annual Northern California conference of the Journalism Association of Community Colleges November 7. The staff of

saccityexpress.com, the online newspaper, took second place general excellence among all Northern California community college newspaper websites. Tamara Knox won first place for her video journalism piece about Steven Roller, a cycle surfer who does elegant, hands-free moves on his bicycle. “We are very proud of our Express students who, once again, demonstrated their capabilities as good journalists using words and images in print and online,” said Journalism Department Chair Jan Haag. Journalism professors Jan Haag and Rachel Leibrock advise the print Express; journalism professors Dianne Heimer and Randy Allen advise the online Express.

The winners are as follows:

- 1st Place Video Journalism, Tamara Knox
- 2nd Place General Excellence Online, saccityexpress.com staff
- 2nd Place Illustration, Ethan Powell
- 3rd Place Illustration, Alex Buell
- 4th Place Sports Game Story, Kris Hooks
- 4th Place Opinion Story, Linda Huizar
- 4th Place Video Journalism, Elizabeth Ramirez
- 4th Place Photo Illustration, Gabrielle Smith

Chancellor King announced the following retirements:

| Retirement | | | Years of Service |
|--------------------|--|-----|------------------|
| Ceil Edwards | Community Services Clerk | ARC | 15+ |
| Ann Creighton | English as a Second Language Professor | ARC | 16 |
| Christine Thiltgen | Legal Assisting Professor 60% / Coordinator 20% | ARC | 19 |
| Sue Ward | Gerontology Professor | ARC | 19 |
| Kenneth Magri | Art History Professor | ARC | 24 |
| Gloria Nobles | Computer Information Science Professor | ARC | 25 |
| Randall Jones | Senior Information Technology Systems/Database Administrator Analyst | DO | 33+ |
| Melvin Duvall | Electronics Professor | SCC | 40 |
| Maria Campbell | History Professor | ARC | 44 |

9. CLOSED SESSION

General Counsel Sherry announced closed session. The following Board members went into closed session at 7:00 pm to consider the matters listed below: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957: Complaint against Public Employee
- B. Pursuant to Government Code section 54956.9: Conference with Legal Counsel – Existing Litigation; WCAB No. ADJ7592014; 7592015; 7762882

Closed Session Adjourned 7:19 pm
Open Session: 7:20 pm

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In Closed Session, under item 9.A of the agenda, the Board of Trustees voted to reject the appeal of a claim of discrimination filed by the student.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

In Closed Session, under item 9.B of the agenda, the Board of Trustees authorized the settlement of the Workers' Compensation cases set forth in that item by a payment to the Claimant of \$42,947.71.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

11. ADJOURNMENT

A motion was made by Trustee Knight, seconded by Trustee Albiani, that the meeting be adjourned.

President Johnson adjourned the meeting at 7:21 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: December 9, 2015

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